

Rustington Parish Council

MONTHLY BUDGET REPORT

to 16 January 2026

Monthly Budget Report to 16 January 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent.

The Revised Budget figures will be included in the February 2025 Budget Report.

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	38,657.80	41,182.20	
Rustington Youth Centre	32,590.00	33,473.50	(883.50)	1. Furniture, Crockery Equipment - £630.00 - Replacement Noticeboards (Internal & External) 2. Maintenance - Internal - £390.00 - Installation of Smoke Detector (Norfolk Lounge)
The Woodlands Centre	78,780.00	28,908.79	49,871.21	1. Furniture, Crockery Equipment - £308.32 - Replacement Hob
General Amenities	123,180.00	107,252.75	15,927.25	1. Christmas Lighting - £16,283.38 - Store Property to be Invoices for proportion of costs
Museum	86,128.00	46,634.55	39,493.45	1. Furniture, Crockery & Equipment - £403.00 - Office Desk & Screen
Samuel Wickens Centre	51,310.00	24,554.70	26,755.30	
Finance & General Purposes	403,650.00	314,326.91	89,323.09	1. Council Vehicle - £394.99 - Service and DPF Clean
Allotments	2,400.00	(1,383.45)	3,783.45	1. Rent - Allotments - 2026 Rents are now being received

For information, the previous months Overview Reports are attached to the back of this Report

20 January 2026

Finance Manager

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£40	£60	(20)
		4013 - Insurance Recharge	£2,043	-	2,043
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	£120	£3,700	(3,580)
		4042 - Hire of Grounds	£1,100	-	1,100
		4044 - Rent - Cricket Clubs	£2,252	£2,300	(48)
		4045 - Rent - Football Clubs	£168	£3,000	(2,832)
		4046 - Rent - Girl Guides	£138	-	138
		4047 - Rent - Sports & Social Club	£12,375	£16,500	(4,125)
	001 - Incomings Total		£18,236	£25,560	(7,324)
1 - Sales Total			£18,236	£25,560	(7,324)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£273)	-	(273)
		5002 - Playground - New Equipment / Improvement Fund	-	(£20,000)	20,000
		5004 - Outdoor Fitness Equipment	£1,015	-	1,015
	081 - Purchases Total		£742	(£20,000)	20,742
2 - Purchases Total			£742	(£20,000)	20,742
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£371)	(£1,000)	629
		6007 - Fencing	(£3,000)	(£500)	(2,500)
		6008 - Improvements	-	-	-
		6010 - Plant Maintenance	(£285)	(£1,000)	715
		6011 - Seating	(£621)	-	(621)
		6013 - Tree & Bulb Planting	(£18)	-	(18)
		6014 - Tree Works	(£685)	(£3,000)	2,315
		6017 - Plant Fuel	(£225)	-	(225)
		6223 - Playground - Inspections	(£538)	-	(538)
		6224 - Playground - Maintenance	(£106)	(£2,000)	1,894
		6232 - Signs	-	(£500)	500
		161 - Direct Expenses Total		(£5,849)	(£8,000)
	3 - Direct Expenses Total			(£5,849)	(£8,000)
4 - Overheads	241 - Salaries	7001 - Salaries	(£19,323)	(£28,200)	8,877
		7004 - Employers - National Insurance	(£2,273)	-	(2,273)
		7006 - Employers - Superannuation	-	-	-
	241 - Salaries Total		(£21,596)	(£28,200)	6,604
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200
		7106 - Staff Uniform	(£180)	-	(180)
		7121 - Consultants	(£530)	-	(530)
		7122 - Legal Fees	-	-	-
	242 - Expenditure Total		(£710)	(£200)	(510)
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7205 - Refuse Collection	(£599)	-	(599)
		7206 - Maintenance - Internal	(£41)	-	(41)
		7207 - Maintenance - External	(£2,099)	(£24,000)	21,901
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£9,708)	-	(9,708)
		7213 - Maintenance of Cricket Square	(£5,475)	(£7,300)	1,825
	243 - Premises Costs Total		(£18,092)	(£31,300)	13,208
	244 - Additional Expenditure	7300 - Telephone	(£131)	-	(131)
		7302 - Insurances	(£2,219)	-	(2,219)
7303 - Miscellaneous Contingencies		(£1,878)	(£5,700)	3,822	
7309 - Security / Out of Hours Caretaking		(£824)	-	(824)	
7321 - Office Equipment / ICT / Website		(£186)	-	(186)	
244 - Additional Expenditure Total		(£5,237)	(£5,700)	463	
4 - Overheads Total			(£45,635)	(£65,400)	19,765
Net Expenditure			(£32,507)	(£67,840)	35,333

