

## **RUSTINGTON PARISH COUNCIL**

### **FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES:** of the Meeting held on 18 August 2025

**PRESENT:** Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, Mrs S Partridge, D Rogers and P Warren

**In attendance:** Councillors J Ceiriog-Hughes, Ms M Revell and Mrs C Stevens, Mrs C Harris (Meeting Clerk), Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk)

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#### **69/25      APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Lee (Holiday). This apology was accepted by the Committee.

#### **70/25      DECLARATIONS OF INTEREST**

Councillor Cooper declared a personal interest in Minutes 75/25. He remained in the Meeting during consideration of this item.

#### **71/25      MINUTES**

The Minutes of the Meeting held on 28 July 2025 were signed by the Chairman as a correct record.

#### **72/25      PAYMENT OF ACCOUNTS**

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

#### **73/25      MONTHLY BUDGET REPORT TO 8 AUGUST 2025**

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

#### **74/25      ANNUAL CIVIC THANKSGIVING SERVICE & PRESENTATION RECEPTION - 21 SEPTEMBER 2025**

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The Clerk advised the Committee that, unfortunately, St Andrews United Reformed Church had advised that it was now unable to host the Annual Civic Service which was scheduled to be held on 21 September 2025.

She said that, on being notified of this, she had contacted the Chairman of the Council to discuss the way forward and it had been agreed that, taking account of the fact that the scheduled date was only six weeks away, both the Church Service and the Community Awards Presentation should be cancelled for 2025. It also did not seem appropriate to approach another Church at this late stage.

She then advised that, as had been the case in the past, the Parishioners' and Gardens Competition Awards would be presented to the recipients by the Chairman of the Council on 22 September 2025, prior to the formal business of the Council Meeting commencing.

The Committee NOTED this information.

*(Prior to consideration of the following item, Councillor Cooper had declared a personal interest as a Member of the Arun District Council's Licensing Committee)*

**75/25      ARUN DISTRICT COUNCIL - ARUN'S LICENCING POLICY CONSULTTION AND REVIEW**

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The Clerk reminded the Committee that she had previously circulated an email from the Senior Licensing Officer, advising that the Licensing Policy Consultation and Review was underway, in accordance with the Licensing Act 2003, which required that Arun District Council's Policy was reviewed every five years.

She said that the Policy covered the sale and supply of alcohol, late-night refreshments and regulated entertainment, providing useful information for applicants, objectors, and responsible authorities, such as the Police, Trading Standards and Environmental Health.

The Consultation would run until 27 August 2025 and the results would be reported to the full Licensing Committee for consideration of any proposed changes to the licensing policy.

Following a brief discussion, the Council AGREED that Members should complete the Consultation on an individual basis if they so wished, but that no further action should be taken by the Council in this regard.

**76/25      DEVOLUTION, LOCAL GOVERNMENT RE-ORGANISATION AND THE LACK OF FACE-TO-FACE BANKING FACILITIES IN RUSTINGTON**

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The Clerk referred to Minutes 205/25 and 208/25 (Monthly Council Meeting - 28 July 2025 refers), and said that she had contacted Mr Trevor Leggo, the Chief Executive Officer of WSALC as requested, to ask NALC to lobby the Government in respect of both of the aforementioned issues, namely to maintain and reinstate, where appropriate, face to face banking, and also to establish whether there was any information available regarding how Devolution and Local Government Reorganisation operated, and how this affected/impacted on Parish and Town Councils in other parts of the Country.

She said that Mr Leggo had suggested that he could address the Council in respect of Devolution and Local Government Reorganisation, and touch on the lack of face-to-face banking facilities at the same time.

Following a detailed discussion, the Committee AGREED that whilst it was most grateful for his kind offer, in the first instance, the Clerk should make contact with Parish and/or Town Councils that already had first-hand experience of Devolution and Local Government Re-organisation, and what the implications were for them and how their roles had changed/evolved.

