

Rustington Parish Council

MONTHLY BUDGET REPORT

to 5 December 2025

Monthly Budget Report to 5 December 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	34,744.78	45,095.22	
Rustington Youth Centre	32,590.00	27,392.61	5,197.39	
The Woodlands Centre	78,780.00	22,257.08	56,522.92	
General Amenities	123,180.00	82,542.25	40,637.75	
Museum	86,128.00	37,650.42	48,477.58	
Samuel Wickens Centre	51,310.00	17,359.38	33,950.62	
Finance & General Purposes	403,650.00	252,706.81	150,943.19	
Allotments	2,400.00	1,959.62	440.38	1. Rent - Allotments - 2026 Rents are now being received

The Council's tractor and associated equipment was sold for the sum of £2,500.00. The income appears in Department 0 (Miscellaneous Income) and has been transferred to the Equipment Renewal Fund.

For information, the previous month's Overview Reports is attached to the back of this Report

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund 4013 - Insurance Recharge 4031 - Grants / Donations 4040 - Miscellaneous Income / Rents / Charges 4042 - Hire of Grounds 4044 - Rent - Cricket Clubs 4045 - Rent - Football Clubs 4046 - Rent - Girl Guides 4047 - Rent - Sports & Social Club	£34 £2,043 - £120 £1,100 £2,252 £168 £138 £8,250	£60 - - £3,700 - £2,300 £3,000 - £16,500	(26) 2,043 - (3,580) 1,100 (48) (2,832) 138 (8,250) (11,455)
	001 - Incomings Total		£14,105	£25,560	(11,455)
1 - Sales Total			£14,105	£25,560	(11,455)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment 5002 - Playground - New Equipment / Improvement Fund 5004 - Outdoor Fitness Equipment	(£273) - £1,015	- (£20,000) -	(273) 20,000 1,015
	081 - Purchases Total		£742	(£20,000)	20,742
2 - Purchases Total			£742	(£20,000)	20,742
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies 6007 - Fencing 6008 - Improvements 6010 - Plant Maintenance 6011 - Seating 6013 - Tree & Bulb Planting 6014 - Tree Works 6017 - Plant Fuel 6223 - Playground - Inspections 6224 - Playground - Maintenance 6232 - Signs	(£371) (£3,000) - (£285) (£621) (£18) (£685) (£198) (£442) (£106) - (£500)	(£1,000) (£500) - (£1,000) - - (£3,000) - - (£2,000) - (£8,000)	629 (2,500) - 715 (621) (18) 2,315 (198) (442) 1,894 500 2,274
	161 - Direct Expenses Total		(£5,726)	(£8,000)	2,274
3 - Direct Expenses Total			(£5,726)	(£8,000)	2,274
4 - Overheads	241 - Salaries	7001 - Salaries 7004 - Employers - National Insurance 7006 - Employers - Superannuation	(£15,458) (£1,818) -	(£28,200) - -	12,742 (1,818)
	241 - Salaries Total		(£17,277)	(£28,200)	10,923
	242 - Expenditure	7100 - Personnel - Training / Courses 7106 - Staff Uniform 7121 - Consultants 7122 - Legal Fees	- (£180) (£530) -	(£200) - - -	200 (180) (530)
	242 - Expenditure Total		(£710)	(£200)	(510)
	243 - Premises Costs	7202 - Water Rates 7205 - Refuse Collection 7206 - Maintenance - Internal 7207 - Maintenance - External 7210 - Travellers / Illegal Encampments 7212 - Contract / Casual Staff 7213 - Maintenance of Cricket Square	- (£479) (£41) (£2,099) (£170) (£9,322) (£3,650)	- - - (£24,000) - - (£7,300)	- (479) (41) 21,901 (170) (9,322) 3,650
	243 - Premises Costs Total		(£15,761)	(£31,300)	15,539
	244 - Additional Expenditure	7300 - Telephone 7302 - Insurances 7303 - Miscellaneous Contingencies 7309 - Security / Out of Hours Caretaking 7321 - Office Equipment / ICT / Website	(£105) (£2,219) (£1,096) (£733) (£152)	- - - - -	(105) (2,219) 4,604 (733) (152)
	244 - Additional Expenditure Total		(£4,304)	(£5,700)	1,396
4 - Overheads Total			(£38,052)	(£65,400)	27,348
Net Expenditure			(£28,931)	(£67,840)	38,909
Woodland Park Sportsfield			(4,813)	(11,000)	6,187
Equipment Renewal Fund			(1,000)	(1,000)	0
Rustington Youth Centre			(27,393)	(32,590)	5,197
Total Net Expenditure			(62,137)	(112,430)	50,293