Woodland Park Sportsfield	(5,151)	(11,000)	5,849
Equipment Renewal Fund	(1,000)	(1,000)	0
Rustington Youth Centre	(33,474)	(32,590)	(884)
Total Net Expenditure	(72,131)	(112,430)	40,299

Rustington Parish Council

Woodland Park Sportsfield to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£936	-	936
	001 - Incomings Total		£936	-	936
1 - Sales Total			£936	-	936
4 - Overheads	243 - Premises Costs	7200 - Rent	(£938)	(£4,000)	3,063
		7207 - Maintenance - External	(£1,615)	(£7,000)	5,385
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£3,140)	-	(3,140)
	243 - Premises Costs Total		(£5,862)	(£11,000)	5,138
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£225)	-	(225)
	244 - Additional Expenditure Total		(£225)	-	(225)
4 - Overheads Total			(£6,087)	(£11,000)	4,913
Net Expenditure			(£5,151)	(£11,000)	5,849

Rustington Parish Council

Rustington Youth Centre to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4048 - Lettings	£7,305	£20,000	(12,695)
		4061 - Youth Centre - Subscriptions	£112	£150	(38)
		4062 - Youth Centre - Tuck	£183	£100	83
	001 - Incomings Total		£7,600	£20,250	(12,650)
1 - Sales Total			£7,600	£20,250	(12,650)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£1,907)	(£1,500)	(407)
	081 - Purchases Total		(£1,907)	(£1,500)	(407)
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£93)	(£250)	157
	082 - Purchase of Supplies Total		(£93)	(£250)	157
2 - Purchases Total			(£2,001)	(£1,750)	(251)
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£1,721)	-	(1,721)
	161 - Direct Expenses Total		(£1,721)	-	(1,721)
3 - Direct Expenses Total			(£1,721)	-	(1,721)
4 - Overheads	241 - Salaries	7001 - Salaries	(£2,881)	(£4,500)	1,619
		7004 - Employers - National Insurance	(£1,535)	-	(1,535)
	241 - Salaries Total		(£4,416)	(£4,500)	84
	242 - Expenditure	7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£191)	(£290)	99
	242 - Expenditure Total		(£191)	(£290)	99
	243 - Premises Costs	7201 - Rates	(£4,741)	(£5,000)	260
		7202 - Water Rates	(£1,209)	(£1,300)	91
		7203 - Electricity	(£1,531)	(£4,000)	2,469
		7204 - Gas	(£1,102)	(£3,500)	2,398
		7205 - Refuse Collection	(£599)	(£800)	201
		7206 - Maintenance - Internal	(£8,592)	(£14,000)	5,408
		7212 - Contract / Casual Staff	(£569)	-	(569)
		243 - Premises Costs Total		(£18,343)	(£28,600)
	244 - Additional Expenditure	7300 - Telephone	(£22)	(£850)	828
		7302 - Insurances	(£2,859)	(£3,150)	291
		7303 - Miscellaneous Contingencies	(£4)	(£1,200)	1,196
		7305 - VAT Adjustment	-	(£1,000)	1,000
		7309 - Security / Out of Hours Caretaking	(£824)	(£1,500)	676
		7310 - Subscriptions	(£1,003)	-	(1,003)
		7321 - Office Equipment / ICT / Website	(£1,345)	-	(1,345)
		7325 - Senior Y.Club - Youth Activities	(£675)	(£2,000)	1,325
		7326 - Senior Y.Club - Youth & Support Workers	(£7,669)	(£8,000)	331
		244 - Additional Expenditure Total		(£14,401)	(£17,700)
4 - Overheads Total			(£37,352)	(£51,090)	13,738
Net Expenditure			(£33,474)	(£32,590)	(884)

