



Rustington Parish Council

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14 October 2025

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 20 October 2025** in the **Roger Mongomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 18 August 2025
(Copy attached)
4. To consider further such matters as arise from the Minutes



QUALITY
PARISH
COUNCIL

Working for the local Community

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5. The Woodlands Recreation Ground:-

- (a) Rustington Football Club - Update - Deputy Clerk to report
- (b) Charges for Sports Facilities - To consider a Report from the Deputy Clerk
(Copy attached for Members)
- (c) Summer Active Play Sessions - To note the Report from the Active Communities Team at Freedom Leisure and to consider future provision, and Deputy Clerk to report
(Copy attached for Members)
- (d) Possible Disposal of Grounds Maintenance Equipment - Councillor Lee to report
- (e) Sage House Dementia Advisory Bus - Deputy Clerk to report
- (f) Mobile Cinema - Deputy Clerk to report
- (g) To note email correspondence with a local resident regarding trees on the north-western boundary, and Clerk to report
(Copy attached for Members)

6. The Woodlands Centre:-

- (a) Current Lettings - Progress Report
- (b) Review of Rents - To consider a Report from the Finance Manager/RFO and the Clerk of the Council
(Copy attached for Members)

7. Samuel Wickens Centre:-

- (a) Current Lettings - Progress Report
- (b) Review of Rents - To consider Schedules A, B and C, of proposed Hiring Charges with effect from 1 April 2026
(Copy of existing and proposed charges attached for Members)

8. Rustington Youth Centre:-

- (a) Current Lettings - Progress Report
- (b) Review of Rents - To consider Schedules A, B and C, of proposed Hiring Charges with effect from 1 April 2026
(Copy of existing and proposed charges attached for Members)
- (c) Review of Youth Provision - Progress Report

9. Rustington Museum - To consider a Report from the Museum Manager
(Copy attached for Members)

10. Woodland Park Sportsfield:-

- (a) Rustington Otters Football Club - Update from Deputy Clerk
- (b) Extension of Lease - Clerk to report

11. Public Conveniences:-

- (a) Public Convenience Cleansing Contract 2026-2034 - Clerk to report
- (b) Loo of the Year Awards - Deputy Clerk to report

12. Public Seats:-
 - (a) New Seats - Clerk to report
 - (b) Maintenance Update - Clerk to report
13. Beach Shelter and Bus Shelters - Maintenance - Clerk to report
14. Remembrance Sunday Parade and Service - 9 November 2025 - Deputy Clerk to report
15. War Memorial - Deputy Clerk to report
16. Replacement of Village Centre Flagpole - Clerk to report
17. Gardens Competition - To consider a Report from the Chairman of the Rustington In-Bloom Committee, and Clerk to report
(Copy attached for Members)
18. Biennial Tree Survey - To note the content of the Arboricultural Survey and to consider the Quotations received from County Tree Surgeons Limited - Deputy Clerk to report
(Copy enclosed for Members)
19. Festive Lighting - Deputy Clerk to report
20. Urgent matters arising, for information only, since the preparation of this Agenda
21. Income and Expenditure for 2024/25, 2025/26 and 2026/27 - To consider a Report from the Clerk of the Council
(Copy enclosed for Members)
22. Dates of Future Meetings - Diary Dates for 2026 are to be considered at the 27 October 2025 Meeting of Full Council