Rustington Parish Council

Woodland Park Sportsfield to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£936	-	936
	001 - Incomings Total		£936	-	936
1 - Sales Total			£936	-	936
4 - Overheads	243 - Premises Costs	7200 - Rent 7207 - Maintenance - External 7210 - Travellers / Illegal Encampments 7212 - Contract / Casual Staff	(£625) (£1,615) (£170) (£3,140)	(£4,000) (£7,000) - -	3,375 5,385 (170) (3,140)
	243 - Premises Costs Total		(£5,550)	(£11,000)	5,450
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£200)	-	(200)
	244 - Additional Expenditure Total		(£200)	-	(200)
4 - Overheads Total			(£5,749)	(£11,000)	5,251
Net Expenditure			(£4,813)	(£11,000)	6,187

Rustington Parish Council

Rustington Youth Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4048 - Lettings 4061 - Youth Centre - Subscriptions 4062 - Youth Centre - Tuck	£5,736 £112 £183	£20,000 £150 £100	(14,264) (38) 83
	001 - Incomings Total		£6,031	£20,250	(14,219)
1 - Sales Total			£6,031	£20,250	(14,219)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£831)	(£1,500)	669
	081 - Purchases Total		(£831)	(£1,500)	669
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£97)	(£250)	153
	082 - Purchase of Supplies Total		(£97)	(£250)	153
2 - Purchases Total			(£928)	(£1,750)	822
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£1,721)	-	(1,721)
	161 - Direct Expenses Total		(£1,721)	-	(1,721)
3 - Direct Expenses Total			(£1,721)	-	(1,721)
4 - Overheads	241 - Salaries	7001 - Salaries 7004 - Employers - National Insurance	(£2,305) (£1,228)	(£4,500)	2,195 (1,228)
	241 - Salaries Total		(£3,533)	(£4,500)	967
	242 - Expenditure	7106 - Staff Uniform 7130 - Bank & Card Charges	- (£164)	- (£290)	- 126
	242 - Expenditure Total		(£164)	(£290)	126
	243 - Premises Costs	7201 - Rates 7202 - Water Rates 7203 - Electricity 7204 - Gas 7205 - Refuse Collection 7206 - Maintenance - Internal 7209 - Repairs - Vandal 7212 - Contract / Casual Staff	(£3,793) (£900) (£1,337) (£610) (£479) (£6,761) (£90) (£309)	(£5,000) (£1,300) (£4,000) (£3,500) (£800) (£14,000) - (£309)	1,208 400 2,663 2,890 321 7,239 (90) (309)
	243 - Premises Costs Total		(£14,280)	(£28,600)	14,320
	244 - Additional Expenditure	7300 - Telephone 7302 - Insurances 7303 - Miscellaneous Contingencies 7305 - VAT Adjustment 7309 - Security / Out of Hours Caretaking 7310 - Subscriptions 7321 - Office Equipment / ICT / Website 7325 - Senior Y.Club - Youth Activities 7326 - Senior Y.Club - Youth & Support Workers	(£22) (£2,859) - - (£733) (£973) (£1,345) (£650) (£6,216)	(£850) (£3,150) (£1,200) (£1,000) (£1,500) - (£1,345) (£2,000) (£8,000)	828 291 1,200 1,000 767 (973) (1,345) 1,350 1,784
	244 - Additional Expenditure Total		(£12,797)	(£17,700)	4,903
4 - Overheads Total			(£30,775)	(£51,090)	20,315
Net Expenditure			(£27,393)	(£32,590)	5,197

