

# Rustington Parish Council

## **MONTHLY BUDGET REPORT**

**to 5 December 2025**

### Monthly Budget Report to 5 December 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	<b>Budget</b> (Net Expenditure) £	<b>Total</b> (Net Expenditure) £	<b>Difference</b> £	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	34,744.78	45,095.22	
Rustington Youth Centre	32,590.00	27,392.61	5,197.39	
The Woodlands Centre	78,780.00	22,257.08	56,522.92	
General Amenities	123,180.00	82,542.25	40,637.75	
Museum	86,128.00	37,650.42	48,477.58	
Samuel Wickens Centre	51,310.00	17,359.38	33,950.62	
Finance & General Purposes	403,650.00	252,706.81	150,943.19	
Allotments	2,400.00	1,959.62	440.38	1. Rent - Allotments - 2026 Rents are now being received

The Council's tractor and associated equipment was sold for the sum of £2,500.00. The income appears in Department 0 (Miscellaneous Income) and has been transferred to the Equipment Renewal Fund.

For information, the previous month's Overview Reports is attached to the back of this Report

9 December 2025

Finance Manager

# Rustington Parish Council

## External Sports and Leisure Facilities and Youth Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£34	£60	(26)
		4013 - Insurance Recharge	£2,043	-	2,043
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	£120	£3,700	(3,580)
		4042 - Hire of Grounds	£1,100	-	1,100
		4044 - Rent - Cricket Clubs	£2,252	£2,300	(48)
		4045 - Rent - Football Clubs	£168	£3,000	(2,832)
		4046 - Rent - Girl Guides	£138	-	138
		4047 - Rent - Sports & Social Club	£8,250	£16,500	(8,250)
	001 - Incomings Total		£14,105	£25,560	(11,455)
1 - Sales Total			£14,105	£25,560	(11,455)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£273)	-	(273)
		5002 - Playground - New Equipment / Improvement Fund	-	(£20,000)	20,000
		5004 - Outdoor Fitness Equipment	£1,015	-	1,015
081 - Purchases Total		£742	(£20,000)	20,742	
2 - Purchases Total			£742	(£20,000)	20,742
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£371)	(£1,000)	629
		6007 - Fencing	(£3,000)	(£500)	(2,500)
		6008 - Improvements	-	-	-
		6010 - Plant Maintenance	(£285)	(£1,000)	715
		6011 - Seating	(£621)	-	(621)
		6013 - Tree & Bulb Planting	(£18)	-	(18)
		6014 - Tree Works	(£685)	(£3,000)	2,315
		6017 - Plant Fuel	(£198)	-	(198)
		6223 - Playground - Inspections	(£442)	-	(442)
		6224 - Playground - Maintenance	(£106)	(£2,000)	1,894
		6232 - Signs	-	(£500)	500
		161 - Direct Expenses Total		(£5,726)	(£8,000)
	3 - Direct Expenses Total			(£5,726)	(£8,000)
4 - Overheads	241 - Salaries	7001 - Salaries	(£15,458)	(£28,200)	12,742
		7004 - Employers - National Insurance	(£1,818)	-	(1,818)
		7006 - Employers - Superannuation	-	-	-
	241 - Salaries Total		(£17,277)	(£28,200)	10,923
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200
		7106 - Staff Uniform	(£180)	-	(180)
		7121 - Consultants	(£530)	-	(530)
		7122 - Legal Fees	-	-	-
	242 - Expenditure Total		(£710)	(£200)	(510)
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7205 - Refuse Collection	(£479)	-	(479)
		7206 - Maintenance - Internal	(£41)	-	(41)
		7207 - Maintenance - External	(£2,099)	(£24,000)	21,901
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£9,322)	-	(9,322)
		7213 - Maintenance of Cricket Square	(£3,650)	(£7,300)	3,650
	243 - Premises Costs Total		(£15,761)	(£31,300)	15,539
	244 - Additional Expenditure	7300 - Telephone	(£105)	-	(105)
		7302 - Insurances	(£2,219)	-	(2,219)
		7303 - Miscellaneous Contingencies	(£1,096)	(£5,700)	4,604
		7309 - Security / Out of Hours Caretaking	(£733)	-	(733)
		7321 - Office Equipment / ICT / Website	(£152)	-	(152)
	244 - Additional Expenditure Total		(£4,304)	(£5,700)	1,396
4 - Overheads Total			(£38,052)	(£65,400)	27,348
Net Expenditure			(£28,931)	(£67,840)	38,909

Woodland Park Sportsfield	(4,813)	(11,000)	6,187
Equipment Renewal Fund	(1,000)	(1,000)	0
Rustington Youth Centre	(27,393)	(32,590)	5,197
<b>Total Net Expenditure</b>	<b>(62,137)</b>	<b>(112,430)</b>	<b>50,293</b>