The Clerk then advised that she would again ask Mr Leggo to request NALC to lobby Government in respect of maintaining and reinstating, where appropriate, face-to-face banking. She said that she would also refer to the fact that in years past, Parish and Town Councils had received a percentage of the Business Rates' Income, and ask Mr Leggo to establish from NALC whether there was any indication that this could be re-introduced in the future and/or request that the Government should be lobbied in this regard.

**77/25      EXCLUSION OF THE PUBLIC AND PRESS**

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public, and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

**78/25      MUSEUM MANAGER**

The Clerk reported that Ms Tamlyn Smithers had resigned from her position as part-time Museum Manager and her employment with the Council would conclude on 20 August 2025.

Following a further detailed discussion, the Committee AGREED that the Assistant Manager should be temporarily appointed as Acting Museum Manager, in the interim period until the position of Manager could be filled.

The Committee was saddened to NOTE this information.

**There being no further business the Meeting concluded at 6.20 pm.**

**Chairman:** ..... **Date:** .....

# Rustington Parish Council

## **MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL**

18 August 2025

Date: 29/07/2025  
Time: 14:29:02

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

Page: 1

Supplier From:  
Supplier To: 77777777  
Transaction From: 1  
Transaction To: 99,999,999

Date From: 01/07/2025  
Date To: 31/07/2025

A/C: ACTIONIN Name: Action in rural Sussex

No	Type	Date	Ref	Details	Amount	Outstanding
98196	PI	17/07/2025	19036	Subscription to VHAS to 31-Mar-26	150.00	150.00
Total:						150.00

A/C: BAILEYPA Name: Paul Bailey

No	Type	Date	Ref	Details	Amount	Outstanding
98197	PI	18/07/2025	19037	Sand/Stain x15 Public Seats - Village	750.00	750.00
Total:						750.00

A/C: BAYSTUDI Name: Bay Studio Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98198	PI	10/07/2025	19038	Supply/Fit Toilet Signs x3 - Broadmark Lane Toilets	72.00	72.00
Total:						72.00

A/C: BIFFA Name: Biffa Waste Services Limited

No	Type	Date	Ref	Details	Amount	Outstanding
98199	PI	08/07/2025	19039	Public Toilet Cleansing Contract - Jun - inc T.Rolls	4,548.54	4,548.54
Total:						4,548.54

A/C: CANON Name: Canon UK Limited

No	Type	Date	Ref	Details	Amount	Outstanding
98201	PI	04/07/2025	19040	Copier/Printer Rental to 30-Sep - SWC/Museum	290.74	290.74
Total:						290.74

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
98203	PI	21/07/2025	19041	Maintenance & Floral Contract - Jul	4,862.78	4,862.78
98204	PI	22/07/2025	19042	Replant Wall Planter by Beach Shelter - Village	564.30	564.30
Total:						5,427.08

A/C: OVENGNI Name: Oven Genie

No	Type	Date	Ref	Details	Amount	Outstanding
98205	PI	02/07/2025	19043	Oven Clean - VMH Kitchen - W.Centre Inc. Y.Centre	120.00	120.00
Total:						120.00

A/C: SIGMA Name: Sigma Plumbing Services

No	Type	Date	Ref	Details	Amount	Outstanding
98207	PI	20/07/2025	19044	Tasks (Jul) inc. Office Post/Courier inc. adhoc deliveries	758.00	758.00
Total:						758.00

A/C: SOUTHCC Name: South Coast Commercial Cleaning Group

No	Type	Date	Ref	Details	Amount	Outstanding
98216	PI	29/07/2025	19045	Window Cleaning (Extn) - Jul - W.Centre/Y.Centre	132.00	132.00
Total:						132.00

Date: 29/07/2025  
Time: 14:29:02

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**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

A/C: VORTEX Name: Vortex Designs Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
98218	PI	22/07/2025	19046	Staff Uniform (EN, JC & LT)	148.80	148.80
					<b>Total:</b>	<u>148.80</u>