Rustington Parish Council

The Woodlands Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms 4040 - Miscellaneous Income / Rents / Charges 4041 - Gas - Girl Guides - Reimbursement 4048 - Lettings	£641 - £198 £40,454	£1,000 - £1,200 £60,000	(359) - (1,002) (19,546)
	001 - Incomings Total		£41,292	£62,200	(20,908)
1 - Sales Total			£41,292	£62,200	(20,908)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£481)	(£2,000)	1,519
	081 - Purchases Total		(£481)	(£2,000)	1,519
2 - Purchases Total			(£481)	(£2,000)	1,519
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements 6008 - Improvements	(£12,500) -	(£35,000) -	22,500 -
	161 - Direct Expenses Total		(£12,500)	(£35,000)	22,500
3 - Direct Expenses Total			(£12,500)	(£35,000)	22,500
4 - Overheads	241 - Salaries	7001 - Salaries 7004 - Employers - National Insurance	(£2,305) -	(£4,500) -	2,195 -
	241 - Salaries Total		(£2,305)	(£4,500)	2,195
	242 - Expenditure	7121 - Consultants 7131 - Loan Servicing	- -	(£20,000) (£20,000)	20,000 20,000
	242 - Expenditure Total		-	(£20,000)	20,000
	243 - Premises Costs	7201 - Rates 7202 - Water Rates 7203 - Electricity 7204 - Gas 7205 - Refuse Collection 7206 - Maintenance - Internal 7207 - Maintenance - External 7209 - Repairs - Vandal 7211 - Setting Up Costs - Hall / Rooms 7212 - Contract / Casual Staff	(£5,189) (£1,189) (£4,643) (£2,076) (£840) (£10,455) (£30) (£277) (£1,780) (£14,395)	(£6,800) (£1,500) (£11,000) (£14,000) (£2,500) (£33,000) - - (£2,800) -	1,611 311 6,357 11,924 1,660 22,545 (30) (277) 1,020 (14,395)
	243 - Premises Costs Total		(£40,875)	(£71,600)	30,725
	244 - Additional Expenditure	7300 - Telephone 7302 - Insurances 7303 - Miscellaneous Contingencies 7307 - Postage - General 7309 - Security / Out of Hours Caretaking 7310 - Subscriptions 7321 - Office Equipment / ICT / Website 7405 - Rolling Programme of Works (Capital/Reserves)	- (£345) - - (£3,609) (£769) (£1,149) (£1,515)	(£380) - (£2,000) - (£5,500) - - (£7,880)	380 (345) 2,000 - 1,891 (769) (1,149) (1,515)
	244 - Additional Expenditure Total		(£7,388)	(£7,880)	492
4 - Overheads Total			(£50,568)	(£103,980)	53,412
Net Expenditure			(£22,257)	(£78,780)	56,523

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4012 - Insurance Claims 4023 - Contribution - ADC - Toilet Maintenance 4024 - Contribution - Christmas Lighting 4025 - Contribution - Seats 4031 - Grants / Donations 4040 - Miscellaneous Income / Rents / Charges 4049 - Sponsorship of Planters / Flower Beds	- £6,700 - £7,986 - - £3,200	- £6,700 - - - £7,820 - 3,200	- - - 7,986 - - - (7,820) 3,200
	001 - Incomings Total		£17,886	£14,520	3,366
1 - Sales Total			£17,886	£14,520	3,366
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters 6004 - Christmas Lighting 6009 - Street Lighting Maintenance 6011 - Seating 6012 - Street Maps / Notice Boards 6013 - Tree & Bulb Planting 6014 - Tree Works 6015 - War Memorial 6107 - Gardens Competition 6112 - Remembrance Day Parade 6230 - Planting & Maintenance of Amenity Areas 6231 - Public Toilet Cleansing & Maintenance 6232 - Signs 6234 - Defibrillators & Associated Equipment	(£2,148) (£1,638) (£3,629) (£9,888) (£279) (£79) (£1,200) (£1,995) (£583) (£311) (£38,602) (£27,178)	(£3,000) (£10,000) (£3,900) (£2,000) (£1,000) - (£1,500) (£1,300) (£1,000) - (£55,000) (£56,000)	852 8,362 271 (7,888) 721 (79) 300 (695) 417 (311) 16,398 28,822
	161 - Direct Expenses Total		(£88,130)	(£135,700)	47,570
3 - Direct Expenses Total			(£88,130)	(£135,700)	47,570
4 - Overheads	242 - Expenditure	7121 - Consultants	(£110)	-	(110)
	242 - Expenditure Total		(£110)	-	(110)
	243 - Premises Costs	7202 - Water Rates 7207 - Maintenance - External	- -	- -	- -
	243 - Premises Costs Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies 7348 - Commemorative Events / Concerts 7406 - Changing Places Toilet	(£2,319) - -	(£2,000) - -	(319) - -
	244 - Additional Expenditure Total		(£2,319)	(£2,000)	(319)
4 - Overheads Total			(£2,429)	(£2,000)	(429)
Net Expenditure			(£72,673)	(£123,180)	50,507
Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)			(9,869)	0	(9,869)
Rustington Museum			(37,650)	(86,128)	48,478
Samuel Wickens Centre			(17,359)	(51,310)	33,951
Total Net Expenditure			(137,552)	(260,618)	123,066