# Rustington Parish Council

## Woodland Park Sportsfield to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£936	-	936
	<b>001 - Incomings Total</b>		<b>£936</b>	<b>-</b>	<b>936</b>
<b>1 - Sales Total</b>			<b>£936</b>	<b>-</b>	<b>936</b>
4 - Overheads	243 - Premises Costs	7200 - Rent	(£625)	(£4,000)	3,375
		7207 - Maintenance - External	(£1,615)	(£7,000)	5,385
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£3,140)	-	(3,140)
	<b>243 - Premises Costs Total</b>		<b>(£5,550)</b>	<b>(£11,000)</b>	<b>5,450</b>
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£200)	-	(200)
	<b>244 - Additional Expenditure Total</b>		<b>(£200)</b>	<b>-</b>	<b>(200)</b>
<b>4 - Overheads Total</b>			<b>(£5,749)</b>	<b>(£11,000)</b>	<b>5,251</b>
<b>Net Expenditure</b>			<b>(£4,813)</b>	<b>(£11,000)</b>	<b>6,187</b>

# Rustington Parish Council

## Rustington Youth Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4048 - Lettings	£5,736	£20,000	(14,264)
		4061 - Youth Centre - Subscriptions	£112	£150	(38)
		4062 - Youth Centre - Tuck	£183	£100	83
	001 - Incomings Total		£6,031	£20,250	(14,219)
1 - Sales Total			£6,031	£20,250	(14,219)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£831)	(£1,500)	669
	081 - Purchases Total		(£831)	(£1,500)	669
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£97)	(£250)	153
	082 - Purchase of Supplies Total		(£97)	(£250)	153
2 - Purchases Total			(£928)	(£1,750)	822
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£1,721)	-	(1,721)
	161 - Direct Expenses Total		(£1,721)	-	(1,721)
3 - Direct Expenses Total			(£1,721)	-	(1,721)
4 - Overheads	241 - Salaries	7001 - Salaries	(£2,305)	(£4,500)	2,195
		7004 - Employers - National Insurance	(£1,228)	-	(1,228)
	241 - Salaries Total		(£3,533)	(£4,500)	967
	242 - Expenditure	7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£164)	(£290)	126
	242 - Expenditure Total		(£164)	(£290)	126
	243 - Premises Costs	7201 - Rates	(£3,793)	(£5,000)	1,208
		7202 - Water Rates	(£900)	(£1,300)	400
		7203 - Electricity	(£1,337)	(£4,000)	2,663
		7204 - Gas	(£610)	(£3,500)	2,890
		7205 - Refuse Collection	(£479)	(£800)	321
		7206 - Maintenance - Internal	(£6,761)	(£14,000)	7,239
		7209 - Repairs - Vandal	(£90)	-	(90)
		7212 - Contract / Casual Staff	(£309)	-	(309)
	243 - Premises Costs Total		(£14,280)	(£28,600)	14,320
	244 - Additional Expenditure	7300 - Telephone	(£22)	(£850)	828
		7302 - Insurances	(£2,859)	(£3,150)	291
		7303 - Miscellaneous Contingencies	-	(£1,200)	1,200
		7305 - VAT Adjustment	-	(£1,000)	1,000
		7309 - Security / Out of Hours Caretaking	(£733)	(£1,500)	767
		7310 - Subscriptions	(£973)	-	(973)
		7321 - Office Equipment / ICT / Website	(£1,345)	-	(1,345)
		7325 - Senior Y.Club - Youth Activities	(£650)	(£2,000)	1,350
		7326 - Senior Y.Club - Youth & Support Workers	(£6,216)	(£8,000)	1,784
	244 - Additional Expenditure Total		(£12,797)	(£17,700)	4,903
4 - Overheads Total			(£30,775)	(£51,090)	20,315
Net Expenditure			(£27,393)	(£32,590)	5,197