Rustington Parish Council

The Woodlands Centre to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£897	£1,000	(103)
		4040 - Miscellaneous Income / Rents / Charges	-	-	-
		4041 - Gas - Girl Guides - Reimbursement	£198	£1,200	(1,002)
		4048 - Lettings	£50,726	£60,000	(9,274)
	001 - Incomings Total		£51,821	£62,200	(10,379)
1 - Sales Total			£51,821	£62,200	(10,379)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£790)	(£2,000)	1,210
	081 - Purchases Total		(£790)	(£2,000)	1,210
2 - Purchases Total			(£790)	(£2,000)	1,210
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£12,500)	(£35,000)	22,500
		6008 - Improvements	-	-	-
	161 - Direct Expenses Total		(£12,500)	(£35,000)	22,500
3 - Direct Expenses Total			(£12,500)	(£35,000)	22,500
4 - Overheads	241 - Salaries	7001 - Salaries	(£2,881)	(£4,500)	1,619
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		(£2,881)	(£4,500)	1,619
	242 - Expenditure	7121 - Consultants	-	-	-
		7131 - Loan Servicing	-	(£20,000)	20,000
	242 - Expenditure Total		-	(£20,000)	20,000
	243 - Premises Costs	7201 - Rates	(£6,487)	(£6,800)	313
		7202 - Water Rates	(£1,812)	(£1,500)	(312)
		7203 - Electricity	(£5,434)	(£11,000)	5,566
		7204 - Gas	(£4,199)	(£14,000)	9,801
		7205 - Refuse Collection	(£1,112)	(£2,500)	1,388
		7206 - Maintenance - Internal	(£12,383)	(£33,000)	20,618
		7207 - Maintenance - External	(£30)	-	(30)
		7209 - Repairs - Vandal	(£277)	-	(277)
		7211 - Setting Up Costs - Hall / Rooms	(£1,900)	(£2,800)	900
		7212 - Contract / Casual Staff	(£17,600)	-	(17,600)
	243 - Premises Costs Total		(£51,234)	(£71,600)	20,366
	244 - Additional Expenditure	7300 - Telephone	-	(£380)	380
		7302 - Insurances	(£345)	-	(345)
		7303 - Miscellaneous Contingencies	(£4)	(£2,000)	1,996
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£4,051)	(£5,500)	1,449
		7310 - Subscriptions	(£769)	-	(769)
		7321 - Office Equipment / ICT / Website	(£1,149)	-	(1,149)
		7405 - Rolling Programme of Works (Capital/Reserves)	(£7,007)	-	(7,007)
		244 - Additional Expenditure Total		(£13,325)	(£7,880)
4 - Overheads Total			(£67,440)	(£103,980)	36,540
Net Expenditure			(£28,909)	(£78,780)	49,871

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-
		4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-
		4024 - Contribution - Christmas Lighting	-	-	-
		4025 - Contribution - Seats	£7,986	-	7,986
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	-	£7,820	(7,820)
		4049 - Sponsorship of Planters / Flower Beds	£3,200	-	3,200
	001 - Incomings Total		£17,886	£14,520	3,366
1 - Sales Total			£17,886	£14,520	3,366
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£2,193)	(£3,000)	807
		6004 - Christmas Lighting	(£16,283)	(£10,000)	(6,283)
		6009 - Street Lighting Maintenance	(£3,629)	(£3,900)	271
		6011 - Seating	(£9,868)	(£2,000)	(7,868)
		6012 - Street Maps / Notice Boards	(£279)	(£1,000)	721
		6013 - Tree & Bulb Planting	(£79)	-	(79)
		6014 - Tree Works	(£1,200)	(£1,500)	300
		6015 - War Memorial	(£1,995)	(£1,300)	(695)
		6107 - Gardens Competition	(£583)	(£1,000)	417
		6230 - Planting & Maintenance of Amenity Areas	(£42,728)	(£55,000)	12,272
		6231 - Public Toilet Cleansing & Maintenance	(£30,748)	(£56,000)	25,252
		6232 - Signs	-	-	-
		6234 - Defibrillators & Associated Equipment	(£601)	(£1,000)	399
		161 - Direct Expenses Total		(£110,187)	(£135,700)
	3 - Direct Expenses Total			(£110,187)	(£135,700)
4 - Overheads	242 - Expenditure	7121 - Consultants	(£110)	-	(110)
	242 - Expenditure Total		(£110)	-	(110)
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7207 - Maintenance - External	-	-	-
	243 - Premises Costs Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£2,319)	(£2,000)	(319)
		7348 - Commemorative Events / Concerts	-	-	-
		7406 - Changing Places Toilet	-	-	-
244 - Additional Expenditure Total		(£2,319)	(£2,000)	(319)	
4 - Overheads Total			(£2,429)	(£2,000)	(429)
Net Expenditure			(£94,729)	(£123,180)	28,451

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(12,523)	0	(12,523)
Rustington Museum	(46,635)	(86,128)	39,493
Samuel Wickens Centre	(24,555)	(51,310)	26,755
Total Net Expenditure	(178,442)	(260,618)	82,176