Rustington Parish Council

Public Toilets to 5 December 2025

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£654)		(£654)
		6232 - Signs	(£60)		(£60)
	161 - Direct Expenses Total		(£714)		(£714)
	3 - Direct Expenses Total		(£714)		(£714)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£530)		(£530)
		7203 - Electricity	(£515)		(£515)
		7206 - Maintenance - Internal	(£177)		(£177)
		7209 - Repairs - Vandal	(£97)		(£97)
	243 - Premises Costs Total		(£1,319)		(£1,319)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£6)		(£6)
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£73)		(£73)
	4 - Overheads Total		(£1,391)		(£1,391)
	Net Expenditure		(£2,106)		(£2,106)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£987)		(£987)
	161 - Direct Expenses Total		(£987)		(£987)
	3 - Direct Expenses Total		(£987)		(£987)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,094)		(£1,094)
		7203 - Electricity	(£1,156)		(£1,156)
		7206 - Maintenance - Internal	(£1,084)		(£1,084)
	243 - Premises Costs Total		(£3,335)		(£3,335)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£67)		(£67)
	4 - Overheads Total		(£3,401)		(£3,401)
	Net Expenditure		(£4,388)		(£4,388)

THE STREET	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£190)		(£190)
	161 - Direct Expenses Total		(£190)		(£190)
	3 - Direct Expenses Total		(£190)		(£190)
4 - Overheads	242 - Expenditure	7121 - Consultants	-		-
	242 - Expenditure Total		-		-
	243 - Premises Costs	7202 - Water Rates	(£124)		(£124)
		7203 - Electricity	(£505)		(£505)
		7206 - Maintenance - Internal	(£265)		(£265)
	243 - Premises Costs Total		(£894)		(£894)
	244 - Additional Expenditure	7302 - Insurances	(£1,214)		(£1,214)
		7303 - Miscellaneous Contingencies	-		-
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£1,281)		(£1,281)
	4 - Overheads Total		(£2,175)		(£2,175)
	Net Expenditure		(£2,365)		(£2,365)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£751)		(£751)
	161 - Direct Expenses Total		(£751)		(£751)
	3 - Direct Expenses Total		(£751)		(£751)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£194)		(£194)
		7209 - Repairs - Vandal	-		-
	243 - Premises Costs Total		(£194)		(£194)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-		-
		7309 - Security / Out of Hours Caretaking	(£67)		(£67)
	244 - Additional Expenditure Total		(£67)		(£67)
	4 - Overheads Total		(£260)		(£260)
	Net Expenditure		(£1,011)		(£1,011)

Total Net Expenditure - All Public Toilets

(9,869)

(9,869)

