Agenda Item: 5

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

15 December 2025

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/11/2025
Date To: 30/11/2025

A/C: ANSCOMB **Name:** Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
100313	PI	24/11/2025	19322	Premises Checks & Other Tasks - Nov-25	1,888.42	1,888.42
				Total:		1,888.42

A/C: ARUNBUS **Name:** Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
100336	PI	17/11/2025	19323	Stationery	215.26	215.26
				Total:		215.26

A/C: BAILEYPA **Name:** Paul Bailey

No	Type	Date	Ref	Details	Amount	Outstanding
100340	PI	19/11/2025	19327	Repainting Hallway & Foyer - Y.Centre	90.00	90.00
				Total:		90.00

A/C: BARKERSE **Name:** Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
100337	PI	20/11/2025	19324	Install Christmas Lighting to Bay Trees inc Parts & Labour	640.00	640.00
100338	PI	21/11/2025	19325	Supply/Install x2 Micro LED Drums - Churchill Ladies	223.00	223.00
100339	PI	22/11/2025	19326	Fit Christmas Lighting & Replace Time Clock - SWC	117.00	117.00
				Total:		980.00

A/C: COLLINSP **Name:** Mr P Collins

No	Type	Date	Ref	Details	Amount	Outstanding
100341	PI	22/11/2025	19328	Install Wi-Fi Equipment - Y.Centre	175.00	175.00
				Total:		175.00

A/C: FERRING **Name:** Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
100342	PI	21/11/2025	19329	Maintenance & Floral Contract - Nov	4,862.78	4,862.78
100343	PI	24/11/2025	19330	Supply/Install/Remove/Dispose of Christmas Tree	769.44	769.44
100344	PI	30/11/2025	19331	Lawn Mowing & Grass Collecting - Mar to Nov - Chaucery	1,350.00	1,350.00
				Total:		6,982.22

A/C: MARBLEEL **Name:** Marble Electrical Contractors t/a Marble

No	Type	Date	Ref	Details	Amount	Outstanding
100345	PI	17/11/2025	19332	Supply/Install Diverter Valve to Boiler - Richard Covert	400.85	400.85
				Total:		400.85

A/C: SAFESITE **Name:** Safesite Facilities Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
100346	PI	20/11/2025	19333	2.3m Pedestrian Barriers x55 - Remembrance Sunday	372.60	372.60
				Total:		372.60

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

A/C: WARDMAR **Name:** Mr M Ward

No	Type	Date	Ref	Details	Amount	Outstanding
100347	PI	23/11/2025	19334	Open C.Park Barrier/Play Area/Litter Pick - Sun x4	140.00	140.00
				Total:		140.00

A/C: WORKNES **Name:** WorkNest Limited

No	Type	Date	Ref	Details	Amount	Outstanding
100389	PI	25/11/2025	19351	HR Service & Advice - Prepaid Hours (10)	1,260.00	1,260.00
				Total:		1,260.00
				Grand Total		12,504.35