Rustington Parish Council

Public Toilets to 16 January 2026

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£654)	-	(654)
		6232 - Signs	(£60)	-	(60)
	161 - Direct Expenses Total		(£714)	-	(714)
3 - Direct Expenses Total			(£714)	-	(714)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£941)	-	(941)
		7203 - Electricity	(£588)	-	(588)
		7206 - Maintenance - Internal	(£227)	-	(227)
		7209 - Repairs - Vandal	(£97)	-	(97)
	243 - Premises Costs Total		(£1,853)	-	(1,853)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£6)	-	(6)
		7309 - Security / Out of Hours Caretaking	(£75)	-	(75)
244 - Additional Expenditure Total		(£81)	-	(81)	
4 - Overheads Total			(£1,934)	-	(1,934)
Net Expenditure			(£2,648)	-	(2,648)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£987)	-	(987)
	161 - Direct Expenses Total		(£987)	-	(987)
3 - Direct Expenses Total			(£987)	-	(987)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,690)	-	(1,690)
		7203 - Electricity	(£1,360)	-	(1,360)
		7206 - Maintenance - Internal	(£1,224)	-	(1,224)
		7207 - Maintenance - External	(£90)	-	(90)
	243 - Premises Costs Total		(£4,364)	-	(4,364)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£75)	-	(75)
244 - Additional Expenditure Total		(£75)	-	(75)	
4 - Overheads Total			(£4,439)	-	(4,439)
Net Expenditure			(£5,426)	-	(5,426)

THE STREET	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£190)	-	(190)
	161 - Direct Expenses Total		(£190)	-	(190)
3 - Direct Expenses Total			(£190)	-	(190)
4 - Overheads	242 - Expenditure	7121 - Consultants	-	-	-
	242 - Expenditure Total		-	-	-
	243 - Premises Costs	7202 - Water Rates	(£184)	-	(184)
		7203 - Electricity	(£580)	-	(580)
		7206 - Maintenance - Internal	(£315)	-	(315)
		243 - Premises Costs Total		(£1,079)	-
	244 - Additional Expenditure	7302 - Insurances	(£1,214)	-	(1,214)
		7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£75)	-	(75)
244 - Additional Expenditure Total		(£1,289)	-	(1,289)	
4 - Overheads Total			(£2,368)	-	(2,368)
Net Expenditure			(£2,558)	-	(2,558)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date		Total to Date
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£554)	-	(554)
	081 - Purchases Total		(£554)	-	(554)
2 - Purchases Total			(£554)	-	(554)
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£751)	-	(751)
	161 - Direct Expenses Total		(£751)	-	(751)
3 - Direct Expenses Total			(£751)	-	(751)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£512)	-	(512)
		7209 - Repairs - Vandal	-	-	-
	243 - Premises Costs Total		(£512)	-	(512)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£75)	-	(75)
244 - Additional Expenditure Total		(£75)	-	(75)	
4 - Overheads Total			(£587)	-	(587)
Net Expenditure			(£1,891)	-	(1,891)

Total Net Expenditure - All Public Toilets

(12,523)

0

(12,523)

Rustington Parish Council

Rustington Museum to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£23	£42	(19)
		4040 - Miscellaneous Income / Rents / Charges	£285	£1,100	(815)
	001 - Incomings Total		£307	£1,142	(835)
1 - Sales Total			£307	£1,142	(835)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£414)	(£3,000)	2,586
	081 - Purchases Total		(£414)	(£3,000)	2,586
2 - Purchases Total			(£414)	(£3,000)	2,586
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	(£1,767)	(£3,000)	1,233
		6110 - Advertising	-	(£100)	100
		6111 - Events / Activities	(£603)	(£500)	(103)
		6210 - Collection Care / Insurance	(£1,230)	(£1,100)	(130)
	161 - Direct Expenses Total		(£3,600)	(£4,700)	1,100
3 - Direct Expenses Total			(£3,600)	(£4,700)	1,100
4 - Overheads	241 - Salaries	7001 - Salaries	(£28,498)	(£63,000)	34,502
		7004 - Employers - National Insurance	(£3,243)	-	(3,243)
		7006 - Employers - Superannuation	(£783)	-	(783)
	241 - Salaries Total		(£32,524)	(£63,000)	30,476
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	(£66)	(£100)	34
		7106 - Staff Uniform	-	-	-
		7121 - Consultants	(£70)	-	(70)
		7130 - Bank & Card Charges	(£142)	(£200)	58
	242 - Expenditure Total		(£279)	(£600)	321
	243 - Premises Costs	7201 - Rates	(£1,447)	(£1,550)	103
		7202 - Water Rates	(£53)	(£400)	347
		7203 - Electricity	(£1,460)	(£4,000)	2,540
		7205 - Refuse Collection	(£506)	-	(506)
		7206 - Maintenance - Internal	(£2,366)	(£6,000)	3,634
		7209 - Repairs - Vandal	(£101)	-	(101)
		7212 - Contract / Casual Staff	(£203)	-	(203)
	243 - Premises Costs Total		(£6,135)	(£11,950)	5,815
	244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
		7302 - Insurances	(£559)	(£1,270)	712
		7303 - Miscellaneous Contingencies	(£46)	(£1,000)	954
		7306 - Photocopying / Printing	(£473)	(£350)	(123)
		7307 - Postage - General	(£22)	-	(22)
		7309 - Security / Out of Hours Caretaking	(£450)	(£1,000)	550
		7310 - Subscriptions	(£570)	-	(570)
		7320 - Stationery	(£65)	(£400)	335
		7321 - Office Equipment / ICT / Website	(£1,798)	-	(1,798)
	244 - Additional Expenditure Total		(£3,990)	(£4,020)	30
4 - Overheads Total			(£42,928)	(£79,570)	36,642
Net Expenditure			(£46,635)	(£86,128)	39,493