A/C: WORKNES Name: WorkNest Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
98219	PI	28/07/2025	19047	HR Service & Advice - Prepaid Hours (5)	597.00	597.00
					<b>Total:</b>	<u>597.00</u>
					<b>Grand Total</b>	<u>12,994.16</u>

Date: 06/08/2025  
Time: 12:05:37

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

Supplier From: SHOWTEC  
Supplier To: SHOWTEC  
Transaction From: 1  
Transaction To: 99,999,999

Date From: 01/07/2025  
Date To: 31/07/2025

A/C: SHOWTEC Name: Showtec Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
98452	PI	30/07/2025	19061	Installation of PA System (60% Deposit) - W.Centre	6,840.00	6,840.00
					<b>Total:</b>	<u>6,840.00</u>
					<b>Grand Total</b>	<u>6,840.00</u>

Date: 12/08/2025  
Time: 10:42:10

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

Page: 3

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: 1  
Transaction To: 99,999,999

Date From: 25/07/2025  
Date To: 31/08/2025

A/C: ANSCOMB Name: Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
98472	PI	25/07/2025	19065	Premises Checks & Other Tasks - Jul-25	1,134.42	1,134.42
Total:						<u>1,134.42</u>

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98490	PI	31/07/2025	19066	Monthly Electrical Maintenance, ELT & Works - All Centres	98.00	98.00
Total:						<u>98.00</u>

A/C: BIFFA Name: Biffa Waste Services Limited

No	Type	Date	Ref	Details	Amount	Outstanding
98496	PI	04/08/2025	19067	Public Toilet Cleansing Contract - Jul - inc T.Rolls	4,624.09	4,624.09
Total:						<u>4,624.09</u>

A/C: BOLLARDS Name: Bollard Security Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98498	PI	07/08/2025	19068	Additional Keys - Rec.Ground Inc. WPSF	250.00	250.00
Total:						<u>250.00</u>

A/C: CAME&CO Name: Arthur J Gallagher Insurance Brokers Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98500	PI	06/08/2025	19069	Museum Commerical Combined Insurance to 31-Jul-26	908.38	908.38
Total:						<u>908.38</u>

A/C: DAVIDOGI Name: David Ogilvie Engineering Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98501	PI	31/07/2025	19070	Supply Seats x2 - Holmes Lane & The Quill	4,039.20	4,039.20
98503	PI	31/07/2025	19071	Supply Seat - The Street (VE/VJ Day 80th Anniversary)	2,052.00	2,052.00
Total:						<u>6,091.20</u>

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
98510	PI	03/08/2025	19075	Tree/Shrubbery Cutting/Clear & Removal of Waste -	162.00	162.00
Total:						<u>162.00</u>

A/C: GRUNDON Name: Grundon Waste Management Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98504	PI	31/07/2025	19072	Wheelie Bins - SWC/Museum	158.33	158.33
98506	PI	31/07/2025	19073	Wheelie Bins - Rec.Ground/Y.Centre	158.48	158.48
98508	PI	31/07/2025	19074	Wheelie Bins - W.Centre/Offices	358.14	358.14
Total:						<u>674.95</u>

Date: 12/08/2025  
Time: 09:19:28

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

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A/C: MARBLEEL Name: Marble Electrical Contractors t/a Marble

No	Type	Date	Ref	Details	Amount	Outstanding
98511	PI	31/07/2025	19076	Supply/Fit Replacement Call Point & Non-Fire Rated	318.00	318.00
Total:						<u>318.00</u>

A/C: MICROSOFT Name: Microsoft Ireland Operations Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98513	PI	03/08/2025	19077	Online Services - Office 365 - 03-Jul to 02-Aug	557.70	557.70
Total:						<u>557.70</u>

A/C: REALWOR Name: Real World Publishing Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98520	PI	06/08/2025	19078	Newsletter Printing - Summer 2025	834.40	834.40
Total:						<u>834.40</u>