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/11/2025
DateTo: 30/11/2025

Bank From: 1200
Bank To: 1200

Transaction From: 100,349
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200 **Currency:** Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
100349	BP	6111	25/11/2025	19335 - BankPay	D.Allen - Talk on 'Death by Chocolate' - 19-Nov - Mus	125.00	0.00	125.00
100350	BP	2103	25/11/2025	19336 - BankPay	Dolphin Court (R'ton) Ltd - Deposit Refund - SWC	50.00	0.00	50.00
100351	BP	2103	25/11/2025	19337 - BankPay	M.McCluskey - Deposit Refund - SWC	50.00	0.00	50.00
100352	BP	2103	25/11/2025	19338 - BankPay	R'ton Home Guard Rifle Cub - Deposit Refund - W.Centre	50.00	0.00	50.00
100353	BP	2103	25/11/2025	19339 - BankPay	L.Dickerson - Deposit Refund - W.Centre	50.00	0.00	50.00
100354	BP	7106	25/11/2025	19340 - BankPay	J.Burch - Waxed Cotten Jacket - Staff Uniform	29.99	0.00	29.99
100355	BP	2103	25/11/2025	19341 - WorldPay	S.Marley - Deposit Refund - SWC	50.00	0.00	50.00
100356	BP	2103	25/11/2025	19342 - WorldPay	R.Miah - Deposit Refund - W.Centre	100.00	0.00	100.00
100357	BP	7300	15/11/2025	DD - 19343 (...	BT - Office Mobile (Emergency Phone)	13.12	2.62	15.74
100358	BP	7300	15/11/2025	DD - 19343 (...	BT - LAA Officer Mobile	13.12	2.63	15.75
100359	BP	7203	26/11/2025	DD - 19344	SSE - Electric - W.Centre - to 31-Oct - SM	680.97	136.19	817.16
100360	BP	7203	26/11/2025	DD - 19345	SSE - Electric - Broadmark Toilets - to 31-Oct - SM	78.69	3.93	82.62
100361	BP	7203	26/11/2025	DD - 19346	SSE - Electric - Churchill Toilets - to 31-Oct - SM	114.05	5.70	119.75
100362	BP	7203	26/11/2025	DD - 19347	SSE - Electric - The Street Toilets - to 31-Oct - SM	71.95	3.60	75.55
100363	BP	7203	26/11/2025	DD - 19348	SSE - Electric - Y.Centre - to 31-Oct - SM	166.32	8.32	174.64
100364	BP	7203	26/11/2025	DD - 19349	SSE - Electric - SWC - to 31-Oct - SM	208.52	41.70	250.22
100365	BP	7203	26/11/2025	DD - 19349	SSE - Electric - Museum - to 31-Oct - SM	208.53	41.71	250.24
100390	BP	6017	07/11/2025	DD - 19352 - NW1	BP Rustington - Plant Fuel - Mower	35.09	7.02	42.11
100391	BP	5007	07/11/2025	DD - 19352 - NW1	BP Rustington - Diesel - Council Vehicle	54.84	10.97	65.81
100392	BP	7303	07/11/2025	DD - 19352 - NW1	All Seasons - Screws - R.Ground	4.16	0.82	4.98
100393	BP	6101	07/11/2025	DD - 19353 - NW1	Sainsbury's - Gifts - Carol Concert	123.23	24.64	147.87
100394	BP	7106	07/11/2025	DD - 19354 - NW1	Screwfix - Amblers Dealer Boots -Staff Uniform (JB)	63.99	0.00	63.99
100395	BP	5001	07/11/2025	DD - 19354 - NW1	Screwfix - Rechargeable Flashlight - Rec.Ground	28.32	5.67	33.99
100396	BP	7303	07/11/2025	DD - 19354 - NW1	Newton Newton Flag Makers - x2 Union Jack	200.00	40.00	240.00
100397	BP	6010	07/11/2025	DD - 19354 - NW1	Wildwood Landscape Machiners - Mower Parts	62.16	12.43	74.59
100398	BP	7303	07/11/2025	DD - 19354 - NW1	Screwfix - Evo-Stick - Broadmark Toilets	6.24	1.25	7.49
100399	BP	7207	07/11/2025	DD - 19354 - NW1	Screwfix - Orange Barrier Fencing - Rec.Ground	29.07	5.82	34.89
100400	BP	7207	07/11/2025	DD - 19354 - NW1	Screwfix - Titan Impulse Sprinkler - Rec.Ground	13.28	2.66	15.94
100401	BP	7106	07/11/2025	DD - 19354 - NW1	Screwfix - Holster Pocket Shorts - Staff Uniform (JB)	22.49	4.50	26.99
100402	BP	7207	07/11/2025	DD - 19354 - NW1	Screwfix - Float Fill Valve & Ball Float - Allots - CA	10.98	2.20	13.18
100403	BP	7307	07/11/2025	DD - 19354 - NW1	Post Office - Postage - Allots - PL	3.60	0.00	3.60
100404	BP	6011	07/11/2025	DD - 19354 - NW1	TSL Engraving - Seat Plaque - Rec.Ground	65.00	0.00	65.00
100405	BP	6011	07/11/2025	DD - 19354 - NW1	TSL Engraving - Seat Plaque - Village	65.00	0.00	65.00
100406	BP	6101	07/11/2025	DD - 19354 - NW1	Card Factory - Gift Bags - Carol Concert	34.99	7.00	41.99
100407	BP	7303	07/11/2025	DD - 19354 - NW1	Graffiti Removal - 5L Heritage Spraycan Remover	127.00	25.40	152.40
100408	BP	6101	07/11/2025	DD - 19354 - NW1	Asda - Gifts - Carol Concert	73.40	14.68	88.08
100409	BP	7303	07/11/2025	DD - 19354 - NW1	Amazon - x12 Star Keys - Various Locks	7.48	1.50	8.98
100410	BP	7303	07/11/2025	DD - 19354 - NW1	Amazon (Banner Group) - Milk Pots - Meetings	6.15	0.00	6.15
100411	BP	7303	07/11/2025	DD - 19354 - NW1	Amazon (Sivitec) - Batteries - Postage Scales	4.27	0.85	5.12
100412	BP	6101	07/11/2025	DD - 19354 - NW1	Amazon (Universal Prod Solutions) - Biscuits - Carol	77.94	0.00	77.94
100415	BP	7106	25/11/2025	19350 - BankPay	J.Burch (B&Q) Trousers - Staff Uniform	20.00	0.00	20.00
					Totals £	3,198.94	413.81	3,612.75