# Rustington Parish Council

## The Woodlands Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£641	£1,000	(359)
		4040 - Miscellaneous Income / Rents / Charges	-	-	-
		4041 - Gas - Girl Guides - Reimbursement	£198	£1,200	(1,002)
		4048 - Lettings	£40,454	£60,000	(19,546)
	001 - Incomings Total		£41,292	£62,200	(20,908)
1 - Sales Total			£41,292	£62,200	(20,908)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£481)	(£2,000)	1,519
	081 - Purchases Total		(£481)	(£2,000)	1,519
2 - Purchases Total			(£481)	(£2,000)	1,519
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£12,500)	(£35,000)	22,500
		6008 - Improvements	-	-	-
	161 - Direct Expenses Total		(£12,500)	(£35,000)	22,500
3 - Direct Expenses Total			(£12,500)	(£35,000)	22,500
4 - Overheads	241 - Salaries	7001 - Salaries	(£2,305)	(£4,500)	2,195
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		(£2,305)	(£4,500)	2,195
	242 - Expenditure	7121 - Consultants	-	-	-
		7131 - Loan Servicing	-	(£20,000)	20,000
	242 - Expenditure Total		-	(£20,000)	20,000
	243 - Premises Costs	7201 - Rates	(£5,189)	(£6,800)	1,611
		7202 - Water Rates	(£1,189)	(£1,500)	311
		7203 - Electricity	(£4,643)	(£11,000)	6,357
		7204 - Gas	(£2,076)	(£14,000)	11,924
		7205 - Refuse Collection	(£840)	(£2,500)	1,660
		7206 - Maintenance - Internal	(£10,455)	(£33,000)	22,545
		7207 - Maintenance - External	(£30)	-	(30)
		7209 - Repairs - Vandal	(£277)	-	(277)
		7211 - Setting Up Costs - Hall / Rooms	(£1,780)	(£2,800)	1,020
		7212 - Contract / Casual Staff	(£14,395)	-	(14,395)
	243 - Premises Costs Total		(£40,875)	(£71,600)	30,725
	244 - Additional Expenditure	7300 - Telephone	-	(£380)	380
		7302 - Insurances	(£345)	-	(345)
		7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£3,609)	(£5,500)	1,891
		7310 - Subscriptions	(£769)	-	(769)
		7321 - Office Equipment / ICT / Website	(£1,149)	-	(1,149)
		7405 - Rolling Programme of Works (Capital/Reserves)	(£1,515)	-	(1,515)
	244 - Additional Expenditure Total		(£7,388)	(£7,880)	492
4 - Overheads Total			(£50,568)	(£103,980)	53,412
Net Expenditure			(£22,257)	(£78,780)	56,523

# Rustington Parish Council

## General Amenities, Museum and Samuel Wickens Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-
		4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-
		4024 - Contribution - Christmas Lighting	-	-	-
		4025 - Contribution - Seats	£7,986	-	7,986
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	-	£7,820	(7,820)
		4049 - Sponsorship of Planters / Flower Beds	£3,200	-	3,200
	001 - Incomings Total		£17,886	£14,520	3,366
1 - Sales Total			£17,886	£14,520	3,366
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£2,148)	(£3,000)	852
		6004 - Christmas Lighting	(£1,638)	(£10,000)	8,362
		6009 - Street Lighting Maintenance	(£3,629)	(£3,900)	271
		6011 - Seating	(£9,888)	(£2,000)	(7,888)
		6012 - Street Maps / Notice Boards	(£279)	(£1,000)	721
		6013 - Tree & Bulb Planting	(£79)	-	(79)
		6014 - Tree Works	(£1,200)	(£1,500)	300
		6015 - War Memorial	(£1,995)	(£1,300)	(695)
		6107 - Gardens Competition	(£583)	(£1,000)	417
		6112 - Remembrance Day Parade	(£311)	-	(311)
		6230 - Planting & Maintenance of Amenity Areas	(£38,602)	(£55,000)	16,398
		6231 - Public Toilet Cleansing & Maintenance	(£27,178)	(£56,000)	28,822
		6232 - Signs	-	-	-
		6234 - Defibrillators & Associated Equipment	(£601)	(£1,000)	399
	161 - Direct Expenses Total		(£88,130)	(£135,700)	47,570
3 - Direct Expenses Total			(£88,130)	(£135,700)	47,570
4 - Overheads	242 - Expenditure	7121 - Consultants	(£110)	-	(110)
	242 - Expenditure Total		(£110)	-	(110)
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7207 - Maintenance - External	-	-	-
	243 - Premises Costs Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£2,319)	(£2,000)	(319)
		7348 - Commemorative Events / Concerts	-	-	-
7406 - Changing Places Toilet		-	-	-	
244 - Additional Expenditure Total		(£2,319)	(£2,000)	(319)	
4 - Overheads Total			(£2,429)	(£2,000)	(429)
Net Expenditure			(£72,673)	(£123,180)	50,507

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(9,869)	0	(9,869)
Rustington Museum	(37,650)	(86,128)	48,478
Samuel Wickens Centre	(17,359)	(51,310)	33,951
<b>Total Net Expenditure</b>	<b>(137,552)</b>	<b>(260,618)</b>	<b>123,066</b>