Rustington Parish Council

Samuel Wickens Centre to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)	
		4048 - Lettings	£12,515	£15,500	(2,985)	
	001 - Incomings Total		£29,515	£37,500	(7,985)	
1 - Sales Total			£29,515	£37,500	(7,985)	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000	
	081 - Purchases Total		-	(£1,000)	1,000	
2 - Purchases Total			-	(£1,000)	1,000	
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	(£50)	-	(50)	
	161 - Direct Expenses Total		(£50)	-	(50)	
3 - Direct Expenses Total			(£50)	-	(50)	
4 - Overheads	241 - Salaries	7001 - Salaries	(£37,022)	(£68,500)	31,478	
		7004 - Employers - National Insurance	(£2,607)	-	(2,607)	
		7006 - Employers - Superannuation	(£3,745)	-	(3,745)	
	241 - Salaries Total		(£43,374)	(£68,500)	25,126	
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	
		7106 - Staff Uniform	(£153)	-	(153)	
		7130 - Bank & Card Charges	(£163)	(£290)	127	
		242 - Expenditure Total	(£317)	(£590)	273	
	243 - Premises Costs	7201 - Rates	(£1,447)	(£1,550)	103	
		7202 - Water Rates	(£124)	(£400)	276	
		7203 - Electricity	(£1,460)	(£4,000)	2,540	
		7205 - Refuse Collection	(£506)	(£650)	144	
		7206 - Maintenance - Internal	(£2,377)	(£6,000)	3,623	
		7207 - Maintenance - External	(£20)	-	(20)	
		7209 - Repairs - Vandal	(£101)	-	(101)	
		7212 - Contract / Casual Staff	(£203)	-	(203)	
		243 - Premises Costs Total	(£6,238)	(£12,600)	6,362	
		244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
	7302 - Insurances		(£559)	(£1,270)	712	
	7303 - Miscellaneous Contingencies		(£20)	(£500)	480	
	7305 - VAT Adjustment		-	(£400)	400	
	7306 - Photocopying / Printing		(£203)	-	(203)	
	7307 - Postage - General		-	(£50)	50	
	7309 - Security / Out of Hours Caretaking		(£450)	(£1,000)	550	
	7310 - Subscriptions		(£992)	(£1,200)	208	
	7320 - Stationery		(£15)	(£100)	85	
	7321 - Office Equipment / ICT / Website		(£1,847)	(£1,600)	(247)	
	244 - Additional Expenditure Total		(£4,092)	(£6,120)	2,028	
4 - Overheads Total			(£54,020)	(£87,810)	33,790	
Net Expenditure			(£24,555)	(£51,310)	26,755	