Rustington Parish Council

Rustington Museum to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest 4040 - Miscellaneous Income / Rents / Charges	£20 £208 £228	£42 £1,100 £1,142	(22) (892) (914)
	001 - Incomings Total				
1 - Sales Total			£228	£1,142	(914)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£11)	(£3,000)	2,989
	081 - Purchases Total		(£11)	(£3,000)	2,989
2 - Purchases Total			(£11)	(£3,000)	2,989
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays 6110 - Advertising 6111 - Events / Activities 6210 - Collection Care / Insurance	(£67) - (£583) (£1,173)	(£3,000) (£100) (£500) (£1,100)	2,933 100 (83) (73)
	161 - Direct Expenses Total		(£1,823)	(£4,700)	2,877
3 - Direct Expenses Total			(£1,823)	(£4,700)	2,877
4 - Overheads	241 - Salaries	7001 - Salaries 7004 - Employers - National Insurance 7006 - Employers - Superannuation	(£23,785) (£2,739) (£699)	(£63,000)	39,215 (2,739) (699)
	241 - Salaries Total		(£27,223)	(£63,000)	35,777
	242 - Expenditure	7100 - Personnel - Training / Courses 7101 - Personnel - Travel Expenses 7106 - Staff Uniform 7121 - Consultants 7130 - Bank & Card Charges	- (£24) - (£70) (£127)	(£300) (£100) - (£200)	300 76 - (70) 73
	242 - Expenditure Total		(£221)	(£600)	379
	243 - Premises Costs	7201 - Rates 7202 - Water Rates 7203 - Electricity 7205 - Refuse Collection 7206 - Maintenance - Internal 7209 - Repairs - Vandal 7212 - Contract / Casual Staff	(£1,158) (£53) (£1,213) (£397) (£2,283) (£101) (£43)	(£1,550) (£400) (£4,000) - (£6,000) - (£11,950)	392 347 2,787 (397) 3,717 (101) (43)
	243 - Premises Costs Total		(£5,247)	(£11,950)	6,703
	244 - Additional Expenditure	7300 - Telephone 7302 - Insurances 7303 - Miscellaneous Contingencies 7306 - Photocopying / Printing 7307 - Postage - General 7309 - Security / Out of Hours Caretaking 7310 - Subscriptions 7320 - Stationery 7321 - Office Equipment / ICT / Website	(£8) (£559) (£31) (£303) (£22) (£400) (£497) (£59) (£1,476)	- (£1,270) (£1,000) (£350) - (£1,000) - (£400) - (£4,020)	(8) 712 969 47 (22) 600 (497) 341 (1,476)
	244 - Additional Expenditure Total		(£3,354)	(£4,020)	666
4 - Overheads Total			(£36,044)	(£79,570)	43,526
Net Expenditure			(£37,650)	(£86,128)	48,478

Rustington Parish Council

Samuel Wickens Centre to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges 4048 - Lettings	£17,000 £9,881 £26,881	£22,000 £15,500 £37,500	(5,000) (5,619) (10,619)
	001 - Incomings Total				
1 - Sales Total			£26,881	£37,500	(10,619)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000
	081 - Purchases Total				
2 - Purchases Total				(£1,000)	1,000
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	(£50)	-	(50)
	161 - Direct Expenses Total				
3 - Direct Expenses Total			(£50)		(50)
4 - Overheads	241 - Salaries	7001 - Salaries 7004 - Employers - National Insurance 7006 - Employers - Superannuation	(£30,231) (£2,139) (£3,063)	(£68,500)	38,269 (2,139) (3,063)
	241 - Salaries Total			(£35,433)	(£68,500)
	242 - Expenditure	7100 - Personnel - Training / Courses 7106 - Staff Uniform 7130 - Bank & Card Charges	- (£124) (£143)	(£300) - (£290)	300 (124) 147
	242 - Expenditure Total			(£267)	(£590)
	243 - Premises Costs	7201 - Rates 7202 - Water Rates 7203 - Electricity 7205 - Refuse Collection 7206 - Maintenance - Internal 7207 - Maintenance - External 7209 - Repairs - Vandal 7212 - Contract / Casual Staff	(£1,158) (£124) (£1,213) (£397) (£2,296) (£20) (£101) (£43)	(£1,550) (£400) (£4,000) (£650) (£6,000) - - -	392 276 2,787 253 3,704 (20) (101) (43)
	243 - Premises Costs Total			(£5,351)	(£12,600)
	244 - Additional Expenditure	7300 - Telephone 7302 - Insurances 7303 - Miscellaneous Contingencies 7305 - VAT Adjustment 7306 - Photocopying / Printing 7307 - Postage - General 7309 - Security / Out of Hours Caretaking 7310 - Subscriptions 7320 - Stationery 7321 - Office Equipment / ICT / Website	(£8) (£559) (£16) - (£130) - (£400) (£992) (£15) (£1,021)	- (£1,270) (£500) (£400) - (£50) (£1,000) (£1,200) (£100) (£1,600)	(8) 712 484 400 (130) 50 600 208 85 579
	244 - Additional Expenditure Total			(£3,139)	(£6,120)
4 - Overheads Total				(£44,191)	(£87,810)
Net Expenditure				(£17,359)	(£51,310)
					33,951

