



Rustington Parish Council

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18 November 2025

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 24 November 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 27 October 2025
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 18 November 2025 - Clerk to report
 - (c) Sussex Police and Crime Commissioner Town and Parish Feedback Sessions Autumn 2025 - Councillor Bennett to report on his attendance, with Councillor Warren, at the online Meeting held on 10 October 2025
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Finance and General Purposes Committee - To receive the Report of the Meeting held on 24 November 2025 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
10. To authorise the Finance and General Purposes Committee to deal with any urgent matters that might arise, in addition to the payment of accounts, during the December recess
11. Remembrance Sunday - Parade and Service - Councillor Bennett to report
12. Annual Assembly of the Parish Meeting - 9 April 2026 - Guest Speaker - Clerk to report
13. The Woodlands Centre - Major Redesign and Refurbishment Project - To consider a Report from the Clerk of the Council
(Copy attached for Members)
14. Public Convenience Cleansing Contract 2026 - To consider an email received from the Senior Business Manager - Arun, Biffa, together with a Proposal for a new Contract with effect from 1 February 2026 and Clerk to report
(Copy attached for Members)
15. Review of Youth Provision - Clerk to report
16. Rustington In-Bloom - Progress Report from Councillor Lee
17. 75th Anniversary of the Festival of Britain Musical Concert - 13 June 2026 - Clerk to report
18. Reduced Use of Paper for Meetings - To review progress made in connection with 'Priority Area 5 - Climate Emergency' in the Council's Action Plan and Strategic Priorities, and Clerk to report

19. Mobile Cinema - The Woodlands Centre/Recreation Ground Car Park - To note a representation received from Arun East U3A, together with the response from the Clerk (*Copy attached for Members*)
20. To receive Reports from Members attending other External Meetings (if any)
21. Urgent matters arising, for information only, since the preparation of this Agenda
22. To note the following Documents and Publications previously circulated to Members:-
 - (a) Arun District Council - Arun News Release - 27 October 2025, 31 October 2025, 3 November 2025 and 14 November 2025
 - (b) Arun District Council - Changes to your Waste and Recycling Collections
 - (c) CAGNE - Legal Challenge Filed Against Gatwick Airport
 - (d) CAGNE - Time is Ticking online talks
 - (e) East Preston Parish Council News - 29 October 2025, 6 November 2025 and 13 November 2025
 - (f) National Association of Local Councils - Chief Executive's Bulletin - 30 October 2025 x2 and 6 November 2025
 - (g) National Health Executive - From 10 mins to 10 seconds: The patient check-on transformation
 - (h) National Health Executive - Discover how Location Intelligence is transforming NHS planning & preventative care
 - (i) Stonepillow - AGM: An evening with Stonepillow
 - (j) Turning Tides - Impact Report 2025
 - (k) West Sussex County Council - News Release - 28 October 2025, 31 October 2025, 11 November 2025 x 2, 12 November 2025, 13 November 2025 x 2,
 - (l) West Sussex County Council - Support the Aerosol Recycling Campaign
 - (m) West Sussex County Council - Residents' Newsletter - November 2025