Rustington Parish Council

Finance & General Purposes to 16 January 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£3,010	£2,900	110
	001 - Incomings Total		£3,010	£2,900	110
1 - Sales Total			£3,010	£2,900	110
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£8)	-	(8)
		5007 - Council Vehicle	(£2,574)	(£4,000)	1,426
	081 - Purchases Total		(£2,582)	(£4,000)	1,418
2 - Purchases Total			(£2,582)	(£4,000)	1,418
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£5)	(£1,400)	1,395
		6101 - Carol Concert	(£926)	(£1,200)	274
		6102 - Parishioners Award	(£586)	(£400)	(186)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£3,869)	(£5,000)	1,131
		6108 - Contribution - No. 12 Bus Service	-	-	-
		6110 - Advertising	-	-	-
		6112 - Remembrance Day Parade	(£2,217)	(£2,500)	283
	161 - Direct Expenses Total		(£9,104)	(£12,000)	2,896
3 - Direct Expenses Total			(£9,104)	(£12,000)	2,896
4 - Overheads	241 - Salaries	7001 - Salaries	(£192,426)	(£305,000)	112,574
		7004 - Employers - National Insurance	(£25,174)	-	(25,174)
		7006 - Employers - Superannuation	(£19,598)	-	(19,598)
	241 - Salaries Total		(£237,198)	(£305,000)	67,802
	242 - Expenditure	7100 - Personnel - Training / Courses	(£175)	(£1,000)	825
		7101 - Personnel - Travel Expenses	(£9)	-	(9)
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£7,458)	(£11,000)	3,542
		7104 - Members - Courses / Expenses	(£178)	-	(178)
		7106 - Staff Uniform	(£120)	-	(120)
		7110 - Elections	-	-	-
		7120 - Audit Fees	(£2,100)	(£2,000)	(100)
		7121 - Consultants	(£5,022)	(£3,000)	(2,022)
		7130 - Bank & Card Charges	(£561)	(£1,000)	439
	242 - Expenditure Total		(£16,123)	(£18,500)	2,377
	243 - Premises Costs	7203 - Electricity	(£419)	-	(419)
		7205 - Refuse Collection	(£1,112)	-	(1,112)
		7206 - Maintenance - Internal	(£2,484)	-	(2,484)
		7207 - Maintenance - External	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£230)	-	(230)
		7212 - Contract / Casual Staff	(£7)	-	(7)
	243 - Premises Costs Total		(£4,251)	-	(4,251)
	244 - Additional Expenditure	7300 - Telephone	(£131)	(£250)	119
		7302 - Insurances	(£10,599)	(£10,900)	301
		7303 - Miscellaneous Contingencies	(£1,195)	(£6,000)	4,805
		7304 - Newsletter	(£4,458)	(£8,000)	3,542
		7306 - Photocopying / Printing	(£1,373)	(£2,400)	1,027
		7307 - Postage - General	(£1,947)	(£1,000)	(947)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800
		7309 - Security / Out of Hours Caretaking	(£490)	(£1,000)	510
		7310 - Subscriptions	(£5,267)	(£5,600)	333
		7320 - Stationery	(£1,735)	(£2,400)	665
		7321 - Office Equipment / ICT / Website	(£20,821)	(£25,000)	4,179
		7348 - Commemorative Events / Concerts	£2,496	(£3,500)	5,996
		7351 - Neighbourhood Development Plan	-	-	-
		7352 - External Organised Events	(£2,360)	-	(2,360)
	244 - Additional Expenditure Total		(£48,078)	(£67,050)	18,972
4 - Overheads Total			(£305,651)	(£390,550)	84,899
Net Expenditure			(£314,327)	(£403,650)	89,323

Rustington Parish Council

Allotments to 16 January 2026

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£1,941	£2,500	(559)
	001 - Incomings Total		£1,941	£2,500	(559)
1 - Sales Total			£1,941	£2,500	(559)
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-
		6008 - Improvements	-	(£400)	400
	161 - Direct Expenses Total		-	(£400)	400
3 - Direct Expenses Total			-	(£400)	400
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£677)	(£800)	123
		7207 - Maintenance - External	(£518)	-	(518)
	243 - Premises Costs Total		(£1,195)	(£800)	(395)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£3)	(£2,000)	1,997
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£112)	-	(112)
	244 - Additional Expenditure Total		(£241)	(£2,000)	1,759
4 - Overheads Total			(£1,437)	(£2,800)	1,363
Net Expenditure			£504	(£700)	1,204

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£3,179	£3,300	(121)
	001 - Incomings Total		£3,179	£3,300	(121)
1 - Sales Total			£3,179	£3,300	(121)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400
		6014 - Tree Works	(£300)	(£1,000)	700
	161 - Direct Expenses Total		(£300)	(£1,400)	1,100
3 - Direct Expenses Total			(£300)	(£1,400)	1,100
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£946)	(£800)	(146)
		7207 - Maintenance - External	(£507)	-	(507)
	243 - Premises Costs Total		(£1,453)	(£800)	(653)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	(£14)	-	(14)
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£112)	-	(112)
	244 - Additional Expenditure Total		(£252)	(£2,000)	1,748
4 - Overheads Total			(£1,706)	(£2,800)	1,094
Net Expenditure			£1,174	(£900)	2,074