Rustington Parish Council

Finance & General Purposes to 5 December 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£2,684	£2,900	(216)
	001 - Incomings Total		£2,684	£2,900	(216)
1 - Sales Total			£2,684	£2,900	(216)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-
		5007 - Council Vehicle	(£2,126)	(£4,000)	1,874
	081 - Purchases Total		(£2,126)	(£4,000)	1,874
2 - Purchases Total			(£2,126)	(£4,000)	1,874
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£2)	(£1,400)	1,398
		6101 - Carol Concert	(£674)	(£1,200)	526
		6102 - Parishioners Award	(£586)	(£400)	(186)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£3,869)	(£5,000)	1,131
		6108 - Contribution - No. 12 Bus Service	-	-	-
		6110 - Advertising	-	-	-
		6112 - Remembrance Day Parade	(£1,907)	(£2,500)	593
	161 - Direct Expenses Total		(£8,539)	(£12,000)	3,461
3 - Direct Expenses Total			(£8,539)	(£12,000)	3,461
4 - Overheads	241 - Salaries	7001 - Salaries	(£152,597)	(£305,000)	152,403
		7004 - Employers - National Insurance	(£19,950)	-	(19,950)
		7006 - Employers - Superannuation	(£16,318)	-	(16,318)
	241 - Salaries Total		(£188,866)	(£305,000)	116,134
	242 - Expenditure	7100 - Personnel - Training / Courses	(£175)	(£1,000)	825
		7101 - Personnel - Travel Expenses	(£9)	-	(9)
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£4,819)	(£11,000)	6,181
		7104 - Members - Courses / Expenses	(£105)	-	(105)
		7106 - Staff Uniform	(£120)	-	(120)
		7110 - Elections	-	-	-
		7120 - Audit Fees	(£2,100)	(£2,000)	(100)
		7121 - Consultants	(£4,598)	(£3,000)	(1,598)
		7130 - Bank & Card Charges	(£471)	(£1,000)	529
	242 - Expenditure Total		(£12,897)	(£18,500)	5,603
	243 - Premises Costs	7203 - Electricity	(£419)	-	(419)
		7205 - Refuse Collection	(£840)	-	(840)
		7206 - Maintenance - Internal	(£2,220)	-	(2,220)
		7207 - Maintenance - External	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£90)	-	(90)
		7212 - Contract / Casual Staff	(£7)	-	(7)
	243 - Premises Costs Total		(£3,576)	-	(3,576)
	244 - Additional Expenditure	7300 - Telephone	(£105)	(£250)	145
		7302 - Insurances	(£10,599)	(£10,900)	301
		7303 - Miscellaneous Contingencies	(£1,132)	(£6,000)	4,868
		7304 - Newsletter	(£3,343)	(£8,000)	4,657
		7306 - Photocopying / Printing	(£1,083)	(£2,400)	1,317
		7307 - Postage - General	(£1,947)	(£1,000)	(947)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800
		7309 - Security / Out of Hours Caretaking	(£440)	(£1,000)	560
		7310 - Subscriptions	(£5,267)	(£5,600)	333
		7320 - Stationery	(£1,553)	(£2,400)	847
		7321 - Office Equipment / ICT / Website	(£13,855)	(£25,000)	11,145
		7348 - Commemorative Events / Concerts	£2,496	(£3,500)	5,996
		7351 - Neighbourhood Development Plan	-	-	-
		7352 - External Organised Events	(£2,360)	-	(2,360)
	244 - Additional Expenditure Total		(£39,387)	(£67,050)	27,663
4 - Overheads Total			(£244,726)	(£390,550)	145,824
Net Expenditure			(£252,707)	(£403,650)	150,943

Rustington Parish Council

Allotments to 5 December 2025

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£844	£2,500	(1,656)
	001 - Incomings Total		£844	£2,500	(1,656)
1 - Sales Total			£844	£2,500	(1,656)
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-
		6008 - Improvements	-	(£400)	400
	161 - Direct Expenses Total		-	(£400)	400
3 - Direct Expenses Total			-	(£400)	400
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£580)	(£800)	220
		7207 - Maintenance - External	(£518)	-	(518)
	243 - Premises Costs Total		(£1,098)	(£800)	(298)
244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£3)	(£2,000)	1,997	
	7307 - Postage - General	-	-	-	
	7310 - Subscriptions	(£127)	-	(127)	
	7321 - Office Equipment / ICT / Website	(£100)	-	(100)	
	244 - Additional Expenditure Total		(£230)	(£2,000)	1,770
4 - Overheads Total			(£1,328)	(£2,800)	1,472
Net Expenditure			(£484)	(£700)	216