# Rustington Parish Council

## Public Toilets to 5 December 2025

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£654)		(£654)
		6232 - Signs	(£60)		(£60)
	161 - Direct Expenses Total		(£714)		(£714)
3 - Direct Expenses Total			(£714)		(£714)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£530)		(£530)
		7203 - Electricity	(£515)		(£515)
		7206 - Maintenance - Internal	(£177)		(£177)
		7209 - Repairs - Vandal	(£97)		(£97)
	243 - Premises Costs Total		(£1,319)		(£1,319)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£6)		(£6)
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
244 - Additional Expenditure Total		(£73)		(£73)	
4 - Overheads Total			(£1,391)		(£1,391)
Net Expenditure			(£2,106)		(£2,106)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£987)		(£987)
	161 - Direct Expenses Total		(£987)		(£987)
3 - Direct Expenses Total			(£987)		(£987)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,094)		(£1,094)
		7203 - Electricity	(£1,156)		(£1,156)
		7206 - Maintenance - Internal	(£1,084)		(£1,084)
	243 - Premises Costs Total		(£3,335)		(£3,335)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£67)		(£67)
4 - Overheads Total			(£3,401)		(£3,401)
Net Expenditure			(£4,388)		(£4,388)

THE STREET	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£190)		(£190)
	161 - Direct Expenses Total		(£190)		(£190)
3 - Direct Expenses Total			(£190)		(£190)
4 - Overheads	242 - Expenditure	7121 - Consultants	-		-
	242 - Expenditure Total		-		-
	243 - Premises Costs	7202 - Water Rates	(£124)		(£124)
		7203 - Electricity	(£505)		(£505)
		7206 - Maintenance - Internal	(£265)		(£265)
		243 - Premises Costs Total		(£894)	
	244 - Additional Expenditure	7302 - Insurances	(£1,214)		(£1,214)
		7303 - Miscellaneous Contingencies	-		-
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£1,281)		(£1,281)
4 - Overheads Total			(£2,175)		(£2,175)
Net Expenditure			(£2,365)		(£2,365)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£751)		(£751)
	<b>161 - Direct Expenses Total</b>		<b>(£751)</b>		<b>(£751)</b>
<b>3 - Direct Expenses Total</b>			<b>(£751)</b>		<b>(£751)</b>
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£194)		(£194)
		7209 - Repairs - Vandal	-		-
	<b>243 - Premises Costs Total</b>		<b>(£194)</b>		<b>(£194)</b>
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-		-
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	<b>244 - Additional Expenditure Total</b>		<b>(£67)</b>		<b>(£67)</b>
<b>4 - Overheads Total</b>			<b>(£260)</b>		<b>(£260)</b>
<b>Net Expenditure</b>			<b>(£1,011)</b>		<b>(£1,011)</b>

Total Net Expenditure - All Public Toilets

(9,869)

(9,869)



# Rustington Parish Council

## Rustington Museum to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£20	£42	(22)
		4040 - Miscellaneous Income / Rents / Charges	£208	£1,100	(892)
	001 - Incomings Total		£228	£1,142	(914)
1 - Sales Total			£228	£1,142	(914)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£11)	(£3,000)	2,989
	081 - Purchases Total		(£11)	(£3,000)	2,989
2 - Purchases Total			(£11)	(£3,000)	2,989
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	(£67)	(£3,000)	2,933
		6110 - Advertising	-	(£100)	100
		6111 - Events / Activities	(£583)	(£500)	(83)
		6210 - Collection Care / Insurance	(£1,173)	(£1,100)	(73)
	161 - Direct Expenses Total		(£1,823)	(£4,700)	2,877
3 - Direct Expenses Total			(£1,823)	(£4,700)	2,877
4 - Overheads	241 - Salaries	7001 - Salaries	(£23,785)	(£63,000)	39,215
		7004 - Employers - National Insurance	(£2,739)	-	(2,739)
		7006 - Employers - Superannuation	(£699)	-	(699)
	241 - Salaries Total		(£27,223)	(£63,000)	35,777
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	(£24)	(£100)	76
		7106 - Staff Uniform	-	-	-
		7121 - Consultants	(£70)	-	(70)
		7130 - Bank & Card Charges	(£127)	(£200)	73
	242 - Expenditure Total		(£221)	(£600)	379
	243 - Premises Costs	7201 - Rates	(£1,158)	(£1,550)	392
		7202 - Water Rates	(£53)	(£400)	347
		7203 - Electricity	(£1,213)	(£4,000)	2,787
		7205 - Refuse Collection	(£397)	-	(397)
		7206 - Maintenance - Internal	(£2,283)	(£6,000)	3,717
		7209 - Repairs - Vandal	(£101)	-	(101)
		7212 - Contract / Casual Staff	(£43)	-	(43)
	243 - Premises Costs Total		(£5,247)	(£11,950)	6,703
	244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
		7302 - Insurances	(£559)	(£1,270)	712
		7303 - Miscellaneous Contingencies	(£31)	(£1,000)	969
		7306 - Photocopying / Printing	(£303)	(£350)	47
		7307 - Postage - General	(£22)	-	(22)
		7309 - Security / Out of Hours Caretaking	(£400)	(£1,000)	600
		7310 - Subscriptions	(£497)	-	(497)
		7320 - Stationery	(£59)	(£400)	341
		7321 - Office Equipment / ICT / Website	(£1,476)	-	(1,476)
	244 - Additional Expenditure Total		(£3,354)	(£4,020)	666
4 - Overheads Total			(£36,044)	(£79,570)	43,526
Net Expenditure			(£37,650)	(£86,128)	48,478