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£441	£500	(59)
	001 - Incomings Total		£441	£500	(59)
1 - Sales Total			£441	£500	(59)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	(£75)	-	(75)
	161 - Direct Expenses Total		(£75)	(£200)	125
3 - Direct Expenses Total			(£75)	(£200)	125
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£266)	(£100)	(166)
		7207 - Maintenance - External	(£156)	-	(156)
	243 - Premises Costs Total		(£422)	(£100)	(322)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£112)	-	(112)
	244 - Additional Expenditure Total		(£239)	(£1,000)	761
4 - Overheads Total			(£660)	(£1,100)	440
Net Expenditure			(£294)	(£800)	506

Total Net Expenditure - All Allotment Sites

1,383 (2,400) 3,783

Rustington Parish Council

Income and Expenditure not included in Budgets to 16 January 2026 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

Category Title		Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings	4000 - Precept	£786,000
		4004 - Bank Interest - Investment Accounts	£10,081
		4005 - Bank Interest - Investment Account - S106 Funding	£376
		4020 - CIL Payment (Local Development)	-
		4040 - Miscellaneous Income / Rents / Charges	£2,700
	001 - Incomings Total		£799,157
1 - Sales Total		£799,157	
2 - Purchases	081 - Purchases	5003 - Equipment Renewal Fund - Plant Provision	(£725)
	081 - Purchases Total		(£725)
2 - Purchases Total			(£725)
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	-
		6101 - Carol Concert	£792
	161 - Direct Expenses Total		£792
3 - Direct Expenses Total			£792
4 - Overheads	241 - Salaries	7001 - Salaries	(£52)
	241 - Salaries Total		(£52)
	243 - Premises Costs	7206 - Maintenance - Internal	(£75)
	243 - Premises Costs Total		(£75)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	£346
		7348 - Commemorative Events / Concerts	-
		7401 - Section 106	(£67)
244 - Additional Expenditure Total		£279	
4 - Overheads Total			£153
not in coa - not in coa	not in coa	5100 - Movement in Reserves	-
not in coa Total			-
not in coa - not in coa Total			-
Net Expenditure			£799,376

Monthly Budget Report to 5 December 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	34,744.78	45,095.22	
Rustington Youth Centre	32,590.00	27,392.61	5,197.39	
The Woodlands Centre	78,780.00	22,257.08	56,522.92	
General Amenities	123,180.00	82,542.25	40,637.75	
Museum	86,128.00	37,650.42	48,477.58	
Samuel Wickens Centre	51,310.00	17,359.38	33,950.62	
Finance & General Purposes	403,650.00	252,706.81	150,943.19	
Allotments	2,400.00	1,959.62	440.38	1. Rent - Allotments - 2026 Rents are now being received

The Council's tractor and associated equipment was sold for the sum of £2,500.00. The income appears in Department 0 (Miscellaneous Income) and has been transferred to the Equipment Renewal Fund.

For information, the previous month's Overview Reports is attached to the back of this Report

Monthly Budget Report to 17 November 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	31,531.41	48,308.59	
Rustington Youth Centre	32,590.00	27,487.40	5,102.60	
The Woodlands Centre	78,780.00	26,529.90	52,250.10	
General Amenities	123,180.00	74,998.38	48,181.62	
Museum	86,128.00	34,598.08	51,529.92	
Samuel Wickens Centre	51,310.00	14,858.61	36,451.39	
Finance & General Purposes	403,650.00	227,658.88	175,991.12	
Allotments	2,400.00	2,384.40	15.60	1. Rent - Allotments - 2026 Rents are now being received

Monthly Budget Report to 17 October 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	26,724.43	53,115.57	
Rustington Youth Centre	32,590.00	21,274.04	11,315.96	
The Woodlands Centre	78,780.00	19,246.74	59,533.26	
General Amenities	123,180.00	59,786.25	63,393.75	1. War Memorial - £1,995.25 - Wreath Wiring Kits x9
Museum	86,128.00	30,408.69	55,719.31	
Samuel Wickens Centre	51,310.00	9,418.66	41,891.34	
Finance & General Purposes	403,650.00	198,271.88	205,378.12	
Allotments	2,400.00	3,468.47	(1,068.47)	