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£705	£3,300	(2,595)
	001 - Incomings Total		£705	£3,300	(2,595)
1 - Sales Total			£705	£3,300	(2,595)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400
		6014 - Tree Works	(£300)	(£1,000)	700
	161 - Direct Expenses Total		(£300)	(£1,400)	1,100
3 - Direct Expenses Total			(£300)	(£1,400)	1,100
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£727)	(£800)	73
		7207 - Maintenance - External	(£507)	-	(507)
	243 - Premises Costs Total		(£1,234)	(£800)	(434)
244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000	
	7307 - Postage - General	(£14)	-	(14)	
	7310 - Subscriptions	(£127)	-	(127)	
	7321 - Office Equipment / ICT / Website	(£100)	-	(100)	
	244 - Additional Expenditure Total		(£241)	(£2,000)	1,759
4 - Overheads Total			(£1,475)	(£2,800)	1,325
Net Expenditure			(£1,070)	(£900)	(170)

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£214	£500	(286)
	001 - Incomings Total		£214	£500	(286)
1 - Sales Total			£214	£500	(286)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	(£75)	-	(75)
	161 - Direct Expenses Total		(£75)	(£200)	125
3 - Direct Expenses Total			(£75)	(£200)	125
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£162)	(£100)	(62)
		7207 - Maintenance - External	(£156)	-	(156)
	243 - Premises Costs Total		(£318)	(£100)	(218)
244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000	
	7307 - Postage - General	-	-	-	
	7310 - Subscriptions	(£127)	-	(127)	
	7321 - Office Equipment / ICT / Website	(£100)	-	(100)	
	244 - Additional Expenditure Total		(£227)	(£1,000)	773
4 - Overheads Total			(£546)	(£1,100)	554
Net Expenditure			(£407)	(£800)	393

Total Net Expenditure - All Allotment Sites

(1,960) (2,400) 440

Rustington Parish Council

Income and Expenditure not included in Budgets to 5 December 2025 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

Category Title	Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings 4000 - Precept 4004 - Bank Interest - Investment Accounts 4005 - Bank Interest - Investment Account - S106 Funding 4020 - CIL Payment (Local Development) 4040 - Miscellaneous Income / Rents / Charges	£786,000 £9,014 £335 - £2,700 £798,049
	001 - Incomings Total	£798,049
1 - Sales Total		£798,049
2 - Purchases	081 - Purchases 5003 - Equipment Renewal Fund - Plant Provision	(£725) (£725)
	081 - Purchases Total	(£725)
2 - Purchases Total		(£725)
3 - Direct Expenses	161 - Direct Expenses 6100 - Civic Service / Reception 6101 - Carol Concert	- - -
	161 - Direct Expenses Total	-
3 - Direct Expenses Total		-
4 - Overheads	241 - Salaries 7001 - Salaries 241 - Salaries Total	(£13) (£13)
	244 - Additional Expenditure 7303 - Miscellaneous Contingencies 7348 - Commemorative Events / Concerts 7401 - Section 106	£346 - (£67)
	244 - Additional Expenditure Total	£279
4 - Overheads Total		£266
not in coa - not in coa	not in coa 5100 - Movement in Reserves not in coa Total	- - -
not in coa - not in coa Total		-
Net Expenditure		£797,590

Monthly Budget Report to 17 November 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	31,531.41	48,308.59	
Rustington Youth Centre	32,590.00	27,487.40	5,102.60	
The Woodlands Centre	78,780.00	26,529.90	52,250.10	
General Amenities	123,180.00	74,998.38	48,181.62	
Museum	86,128.00	34,598.08	51,529.92	
Samuel Wickens Centre	51,310.00	14,858.61	36,451.39	
Finance & General Purposes	403,650.00	227,658.88	175,991.12	
Allotments	2,400.00	2,384.40	15.60	1. Rent - Allotments - 2026 Rents are now being received

For information, the previous month's Overview Reports is attached to the back of this Report

Monthly Budget Report to 17 October 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	26,724.43	53,115.57	
Rustington Youth Centre	32,590.00	21,274.04	11,315.96	
The Woodlands Centre	78,780.00	19,246.74	59,533.26	
General Amenities	123,180.00	59,786.25	63,393.75	1. War Memorial - £1,995.25 - Wreath Wiring Kits x9
Museum	86,128.00	30,408.69	55,719.31	
Samuel Wickens Centre	51,310.00	9,418.66	41,891.34	
Finance & General Purposes	403,650.00	198,271.88	205,378.12	
Allotments	2,400.00	3,468.47	(1,068.47)	