# Rustington Parish Council

Samuel Wickens Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)	
		4048 - Lettings	£9,881	£15,500	(5,619)	
	001 - Incomings Total		£26,881	£37,500	(10,619)	
1 - Sales Total			£26,881	£37,500	(10,619)	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000	
	081 - Purchases Total		-	(£1,000)	1,000	
2 - Purchases Total			-	(£1,000)	1,000	
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	(£50)	-	(50)	
	161 - Direct Expenses Total		(£50)	-	(50)	
3 - Direct Expenses Total			(£50)	-	(50)	
4 - Overheads	241 - Salaries	7001 - Salaries	(£30,231)	(£68,500)	38,269	
		7004 - Employers - National Insurance	(£2,139)	-	(2,139)	
		7006 - Employers - Superannuation	(£3,063)	-	(3,063)	
	241 - Salaries Total		(£35,433)	(£68,500)	33,067	
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	
		7106 - Staff Uniform	(£124)	-	(124)	
		7130 - Bank & Card Charges	(£143)	(£290)	147	
		242 - Expenditure Total	(£267)	(£590)	323	
	243 - Premises Costs	7201 - Rates	(£1,158)	(£1,550)	392	
		7202 - Water Rates	(£124)	(£400)	276	
		7203 - Electricity	(£1,213)	(£4,000)	2,787	
		7205 - Refuse Collection	(£397)	(£650)	253	
		7206 - Maintenance - Internal	(£2,296)	(£6,000)	3,704	
		7207 - Maintenance - External	(£20)	-	(20)	
		7209 - Repairs - Vandal	(£101)	-	(101)	
		7212 - Contract / Casual Staff	(£43)	-	(43)	
		243 - Premises Costs Total	(£5,351)	(£12,600)	7,249	
		244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
	7302 - Insurances		(£559)	(£1,270)	712	
	7303 - Miscellaneous Contingencies		(£16)	(£500)	484	
	7305 - VAT Adjustment		-	(£400)	400	
	7306 - Photocopying / Printing		(£130)	-	(130)	
	7307 - Postage - General		-	(£50)	50	
	7309 - Security / Out of Hours Caretaking		(£400)	(£1,000)	600	
	7310 - Subscriptions		(£992)	(£1,200)	208	
	7320 - Stationery		(£15)	(£100)	85	
	7321 - Office Equipment / ICT / Website		(£1,021)	(£1,600)	579	
	244 - Additional Expenditure Total		(£3,139)	(£6,120)	2,981	
4 - Overheads Total			(£44,191)	(£87,810)	43,619	
Net Expenditure			(£17,359)	(£51,310)	33,951	