A/C: SOUTHCLE Name: Southern Cleaning Services

No	Type	Date	Ref	Details	Amount	Outstanding
98522	PI	04/08/2025	19079	Contract Cleaning - 27-Jun to 01-Aug - W. Centre & Offices	2,250.00	2,250.00
98523	PI	04/08/2025	19080	Machine Scrub & Clean VMH Floor x2 - Jul	140.40	140.40
Total:						<u>2,390.40</u>

A/C: SOUTHCO Name: Southern Counties Jan.Supp.Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
98524	PI	29/07/2025	19081	Cleansing Materials - Various Sites	221.80	221.80
Total:						<u>221.80</u>

A/C: STABLESC Name: Cathy Stables Calligraphy

No	Type	Date	Ref	Details	Amount	Outstanding
98583	PI	04/08/2025	19096	Parishioner's Award Certificate	150.00	150.00
Total:						<u>150.00</u>

A/C: WORKNES Name: WorkNest Limited

No	Type	Date	Ref	Details	Amount	Outstanding
98528	PI	29/07/2025	19082	HR Service & Advice - Prepaid Hours (5)	597.00	597.00
98529	PI	01/08/2025	19083	HR Service & Advice - Prepaid Hours (5)	597.00	597.00
Total:						<u>1,194.00</u>

A/C: WORLDPA Name: Worldpay Limited

No	Type	Date	Ref	Details	Amount	Outstanding
98530	PI	01/08/2025	19084	Subscription Fee - Aug-25	11.94	11.94
Total:						<u>11.94</u>
Grand Total						<u>19,621.28</u>



Date: 29/07/2025

Time: 13:28:41

**Rustington Parish Council**

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**Current Account - Recommended Payments/Payments Made**Date From: 01/07/2025  
Date To: 31/07/2025Bank From: 1200  
Bank To: 1200Transaction From: 98,220  
Transaction To: 99,999,999N/C From:  
N/C To: 99999999Dept From: 0  
Dept To: 999

Bank: 1200			Currency: Pound Sterling							
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross		
98220	BP	7106	29/07/2025	19048 - BankPay	C.Ward (Specsavers) - Glasses (CW)	40.00	0.00	40.00		
98221	BP	7204	18/07/2025	DD - 19049 (...)	Crown Gas & Power - Gas - W.Centre - R1 to 30-Jun	211.88	10.59	222.47		
98222	BP	7204	18/07/2025	DD - 19050 (...)	Crown Gas & Power - Gas - W.Centre - R2 to 30-Jun	27.30	1.37	28.67		
98223	BP	7203	26/07/2025	DD - 19051	SSE - Electric - W.Centre - to 29-Jun - SM	613.71	122.74	736.45		
98224	BP	7203	26/07/2025	DD - 19052	SSE - Electric - Broadmark Toilets - to 29-Jun - SM	69.22	3.46	72.68		
98225	BP	7203	26/07/2025	DD - 19053	SSE - Electric - Churchill Toilets - to 29-Jun - SM	162.85	8.14	170.99		
98226	BP	7203	26/07/2025	DD - 19054	SSE - Electric - The Street Toilets - to 29-Jun - SM	71.90	3.60	75.50		
98227	BP	7203	26/07/2025	DD - 19055	SSE - Electric - Offices - to 30-Jun - SM	152.71	7.64	160.35		
98228	BP	7203	26/07/2025	DD - 19056	SSE - Electric - Y.Centre - to 29-Jun - SM	192.64	9.63	202.27		
98229	BP	7203	26/07/2025	DD - 19060	SSE - Electric - SWC - to 30-Jun - SM	147.41	7.37	154.78		
98230	BP	7203	26/07/2025	DD - 19060	SSE - Electric - Museum - to 30-Jun - SM	147.41	7.37	154.78		
98231	BP	2103	29/07/2025	19057 - BankPay	F.Neame-White - Deposit Refund - SWC	50.00	0.00	50.00		
98232	BP	2103	29/07/2025	19058 - BankPay	Rhythm & Melody - Deposit Refund - W.Centre	50.00	0.00	50.00		
98233	BP	2103	29/07/2025	19059 - WorldPay	R.Alam - Deposit Refund - W.Centre	200.00	0.00	200.00		
Totals						£ 2,137.03	181.91	2,318.94		