For information, the previous month's Overview Reports is attached to the back of this Report

Monthly Budget Report to 15 September 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	24,911.04	54,928.96	1. Maintenance - External (WPSF) - £1,257.91 - Bollards - Callouts & Removal/Replacement x1
Rustington Youth Centre	32,590.00	14,553.93	18,036.07	1. Building Improvements - £1,720.83 - Replacement of double glazed, West facing, windows in Norfolk Lounge
The Woodlands Centre	78,780.00	20,532.31	58,247.69	1. (a) Building Improvements - £12,500.00 - 40% balance towards Installation of new Sound System (£3,800.00) (b) Roof Repairs (£3,000.00) 2. Contract / Casual Staff - £10,690.25 - Annual high level deep clean of W.Centre (£1,550.00)
General Amenities	123,180.00	56,030.25	67,149.75	1. War Memorial - £1849.99 - Supply/Fit Flagpole & Accessories
Museum	86,128.00	27,279.26	58,848.74	
Samuel Wickens Centre	51,310.00	5,496.62	45,813.38	
Finance & General Purposes	403,650.00	159,750.42	243,899.58	
Allotments	2,400.00	2,824.46	(424.46)	

Precept

This is paid biannually and the second tranche is included in Department 0

Water Rates

Largely increased estimated charges have been received across all areas. These will be monitored and meter readings taken before the end of the financial year

For information, the previous months Overview Reports are attached to the back of this Report

Monthly Budget Report to 8 August 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	10,708.68	69,131.32	
Rustington Youth Centre	32,590.00	10,138.63	22,451.37	
The Woodlands Centre	78,780.00	10,815.57	67,964.43	1. Building Improvements - £5,700.00 - 60% deposit towards Installation of new Sound System - now installed
General Amenities	123,180.00	46,886.98	76,293.02	1. Seating - £8,009.51 - Includes the purchase of x3 seats (£5,076.00) which has corresponding Income Vote for x5 seats (£7,986.00) 2. Planting & Maintenance - £18,604.88 - Includes £760.00 Refurbishment Works to the Chaucery Memorial (taken from Chaucery Memorial Funding held by the Council in Earmarked Reserves)
Museum	86,128.00	22,236.39	63,891.61	
Samuel Wickens Centre	51,310.00	220.68	51,089.32	1. Maintenance - £1,781.51 - Includes Callout to repair Airconditioning Pump in Information Centre (£220.88)
Finance & General Purposes	403,650.00	127,346.69	276,303.31	1. Consultants/Legal Fees - £3,548.30 - Increase in Consultancy Costs (Advice & Support - Prepaid Hours)
Allotments	2,400.00	1,442.20	957.80	

For information, the previous months Overview Reports are attached to the back of this Report

Monthly Budget Report to 18 July 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,718.47	70,121.53	1. Repairs (General) - £750.00 - Bollard at RSSC damaged by Grundon Waste Management - Replaced and recharged to GWM
Rustington Youth Centre	32,590.00	9,885.73	22,704.27	
The Woodlands Centre	78,780.00	5,462.83	73,317.17	
General Amenities	123,180.00	27,757.23	95,422.77	
Museum	86,128.00	20,471.82	65,656.18	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Samuel Wickens Centre	51,310.00	398.98	50,911.02	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Finance & General Purposes	403,650.00	120,986.37	282,663.63	
Allotments	2,400.00	1,421.71	978.29	

For information, the previous month's Overview Reports is attached to the back of this Report

Monthly Budget Report to 13 June 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,805.55	70,034.45	
Rustington Youth Centre	32,590.00	8,667.81	23,922.19	
The Woodlands Centre	78,780.00	8,495.83	70,284.17	1. RPoW/Reserves - Consultants - Revision of Plans
General Amenities	123,180.00	20,387.66	102,792.34	1. Seating - Annual painting / maintenance programme in place
Museum	86,128.00	12,456.39	73,671.61	
Samuel Wickens Centre	51,310.00	(7,269.09)	58,579.09	
Finance & General Purposes	403,650.00	67,183.11	336,466.89	1. Postage - Stamps purchased in previous financial year transferred into 2025/26 2. Commemorative Events/Concerts - Previous years unspent budget transferred into 2025/26 events
Allotments	2,400.00	1,104.30	1,295.70	

Precept

This is paid biannually, and the first tranche is included in Department 0