# Rustington Parish Council

## Finance & General Purposes to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£2,684	£2,900	(216)
	<b>001 - Incomings Total</b>		<b>£2,684</b>	<b>£2,900</b>	<b>(216)</b>
<b>1 - Sales Total</b>			<b>£2,684</b>	<b>£2,900</b>	<b>(216)</b>
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-
		5007 - Council Vehicle	(£2,126)	(£4,000)	1,874
	<b>081 - Purchases Total</b>		<b>(£2,126)</b>	<b>(£4,000)</b>	<b>1,874</b>
<b>2 - Purchases Total</b>			<b>(£2,126)</b>	<b>(£4,000)</b>	<b>1,874</b>
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£2)	(£1,400)	1,398
		6101 - Carol Concert	(£674)	(£1,200)	526
		6102 - Parishioners Award	(£586)	(£400)	(186)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£3,869)	(£5,000)	1,131
		6108 - Contribution - No. 12 Bus Service	-	-	-
		6110 - Advertising	-	-	-
		6112 - Remembrance Day Parade	(£1,907)	(£2,500)	593
	<b>161 - Direct Expenses Total</b>		<b>(£8,539)</b>	<b>(£12,000)</b>	<b>3,461</b>
<b>3 - Direct Expenses Total</b>			<b>(£8,539)</b>	<b>(£12,000)</b>	<b>3,461</b>
4 - Overheads	241 - Salaries	7001 - Salaries	(£152,597)	(£305,000)	152,403
		7004 - Employers - National Insurance	(£19,950)	-	(19,950)
		7006 - Employers - Superannuation	(£16,318)	-	(16,318)
	<b>241 - Salaries Total</b>		<b>(£188,866)</b>	<b>(£305,000)</b>	<b>116,134</b>
	242 - Expenditure	7100 - Personnel - Training / Courses	(£175)	(£1,000)	825
		7101 - Personnel - Travel Expenses	(£9)	-	(9)
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£4,819)	(£11,000)	6,181
		7104 - Members - Courses / Expenses	(£105)	-	(105)
		7106 - Staff Uniform	(£120)	-	(120)
		7110 - Elections	-	-	-
		7120 - Audit Fees	(£2,100)	(£2,000)	(100)
		7121 - Consultants	(£4,598)	(£3,000)	(1,598)
		7130 - Bank & Card Charges	(£471)	(£1,000)	529
	<b>242 - Expenditure Total</b>		<b>(£12,897)</b>	<b>(£18,500)</b>	<b>5,603</b>
	243 - Premises Costs	7203 - Electricity	(£419)	-	(419)
		7205 - Refuse Collection	(£840)	-	(840)
		7206 - Maintenance - Internal	(£2,220)	-	(2,220)
		7207 - Maintenance - External	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£90)	-	(90)
		7212 - Contract / Casual Staff	(£7)	-	(7)
	<b>243 - Premises Costs Total</b>		<b>(£3,576)</b>	<b>-</b>	<b>(3,576)</b>
	244 - Additional Expenditure	7300 - Telephone	(£105)	(£250)	145
		7302 - Insurances	(£10,599)	(£10,900)	301
		7303 - Miscellaneous Contingencies	(£1,132)	(£6,000)	4,868
		7304 - Newsletter	(£3,343)	(£8,000)	4,657
		7306 - Photocopying / Printing	(£1,083)	(£2,400)	1,317
		7307 - Postage - General	(£1,947)	(£1,000)	(947)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800
		7309 - Security / Out of Hours Caretaking	(£440)	(£1,000)	560
		7310 - Subscriptions	(£5,267)	(£5,600)	333
		7320 - Stationery	(£1,553)	(£2,400)	847
		7321 - Office Equipment / ICT / Website	(£13,855)	(£25,000)	11,145
		7348 - Commemorative Events / Concerts	£2,496	(£3,500)	5,996
		7351 - Neighbourhood Development Plan	-	-	-
		7352 - External Organised Events	(£2,360)	-	(2,360)
	<b>244 - Additional Expenditure Total</b>		<b>(£39,387)</b>	<b>(£67,050)</b>	<b>27,663</b>
<b>4 - Overheads Total</b>			<b>(£244,726)</b>	<b>(£390,550)</b>	<b>145,824</b>
<b>Net Expenditure</b>			<b>(£252,707)</b>	<b>(£403,650)</b>	<b>150,943</b>

# Rustington Parish Council

## Allotments to 5 December 2025

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£844	£2,500	(1,656)
	<b>001 - Incomings Total</b>		<b>£844</b>	<b>£2,500</b>	<b>(1,656)</b>
<b>1 - Sales Total</b>			<b>£844</b>	<b>£2,500</b>	<b>(1,656)</b>
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-
		6008 - Improvements	-	(£400)	400
	<b>161 - Direct Expenses Total</b>		<b>-</b>	<b>(£400)</b>	<b>400</b>
<b>3 - Direct Expenses Total</b>			<b>-</b>	<b>(£400)</b>	<b>400</b>
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£580)	(£800)	220
		7207 - Maintenance - External	(£518)	-	(518)
	<b>243 - Premises Costs Total</b>		<b>(£1,098)</b>	<b>(£800)</b>	<b>(298)</b>
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£3)	(£2,000)	1,997
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£100)	-	(100)
	<b>244 - Additional Expenditure Total</b>		<b>(£230)</b>	<b>(£2,000)</b>	<b>1,770</b>
<b>4 - Overheads Total</b>			<b>(£1,328)</b>	<b>(£2,800)</b>	<b>1,472</b>
<b>Net Expenditure</b>			<b>(£484)</b>	<b>(£700)</b>	<b>216</b>

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£705	£3,300	(2,595)
	<b>001 - Incomings Total</b>		<b>£705</b>	<b>£3,300</b>	<b>(2,595)</b>
<b>1 - Sales Total</b>			<b>£705</b>	<b>£3,300</b>	<b>(2,595)</b>
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400
		6014 - Tree Works	(£300)	(£1,000)	700
	<b>161 - Direct Expenses Total</b>		<b>(£300)</b>	<b>(£1,400)</b>	<b>1,100</b>
<b>3 - Direct Expenses Total</b>			<b>(£300)</b>	<b>(£1,400)</b>	<b>1,100</b>
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£727)	(£800)	73
		7207 - Maintenance - External	(£507)	-	(507)
	<b>243 - Premises Costs Total</b>		<b>(£1,234)</b>	<b>(£800)</b>	<b>(434)</b>
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	(£14)	-	(14)
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£100)	-	(100)
	<b>244 - Additional Expenditure Total</b>		<b>(£241)</b>	<b>(£2,000)</b>	<b>1,759</b>
<b>4 - Overheads Total</b>			<b>(£1,475)</b>	<b>(£2,800)</b>	<b>1,325</b>
<b>Net Expenditure</b>			<b>(£1,070)</b>	<b>(£900)</b>	<b>(170)</b>