For information, the previous month's Overview Reports is attached to the back of this Report

20 October 2025

Finance Manager

Monthly Budget Report to 15 September 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	24,911.04	54,928.96	1. Maintenance - External (WPSF) - £1,257.91 - Bollards - Callouts & Removal/Replacement x1
Rustington Youth Centre	32,590.00	14,553.93	18,036.07	1. Building Improvements - £1,720.83 - Replacement of double glazed, West facing, windows in Norfolk Lounge
The Woodlands Centre	78,780.00	20,532.31	58,247.69	1. (a) Building Improvements - £12,500.00 - 40% balance towards Installation of new Sound System (£3,800.00) (b) Roof Repairs (£3,000.00) 2. Contract / Casual Staff - £10,690.25 - Annual high level deep clean of W.Centre (£1,550.00)
General Amenities	123,180.00	56,030.25	67,149.75	1. War Memorial - £1849.99 - Supply/Fit Flagpole & Accessories
Museum	86,128.00	27,279.26	58,848.74	
Samuel Wickens Centre	51,310.00	5,496.62	45,813.38	
Finance & General Purposes	403,650.00	159,750.42	243,899.58	
Allotments	2,400.00	2,824.46	(424.46)	

Precept

This is paid biannually and the second tranche is included in Department 0

Water Rates

Largely increased estimated charges have been received across all areas. These will be monitored and meter readings taken before the end of the financial year

For information, the previous months Overview Reports are attached to the back of this Report

15 September 2025

Finance Manager

Monthly Budget Report to 8 August 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	10,708.68	69,131.32	
Rustington Youth Centre	32,590.00	10,138.63	22,451.37	
The Woodlands Centre	78,780.00	10,815.57	67,964.43	1. Building Improvements - £5,700.00 - 60% deposit towards Installation of new Sound System - now installed
General Amenities	123,180.00	46,886.98	76,293.02	1. Seating - £8,009.51 - Includes the purchase of x3 seats (£5,076.00) which has corresponding Income Vote for x5 seats (£7,986.00) 2. Planting & Maintenance - £18,604.88 - Includes £760.00 Refurbishment Works to the Chaucery Memorial (taken from Chaucery Memorial Funding held by the Council in Earmarked Reserves)
Museum	86,128.00	22,236.39	63,891.61	
Samuel Wickens Centre	51,310.00	220.68	51,089.32	1. Maintenance - £1,781.51 - Includes Callout to repair Airconditioning Pump in Information Centre (£220.88)
Finance & General Purposes	403,650.00	127,346.69	276,303.31	1. Consultants/Legal Fees - £3,548.30 - Increase in Consultancy Costs (Advice & Support - Prepaid Hours)
Allotments	2,400.00	1,442.20	957.80	

For information, the previous months Overview Reports are attached to the back of this Report

12 August 2025

Finance Manager

Monthly Budget Report to 18 July 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,718.47	70,121.53	1. Repairs (General) - £750.00 - Bollard at RSSC damaged by Grundon Waste Management - Replaced and recharged to GWM
Rustington Youth Centre	32,590.00	9,885.73	22,704.27	
The Woodlands Centre	78,780.00	5,462.83	73,317.17	
General Amenities	123,180.00	27,757.23	95,422.77	
Museum	86,128.00	20,471.82	65,656.18	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Samuel Wickens Centre	51,310.00	398.98	50,911.02	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Finance & General Purposes	403,650.00	120,986.37	282,663.63	
Allotments	2,400.00	1,421.71	978.29	

For information, the previous month's Overview Reports is attached to the back of this Report

18 July 2025

Finance Manager

Monthly Budget Report to 13 June 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,805.55	70,034.45	
Rustington Youth Centre	32,590.00	8,667.81	23,922.19	
The Woodlands Centre	78,780.00	8,495.83	70,284.17	1. RPoW/Reserves - Consultants - Revision of Plans
General Amenities	123,180.00	20,387.66	102,792.34	1. Seating - Annual painting / maintenance programme in place
Museum	86,128.00	12,456.39	73,671.61	
Samuel Wickens Centre	51,310.00	(7,269.09)	58,579.09	
Finance & General Purposes	403,650.00	67,183.11	336,466.89	1. Postage - Stamps purchased in previous financial year transferred into 2025/26 2. Commemorative Events/Concerts - Previous years unspent budget transferred into 2025/26 events
Allotments	2,400.00	1,104.30	1,295.70	

Precept

This is paid biannually, and the first tranche is included in Department 0