Rustington Parish Council
Bank Payment Summary - 25 November 2025

Salaries (Gross) - Employees		£ 27,632.54
Includes Mileage Claim (N/Code: 7101)	£ -	
Employers - N.I.		£ 3,394.26
Employers - Superann.		£ 1,999.72
Legal & General - Ill Health Liability Insurance		£ -
Total Employers Liabilities		£ 33,026.52

Rustington Parish Council

Reconciled Balances as at 30 November 2025

NatWest Bank:-		
Current Account	£	21,605.23
Imprest Account	£	901.26
Reserve Accounts:		
General Fund	£	402,341.70
35-Day Notice (276) - Earmarked Reserves	£	11,108.09
35-Day Notice (284)	£	240,444.24
35-Day Notice (670) - Section 106 Funds	£	21,918.83
Museum Reserve	£	2,846.89
Plant Equipment Renewal	£	6,962.48
Capital Accounts:		
Opportunity and Special Purchases	£	1,526.29
CCLA:		
Capital Account:		
Public Sector Deposit Fund	£	100,000.00
Monthly Dividends Credited from PSDA into Nationwide Account		
Nationwide Building Society:		
Capital Account:		
35-Day Saver	£	128,401.32
Total on Bank Statements	£	938,056.33
Un-Reconciled Payments	£	(13,621.24)
	£	924,435.09
Petty Cash	£	247.08
Grand Total	£	924,682.17

Rustington Parish Council
Current Account - Bank Receipts

Date From: 01/11/2025
DateTo: 05/12/2025

Bank From: 1200
Bank To: 1200

Transaction From: 100,107
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200 **Currency:** Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
100381	BR	4043	17/11/2025	Bank Receipt	Allotment Rent 2026 - Sanders - 4 WR	33.00	0.00	33.00
100382	BR	4043	18/11/2025	Bank Receipt	Allotment Rent 2026 - Pryor - 36 CA	49.50	0.00	49.50
100383	BR	4040	18/11/2025	Bank Receipt	P.Austen - Purchase of Tractor & Associated	2,500.00	0.00	2,500.00
100384	BR	7303	18/11/2025	Bank Receipt	P.Revell - Cllr Dinner	71.00	0.00	71.00
100413	BR	7106	01/11/2025	DD - 19354 -	Screwfix - Amblers Dealer Boots - JB	53.99	0.00	53.99
100414	BR	7303	01/11/2025	DD - 19354 -	Newton Newton Flag Makers - x2 Union Jack	8.00	1.60	9.60
100430	BR	4043	28/11/2025	Card Receipt	Z Phillips - Rent - Allots - 32A PL	45.38	0.00	45.38
100431	BR	4043	28/11/2025	Card Receipt	C Mooney - Rent Allots - 12 CA	37.12	0.00	37.12
100432	BR	4043	28/11/2025	Card Receipt	Allot Rent 2026 - M Arcadipane - CA32	41.25	0.00	41.25
100433	BR	4043	28/11/2025	Bank Receipt	Allot Rent 2026 - S Marsten -23A PL	49.50	0.00	49.50
100435	BR	4043	27/11/2025	Bank Receipt	Allot Rent - D Baldwin - 8 PL	45.38	0.00	45.38
100436	BR	7303	26/11/2025	Card Receipt	J Bennett - Cllr. Dinner	33.00	0.00	33.00
100437	BR	2102	26/11/2025	Bank Receipt	A Merrett - Deposit - W. Centre	50.00	0.00	50.00
100438	BR	7303	25/11/2025	Bank Receipt	D Rogers - Cllr. Dinner	66.00	0.00	66.00
100439	BR	4043	25/11/2025	Bank Receipt	Allot Rent 2026 - J Booty - 26A PL	45.38	0.00	45.38
100461	BR	4004	04/11/2025		CCLA - PSDA - Interest for Oct 25	340.29	0.00	340.29
100472	BR	7303	24/11/2025	Bank Receipt	M.Broomfield - Cllr Dinner	60.50	0.00	60.50
100474	BR	7303	24/11/2025	Bank Receipt	A.Cooper	55.00	0.00	55.00
100475	BR	6100	13/11/2025	Card Receipt	Staff Reimbursement (CH)	2.71	0.54	3.25
100476	BR	2102	13/11/2025	Card Receipt	M.Mahoney - Deposit - W.Centre - 31-Jan	200.00	0.00	200.00
100477	BR	6100	13/11/2025	Card Receipt	Staff Re-imbursement - (CW)	2.71	0.54	3.25
100478	BR	2102	13/11/2025	Card Receipt	W Mahoney - Deposit - W.Centre - 31 Jan	200.00	0.00	200.00
100479	BR	2102	01/12/2025	Bank Receipt	S Partridge (Crooks) - Deposit - W Centre - 6	50.00	0.00	50.00
100480	BR	4043	02/12/2025	Bank Receipt	Allotment Rent 2026 - Swain - 1PL	45.38	0.00	45.38
100482	BR	2102	03/12/2025	Bank Receipt	R'Ton Golf Club - Deposit - SWC - 02 Oct 2026	50.00	0.00	50.00
100484	BR	4043	02/12/2025	Bank Receipt	Allotment Rent 2026 - Baldry - 41PL	45.38	0.00	45.38
100485	BR	4043	03/12/2025	Bank Receipt	Allotment Rent 2026 - Salmon - 19 PL	35.06	0.00	35.06
					Totals £	4,215.53	2.68	4,218.21

