



# Rustington Parish Council

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9 December 2025

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 15 December 2025** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

**Please note earlier start time.**

Yours sincerely

**Clerk of the Council**

**To: All Members of the Finance and General Purposes Committee and other Members for information**

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## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



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**Working for the local Community**

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3. To approve the Minutes of the Meeting held on 24 November 2025  
(Copy attached)
4. To consider further such matters as arise from the Minutes
5. To retrospectively approve the Accounts paid  
(Copy enclosed for Members)
6. To consider the Monthly Budget Report to 5 December 2025  
(Copy enclosed for Members)
7. Internal Audit 2025/2026 - To consider a Report received from the Council's Internal Auditor, April Skies Accounting and Finance Manager to report  
(Copy to follow for Members)
8. Arun & Chichester Citizens' Advice Bureau - To consider an application for Grant Aid towards the running costs - 2026/2027  
(Copy to follow for Members)
9. Arun District Council - Town/Parish Council Precepts 2026/2027 - To note a letter received from Duncan Miller, Statutory & Technical Accounting Manager, Finance  
(Copy attached for Members)
10. Request for Traffic Regulation Order - North Lane - Councillor Mrs Cooper to report
11. Urgent matters arising, for information only, since the preparation of this Agenda
12. To consider the Council's Income and Expenditure requirements for 2024/2025, 2025/2026 and 2026/2027  
(Copy of Clerk's Report enclosed for Members)
13. To issue a Recommendation for the Precept on the Arun District Council for 2025/2026
14. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 15 and 16
15. Museum Manager - To consider a Report from the Clerk of the Council  
(Copy enclosed for Members)
16. Administrative Officer - To consider a Report from the Clerk of the Council  
(Copy enclosed for Members)