Date: 11/08/2025

Time: 11:46:59

**Rustington Parish Council****Current Account - Recommended Payments/Payments Made**Date From: 01/07/2025  
Date To: 31/07/2025Bank From: 1200  
Bank To: 1200Transaction From: 98,446  
Transaction To: 98,451N/C From:  
N/C To: 99999999Dept From: 0  
Dept To: 999

Bank: 1200			Currency: Pound Sterling							
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross		
98446	BP	7321	16/07/2025	DD - 19063	Sage - Finance Support Package - Jul	480.50	96.10	576.60		
98447	BP	7130	21/07/2025	DD - 19064	WorldPay - Monthly Transactions Fee for Jun (65%)	9.75	0.00	9.75		
98448	BP	7130	21/07/2025	DD - 19064	WorldPay - Monthly Transactions Fee for Jun (25%)	3.75	0.00	3.75		
98449	BP	7130	21/07/2025	DD - 19064	WorldPay - Monthly Transactions Fee for Jun (10%)	1.50	0.00	1.50		
98450	BP	7130	21/07/2025	DD - 19064	WorldPay - Monthly Payment Approvals	0.19	0.04	0.23		
98451	BP	7130	21/07/2025	DD - 19064	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80		
Totals						£ 499.69	96.94	596.63		

Date: 12/08/2025  
Time: 09:33:44

## Rustington Parish Council

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### Current Account - Recommended Payments/Payments Made