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£214	£500	(286)
	<b>001 - Incomings Total</b>		<b>£214</b>	<b>£500</b>	<b>(286)</b>
<b>1 - Sales Total</b>			<b>£214</b>	<b>£500</b>	<b>(286)</b>
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	(£75)	-	(75)
	<b>161 - Direct Expenses Total</b>		<b>(£75)</b>	<b>(£200)</b>	<b>125</b>
<b>3 - Direct Expenses Total</b>			<b>(£75)</b>	<b>(£200)</b>	<b>125</b>
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£162)	(£100)	(62)
		7207 - Maintenance - External	(£156)	-	(156)
	<b>243 - Premises Costs Total</b>		<b>(£318)</b>	<b>(£100)</b>	<b>(218)</b>
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£100)	-	(100)
	<b>244 - Additional Expenditure Total</b>		<b>(£227)</b>	<b>(£1,000)</b>	<b>773</b>
<b>4 - Overheads Total</b>			<b>(£546)</b>	<b>(£1,100)</b>	<b>554</b>
<b>Net Expenditure</b>			<b>(£407)</b>	<b>(£800)</b>	<b>393</b>

Total Net Expenditure - All Allotment Sites

(1,960)

(2,400)

440

# Rustington Parish Council

## Income and Expenditure not included in Budgets to 5 December 2025 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

Category Title		Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings	4000 - Precept	£786,000
		4004 - Bank Interest - Investment Accounts	£9,014
		4005 - Bank Interest - Investment Account - S106 Funding	£335
		4020 - CIL Payment (Local Development)	-
		4040 - Miscellaneous Income / Rents / Charges	£2,700
	001 - Incomings Total		£798,049
1 - Sales Total		£798,049	
2 - Purchases	081 - Purchases	5003 - Equipment Renewal Fund - Plant Provision	(£725)
	081 - Purchases Total		(£725)
2 - Purchases Total			(£725)
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	-
		6101 - Carol Concert	-
	161 - Direct Expenses Total		-
3 - Direct Expenses Total			-
4 - Overheads	241 - Salaries	7001 - Salaries	(£13)
		241 - Salaries Total	
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	£346
		7348 - Commemorative Events / Concerts	-
		7401 - Section 106	(£67)
	244 - Additional Expenditure Total		£279
4 - Overheads Total		£266	
not in coa - not in coa	not in coa	5100 - Movement in Reserves	-
not in coa Total			-
not in coa - not in coa Total			-
Net Expenditure			£797,590

### Monthly Budget Report to 17 November 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	<b>Budget</b> (Net Expenditure) <b>£</b>	<b>Total</b> (Net Expenditure) <b>£</b>	<b>Difference</b> <b>£</b>	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	31,531.41	48,308.59	
Rustington Youth Centre	32,590.00	27,487.40	5,102.60	
The Woodlands Centre	78,780.00	26,529.90	52,250.10	
General Amenities	123,180.00	74,998.38	48,181.62	
Museum	86,128.00	34,598.08	51,529.92	
Samuel Wickens Centre	51,310.00	14,858.61	36,451.39	
Finance & General Purposes	403,650.00	227,658.88	175,991.12	
Allotments	2,400.00	2,384.40	15.60	1. Rent - Allotments - 2026 Rents are now being received

For information, the previous month's Overview Reports is attached to the back of this Report

17 November 2025

Finance Manager

### Monthly Budget Report to 17 October 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	<b>Budget</b> (Net Expenditure) £	<b>Total</b> (Net Expenditure) £	<b>Difference</b> £	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	26,724.43	53,115.57	
Rustington Youth Centre	32,590.00	21,274.04	11,315.96	
The Woodlands Centre	78,780.00	19,246.74	59,533.26	
General Amenities	123,180.00	59,786.25	63,393.75	1. War Memorial - £1,995.25 - Wreath Wiring Kits x9
Museum	86,128.00	30,408.69	55,719.31	
Samuel Wickens Centre	51,310.00	9,418.66	41,891.34	
Finance & General Purposes	403,650.00	198,271.88	205,378.12	
Allotments	2,400.00	3,468.47	(1,068.47)	

For information, the previous month's Overview Reports is attached to the back of this Report