Rustington Parish Council
Current Account - Customer Receipts

Date From: 01/11/0225
DateTo: 05/12/2025

Bank From: 1200
Bank To: 1200

Transaction From: 100,105
Transaction To: 99,999,999

Customer From:
Customer To: ZZZZZZZZ

Bank 1200 Currency Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
100366	SR	YASYOGA	17/11/2025	Bank Receipt	Sales Receipt	237.00	0.00	237.00
100367	SR	THEATREA	17/11/2025	Bank Receipt	Sales Receipt	504.00	0.00	504.00
100368	SR	HERITAGE	17/11/2025	Bank Receipt	Sales Receipt	80.00	0.00	80.00
100369	SR	ARUNU3A	17/11/2025	Bank Receipt	Sales Receipt	1,177.00	0.00	1,177.00
100370	SR	SHORTMAT	17/11/2025	Bank Receipt	Sales Receipt	910.00	0.00	910.00
100371	SR	SLIMWORL	17/11/2025	Bank Receipt	Sales Receipt	306.00	0.00	306.00
100372	SR	WOODTTC	17/11/2025	Bank Receipt	Sales Receipt	630.00	0.00	630.00
100373	SR	ADFAS	18/11/2025	Bank Receipt	Sales Receipt	90.00	0.00	90.00
100374	SR	ATTRELLA	18/11/2025	Bank Receipt	Sales Receipt	127.34	0.00	127.34
100375	SR	RUSTWI	19/11/2025	Bank Receipt	Sales Receipt	127.00	0.00	127.00
100376	SR	BLUMUF2	20/11/2025	Bank Receipt	Sales Receipt	89.00	0.00	89.00
100377	SR	NEWCREAT	20/11/2025	Bank Receipt	Sales Receipt	24.00	0.00	24.00
100378	SR	ACTIV8NU	21/11/2025	Bank Receipt	Sales Receipt	500.00	0.00	500.00
100379	SR	DANCEBEA	24/11/2025	Bank Receipt	Sales Receipt	144.00	0.00	144.00
100380	SR	DANCEBEA	24/11/2025	Bank Receipt	Sales Receipt	216.00	0.00	216.00
100428	SR	AGEUKWSX	28/11/2025	Bank Receipt	Sales Receipt	504.00	0.00	504.00
100434	SR	CANCERUN	28/11/2025	Bank Receipt	Sales Receipt	126.00	0.00	126.00
100440	SR	RUSTPLSC	24/11/2025	Bank Receipt	Sales Receipt	172.00	0.00	172.00
100441	SR	RUSTPLSC	24/11/2025	Bank Receipt	Sales Receipt	571.00	0.00	571.00
100473	SR	INTERCOU	14/11/2025	Bank Receipt	Sales Receipt	300.00	0.00	300.00
100481	SA	MERRETT	02/12/2025	Bank receipt	Payment on Account	55.00	0.00	55.00
100483	SA	BABYSUPE	04/12/2025	Bank Receipt	Payment on Account	88.00	0.00	88.00
					Totals £	6,977.34	0.00	6,977.34