Date From: 30/07/2025  
Date To: 31/08/2025

Bank From: 1200  
Bank To: 1200

Transaction From: 98,531  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank:	1200	Currency:	Pound Sterling					
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
98531	BP	7206	08/08/2025	19085	C.Harris (Tesco) - Cleansing Materials - W.Centre	12.02	2.40	14.42
98532	BP	7206	08/08/2025	19085	C.Harris (Tesco) - Cleansing Materials - Office	9.63	1.93	11.56
98533	BP	7206	08/08/2025	19085	C.Harris (Tesco) - Cleansing Materials - Y.Centre	3.88	0.77	4.65
98534	BP	7206	08/08/2025	19085	C.Harris (Tesco) - Cleansing Materials - Museum	1.94	0.39	2.33
98535	BP	7206	08/08/2025	19085	C.Harris (Tesco) - Cleansing Materials - SWC	6.10	1.22	7.32
98536	BP	7300	15/08/2025	DD - 19086 (...)	BT - Office Mobile (Emergency Phone)	13.12	2.63	15.75
98537	BP	7300	15/08/2025	DD - 19086 (...)	BT - LAA Officer Mobile	13.12	2.62	15.74
98538	BP	7204	17/08/2025	DD - 19087 (...)	Crown Gas & Power - Gas - W.Centre - R1 to 31-Jul	193.68	9.68	203.36
98539	BP	7204	17/08/2025	DD - 19088 (...)	Crown Gas & Power - Gas - W.Centre - R2 to 31-Jul	28.21	1.41	29.62
98540	BP	7204	17/08/2025	DD - 19089 (...)	Crown Gas & Power - Gas - Y.Centre to 31-Jul	103.59	5.18	108.77
98542	BP	7321	01/08/2025	DD - 19091	Sage - Finance Support Package - Aug	480.50	96.10	576.60
98543	BP	7130	19/08/2025	DD - 19092	WorldPay - Monthly Transactions Fee for Jul (65%)	9.75	0.00	9.75
98544	BP	7130	19/08/2025	DD - 19092	WorldPay - Monthly Transactions Fee for Jul (25%)	3.75	0.00	3.75
98545	BP	7130	19/08/2025	DD - 19092	WorldPay - Monthly Transactions Fee for Jul (10%)	1.50	0.00	1.50
98546	BP	7130	19/08/2025	DD - 19092	WorldPay - Monthly Payment Approvals	0.28	0.06	0.34
98547	BP	7130	19/08/2025	DD - 19092	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80
98548	BP	7303	14/08/2025	DD - 19093 - NW1	Land Registry - Conveyancing Package - Zachary	59.99	0.00	59.99
98549	BP	7303	14/08/2025	DD - 19093 - NW1	Royal British Legion - VJ Day Flags x2	36.65	7.32	43.97
98550	BP	6011	14/08/2025	DD - 19093 - NW1	Toolstation - Sand Paper - Seats	9.72	1.94	11.66
98551	BP	6111	14/08/2025	DD - 19093 - NW1	Amazon (International Krafts) - Coloured Chalks -	7.99	0.00	7.99
98552	BP	6111	14/08/2025	DD - 19093 - NW1	Amazon - Yellow Border Roll - Summer Craft Event -	8.76	1.75	10.51
98553	BP	6111	14/08/2025	DD - 19093 - NW1	Amazon - Shell & Sea Animal Stampers - Summer Craft	11.31	2.26	13.57
98554	BP	7303	14/08/2025	DD - 19093 - NW1	Amazon - VJ Day Flags x2	20.56	4.12	24.68
98555	BP	6109	14/08/2025	DD - 19093 - NW1	Amazon - Photo Light Box - Museum	35.41	7.08	42.49
98556	BP	7321	14/08/2025	DD - 19093 - NW1	Amazon - USB 4 Port Adapter - Office (CH)	6.66	1.33	7.99
98557	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon - Urn Filter Cartridges x2 - W.Centre	37.46	7.49	44.95
98558	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon - Urn Filter Cartridges x2 - SWC	37.46	7.49	44.95
98559	BP	5001	14/08/2025	DD - 19093 - NW1	Toolstation - Hose Pipe & Repair Connector -	62.43	12.49	74.92
98560	BP	7310	14/08/2025	DD - 19093 - NW1	Survey Monkey - Annual Subscription 25-Jul-25 to	320.00	0.00	320.00
98561	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (Banner Group) - Sterile Dressing Bandages x2	3.68	0.74	4.42
98562	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (Banner Group) - Sterile Dressing Bandages x2	3.68	0.73	4.41
98563	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (Banner Group) - Sterile Dressing Bandages x2	3.68	0.73	4.41
98564	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (HDP Medical...) - Sterile Dressing Bandages	2.92	0.59	3.51
98565	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (HDP Medical...) - Sterile Dressing Bandages	2.91	0.59	3.50
98566	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (HDP Medical...) - Sterile Dressing Bandages	2.91	0.58	3.49
98567	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (JFA Medical...) - Sterile Dressing Bandages x2	5.83	1.17	7.00
98568	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (JFA Medical...) - Sterile Dressing Bandages x2	5.82	1.17	6.99
98569	BP	7206	14/08/2025	DD - 19093 - NW1	Amazon (JFA Medical...) - Sterile Dressing Bandages x2	5.82	1.16	6.98
98570	BP	7104	14/08/2025	DD - 19093 - NW1	Flowers of Rustington - Floral Arrangement - Council	35.00	0.00	35.00
98571	BP	6111	14/08/2025	DD - 19093 - NW1	Amazon - Cards and Envelopes & Coloured Pencils -	17.08	3.44	20.52
98572	BP	5001	14/08/2025	DD - 19093 - NW1	Amazon (Chefman) - Microwave - VMH - W.Centre	66.66	13.33	79.99
98573	BP	7206	14/08/2025	DD - 19093 - NW1	Toolstation - Cistern Lever - JdB Ladies Toilet - W.Centre	3.62	0.72	4.34
98574	BP	5007	14/08/2025	DD - 19094 - NW1	Shell Rustington - Car Wash - Council Vehicle	7.46	1.49	8.95
98575	BP	5007	14/08/2025	DD - 19094 - NW1	BP Rustington - Diesel - Council Vehicle	55.83	11.17	67.00
98576	BP	7207	14/08/2025	DD - 19094 - NW1	Wickes - Top Soil - Rec.Ground	16.67	3.33	20.00
98577	BP	6017	14/08/2025	DD - 19094 - NW1	BP Rustington - Plant Fuel - Mower	26.08	5.22	31.30
98578	BP	7303	14/08/2025	DD - 19094 - NW1	Tesco - Milk - Office	4.00	0.00	4.00
98579	BP	6100	14/08/2025	DD - 19095 - NW1	Sainsbury's - Refreshments - Civic Service	147.77	29.55	177.32
98580	BP	6100	14/08/2025	DD - 19095 - NW1	Sainsbury's - Refreshments - Civic Service	1.30	0.00	1.30
98581	BP	6011	14/08/2025	DD - 19095 - NW1	TSL-Engraving - Engraved Plaques x3 - Seat	47.72	0.00	47.72
98582	BP	6011	14/08/2025	DD - 19095 - NW1	TSL-Engraving - Engraved Plaque - Seat	17.34	0.00	17.34
98610	BP	6230	30/07/2025	19062 - BankPay	Constructive Heritage - Refurb of Chaucery Memorial	760.00	0.00	760.00
98635	BP	7310	01/08/2025	DD - TV L	TV Licence - Youth Centre	15.00	0.00	15.00