20 October 2025

Finance Manager

### Monthly Budget Report to 15 September 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	<b>Budget</b> (Net Expenditure) £	<b>Total</b> (Net Expenditure) £	<b>Difference</b> £	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	24,911.04	54,928.96	1. Maintenance - External (WPSF) - £1,257.91 - Bollards - Callouts & Removal/Replacement x1
Rustington Youth Centre	32,590.00	14,553.93	18,036.07	1. Building Improvements - £1,720.83 - Replacement of double glazed, West facing, windows in Norfolk Lounge
The Woodlands Centre	78,780.00	20,532.31	58,247.69	1. (a) Building Improvements - £12,500.00 - 40% balance towards Installation of new Sound System (£3,800.00) (b) Roof Repairs (£3,000.00) 2. Contract / Casual Staff - £10,690.25 - Annual high level deep clean of W.Centre (£1,550.00)
General Amenities	123,180.00	56,030.25	67,149.75	1. War Memorial - £1849.99 - Supply/Fit Flagpole & Accessories
Museum	86,128.00	27,279.26	58,848.74	
Samuel Wickens Centre	51,310.00	5,496.62	45,813.38	
Finance & General Purposes	403,650.00	159,750.42	243,899.58	
Allotments	2,400.00	2,824.46	(424.46)	

#### Precept

This is paid biannually and the second tranche is included in Department 0

#### Water Rates

Largely increased estimated charges have been received across all areas. These will be monitored and meter readings taken before the end of the financial year

For information, the previous months Overview Reports are attached to the back of this Report

15 September 2025

Finance Manager



### Monthly Budget Report to 8 August 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	<b>Budget</b> (Net Expenditure) <b>£</b>	<b>Total</b> (Net Expenditure) <b>£</b>	<b>Difference</b> <b>£</b>	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	10,708.68	69,131.32	
Rustington Youth Centre	32,590.00	10,138.63	22,451.37	
The Woodlands Centre	78,780.00	10,815.57	67,964.43	1. Building Improvements - £5,700.00 - 60% deposit towards Installation of new Sound System - now installed
General Amenities	123,180.00	46,886.98	76,293.02	1. Seating - £8,009.51 - Includes the purchase of x3 seats (£5,076.00) which has corresponding Income Vote for x5 seats (£7,986.00) 2. Planting & Maintenance - £18,604.88 - Includes £760.00 Refurbishment Works to the Chaucery Memorial (taken from Chaucery Memorial Funding held by the Council in Earmarked Reserves)
Museum	86,128.00	22,236.39	63,891.61	
Samuel Wickens Centre	51,310.00	220.68	51,089.32	1. Maintenance - £1,781.51 - Includes Callout to repair Airconditioning Pump in Information Centre (£220.88)
Finance & General Purposes	403,650.00	127,346.69	276,303.31	1. Consultants/Legal Fees - £3,548.30 - Increase in Consultancy Costs (Advice & Support - Prepaid Hours)
Allotments	2,400.00	1,442.20	957.80	

For information, the previous months Overview Reports are attached to the back of this Report

12 August 2025

Finance Manager

### Monthly Budget Report to 18 July 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	<b>Budget</b> (Net Expenditure) £	<b>Total</b> (Net Expenditure) £	<b>Difference</b> £	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	9,718.47	70,121.53	1. Repairs (General) - £750.00 - Bollard at RSSC damaged by Grundon Waste Management - Replaced and recharged to GWM
Rustington Youth Centre	32,590.00	9,885.73	22,704.27	
The Woodlands Centre	78,780.00	5,462.83	73,317.17	
General Amenities	123,180.00	27,757.23	95,422.77	
Museum	86,128.00	20,471.82	65,656.18	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Samuel Wickens Centre	51,310.00	398.98	50,911.02	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Finance & General Purposes	403,650.00	120,986.37	282,663.63	
Allotments	2,400.00	1,421.71	978.29	

For information, the previous month's Overview Reports is attached to the back of this Report

18 July 2025

Finance Manager

### Monthly Budget Report to 13 June 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	<b>Budget</b> (Net Expenditure) £	<b>Total</b> (Net Expenditure) £	<b>Difference</b> £	<b>Explanation</b>
External Sports & Leisure Facilities	79,840.00	9,805.55	70,034.45	
Rustington Youth Centre	32,590.00	8,667.81	23,922.19	
The Woodlands Centre	78,780.00	8,495.83	70,284.17	1. RPoW/Reserves - Consultants - Revision of Plans
General Amenities	123,180.00	20,387.66	102,792.34	1. Seating - Annual painting / maintenance programme in place
Museum	86,128.00	12,456.39	73,671.61	
Samuel Wickens Centre	51,310.00	(7,269.09)	58,579.09	
Finance & General Purposes	403,650.00	67,183.11	336,466.89	1. Postage - Stamps purchased in previous financial year transferred into 2025/26 2. Commemorative Events/Concerts - Previous years unspent budget transferred into 2025/26 events
Allotments	2,400.00	1,104.30	1,295.70	

#### Precept

This is paid biannually, and the first tranche is included in Department 0