Date: 12/08/2025  
Time: 09:33:44

## Rustington Parish Council

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### Current Account - Recommended Payments/Payments Made

98636	BP	7321	18/08/2025	DD - Sage	Sage - People Manager	68.60	13.72	82.32
98637	BP	7201	24/08/2025	DD - ADC	ADC - Rates - R'ton Youth Centre	474.00	0.00	474.00
98638	BP	7201	25/08/2025	DD - ADC	ADC - Rates - The Woodlands Centre	649.00	0.00	649.00
98639	BP	7201	26/08/2025	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	144.50	0.00	144.50
98640	BP	7201	26/08/2025	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	144.50	0.00	144.50
<b>Totals</b>						<b>£ 4,278.85</b>	<b>267.89</b>	<b>4,546.74</b>

## Rustington Parish Council

### Reconciled Balances as at 31 July 2025

<b>NatWest Bank:-</b>			
Current Account		£	8,207.40
Imprest Account		£	967.05
Reserve Accounts:			
General Fund		£	265,519.14
35-Day Notice (276) - Earmarked Reserves		£	11,029.38
35-Day Notice (284)		£	238,740.40
35-Day Notice (670) - Section 106 Funds		£	21,763.51
Museum Reserve		£	2,837.39
Plant Equipment Renewal		£	5,170.65
Capital Accounts:			
Opportunity and Special Purchases		£	1,521.20
<b>CCLA:</b>			
Capital Account:			
Public Sector Deposit Fund		£	100,000.00
<i>Monthly Dividends Credited from PSDA into Nationwide Account</i>			
<b>Nationwide Building Society:</b>			
Capital Account:			
35-Day Saver		£	126,224.08
		<b>Total on Bank Statements</b>	<b>£ 781,980.20</b>
		<b>Un-Reconciled Payments</b>	<b>£ 1,734.35</b>
			<b>£ 783,714.55</b>
Petty Cash		£	207.22
		<b>Grand Total</b>	<b>£ 783,921.77</b>

Date: 11/08/2025

Time: 14:11:50

## Rustington Parish Council

### Current Account - Bank Receipts

Page: 8

Date From: 18/07/2025  
Date To: 16/08/2025

Transaction From: 1  
Transaction To: 99,999,999

Dept From: 0  
Dept To: 999

Bank From: 1200  
Bank To: 1200

N/C From:  
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
98255	BR	2102	21/07/2025	Bank Receipt	C.Matthews - Deposit - W.Centre - 10-Aug	50.00	0.00	50.00
98256	BR	2102	29/07/2025	Card Receipt	S.Home - Deposit - SWC - 14-Aug	50.00	0.00	50.00
98440	BR	2102	30/07/2025	Bank Receipt	Cheam Road Residents Assn - Deposit - SWC	50.00	0.00	50.00
98541	BR	7204	16/08/2025	DD - 19090 (...)	Crown Gas & Power - Gas - Y.Centre - Credit	69.83	3.49	73.32
<b>Totals</b>						<b>£ 219.83</b>	<b>3.49</b>	<b>223.32</b>

Date: 11/08/2025

Time: 14:07:41

## Rustington Parish Council

### Current Account - Customer Receipts

Date From: 18/07/2025  
Date To: 11/08/2025

Transaction From: 1  
Transaction To: 99,999,999

Bank From: 1200  
Bank To: 1200

Customer From:  
Customer To: ZZZZZZZZ

Bank: 1200 Currency: Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
98249	SR	GUIDES2	18/07/2025	Bank Receipt	Sales Receipt	345.12	0.00	345.12
98250	SR	SXICECRE	21/07/2025	Bank Receipt	Sales Receipt	160.00	0.00	160.00
98251	SR	RUSTPLSC	22/07/2025	Bank Receipt	Sales Receipt	617.00	0.00	617.00
98252	SR	RUSTPLSC	22/07/2025	Bank Receipt	Sales Receipt	172.00	0.00	172.00
98253	SR	WSCC-CHI	23/07/2025	Bank Receipt	Sales Receipt	148.00	0.00	148.00
98254	SR	GRUNDON	24/07/2025	Bank Receipt	Sales Receipt	900.00	0.00	900.00
98441	SR	RNID	31/07/2025	Bank Receipt	Sales Receipt	53.67	0.00	53.67
98455	SR	ARUNFAIR	01/08/2025	Bank Receipt	Sales Receipt	312.00	0.00	312.00
98456	SR	CHARLOTT	04/08/2025	Bank Receipt	Sales Receipt	77.00	0.00	77.00
98457	SR	VIRTUOSO	04/08/2025	Bank Receipt	Sales Receipt	320.00	0.00	320.00
98458	SR	ARUNU3A	05/08/2025	Bank Receipt	Sales Receipt	92.00	0.00	92.00
98459	SR	ENCOREVO	05/08/2025	Bank Receipt	Sales Receipt	928.00	0.00	928.00
98460	SR	PLAYERS	05/08/2025	Bank Receipt	Sales Receipt	87.55	0.00	87.55
98461	SR	THEATREA	05/08/2025	Bank Receipt	Sales Receipt	360.00	0.00	360.00
98462	SR	YASYOGA	05/08/2025	Bank Receipt	Sales Receipt	316.00	0.00	316.00
98463	SR	ALIENA	05/08/2025	Bank Receipt	Sales Receipt	215.00	0.00	215.00
98464	SR	PLAYERS	05/08/2025	Bank Receipt	Sales Receipt	90.40	0.00	90.40
98465	SR	LHCONBAN	05/08/2025	Bank Receipt	Sales Receipt	136.00	0.00	136.00
98466	SR	WOODTTC	05/08/2025	Bank Receipt	Sales Receipt	700.00	0.00	700.00
98467	SR	HERITAGE	05/08/2025	Bank Receipt	Sales Receipt	40.00	0.00	40.00
98468	SR	ARUNU3A	06/08/2025	Bank Receipt	Sales Receipt	950.00	0.00	950.00
98469	SR	TATERON	06/08/2025	Bank Receipt	Sales Receipt	462.00	0.00	462.00
98470	SR	SHORTMAT	06/08/2025	Bank Receipt	Sales Receipt	650.00	0.00	650.00
<b>Totals</b>						<b>£ 8,131.74</b>	<b>0.00</b>	<b>8,131.74</b>