

RUSTINGTON PARISH COUNCIL

PLANNING COMMITTEE

MINUTES: of the Meeting held on 26 January 2026

PRESENT: Councillors R Grevett (In the Chair), J Bennett, J Ceiriog-Hughes, G Lee, Mrs C Stevens and P Warren

1/26 CHAIRMAN OF THE MEETING

In the absence of the Councillor Ms Revell, Chairman of the Committee, Councillor Grevett, Vice-Chairman, Chaired the Meeting.

2/26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Cooper (Personal), Mr Cooper (Personal) and Ms Revell (Holiday). These apologies were accepted by the Committee.

3/26 DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest by Members.

4/26 MINUTES

The Minutes of the Meeting held on 15 December 2025 were signed by the Chairman of the Meeting as a correct record.

5/26 DECISION MADE VIA EMAIL DUE TO CANCELLED MEETING

The Committee retrospectively APPROVED the decision made via email in respect of the business that was due to be transacted at the cancelled 5 January 2026 Meeting, as follows:-

- (a) R/219/25/HH - Single storey rear extension to replace the existing conservatory - 30 Frobisher Way, Rustington - No objection**

6/26 LOCAL PLANNING AUTHORITY DECISIONS

- (a) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been granted conditionally:-**

- R/186/25/HH - Roof extension to facilitate loft conversion with rear dormer, and front and rear rooflights with ground floor posts to support extension - Rossida, Stonefields**
- R/194/25/HH - Demolition of the existing porch and the construction of a new front canopy. Two storey side and rear extension, a single storey rear extension, and various internal and external alterations. Alterations to existing fenestration and external finishes. Addition of one flue to proposed log burner. Solar panel array to the South elevation - 19 The Parkway**
- R/197/25/S73 - Variation of condition 2 imposed under R/37/25/HH relating to approved plans - 46 Jervis Avenue**

- R/208/25/T** - Crown reduction to 1 No. Purple Maple (T1) to leave a height of 15 metres and spread of 6 metres. Crown reduction to 1 No. Ilex Oak (T2) to leave a height of 15 metres and spread of 3 metres, removal of epicormic growth and crown lift to 5 metres from ground level - Lamorna House, 6 The Oaks
- R/211/25/T** - Crown reduction to 1 No Beech (T1) to leave a height of 16 metres, Southerly spread of 7 metres and Easterly spread of 10 metres - Rustington House, Worthing Road
- R/214/25/HH** - Single storey rear extension - 99 Worthing Road

The Committee NOTED this information.

- (b) The Clerk reported that she had previously circulated a notification received from the local Planning Authority, advising that planning permission in respect of the following application was not required:-

R/212/25/CLP - Lawful development certificate for a proposed single storey rear extension and blocking up of window on ground floor - Aspen House, Hurst Road

The Committee NOTED this information.

- (c) The Clerk reported that she had previously circulated a notification received from the local Planning Authority, advising that planning permission in respect of the following application had been withdrawn:-

R/200/25/T - Crown reduction to 1 No. Lime (T1) to leave a height of 10 metres and spread of 6 metres - 1 Manor Gardens

The Committee NOTED this information.

- (d) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been refused:-

R/58/25/PL - Proposed demolition of existing garage and storage area and construction of new self-build 3 bedroom dwelling, with new garages for both dwellings. This application is in CIL Zone 4 and is CIL liable - The Bungalow, Station Road

R/192/25/T - Crown lift to 1 No. Holm Oak (T1) to leave a height of 15 metres and spread of 6-6.5 metres, crown lift to 4 metres from ground level - Abbotswood, Station Road

The Committee NOTED this information.

7/26 PLANNING APPLICATIONS

- (a) **R/222/25/HH - Single storey rear extension, loft conversion with rear dormer and rooflights to front, alterations to fenestration and removal of chimney stack - 5 Vernon Close, Rustington**

The Committee AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

- (b) **R/227/25/T - Fell 1 No. Ash tree, prune back to suitable growth points leaving 4 metres of branch growth to 2 No. Ash trees - Lamb Inn, 73 The Street, Rustington**

The Committee AGREED to raise no objection to this application, subject to approval by the local Planning Authority's Arboriculturist.

The Committee also AGREED a Neighbour Notification.

(c) R/2/26/T - Fell 1 No. Scots Pine (T1) - Verge outside 29 The Parkway, Rustington

The Committee AGREED to raise no objection to this application, subject to approval by the local Planning Authority's Arboriculturist.

(d) R/1/26/L - Listed building consent for the demolition and reconstruction of the Western elevation of the laundry building - Land to the North of Rustington Convalescent Home, Sea Road, Rustington

The Committee AGREED to raise no objection to this application.

8/26 NON-ADVERTISED APPLICATIONS E.G. CERTIFICATES OF LAWFULNESS FOR A PROPOSED USE OR DEVELOPMENT

(a) R/221/25/TC - Crown reduction to 1 No. Silver Birch (T1) to leave a height of 8.2 metres and spread of 5 metres. This tree is in the Rustington Conservation Area - 8 Elm Farm Cottages, Old Manor Road, Rustington

The Committee NOTED this application, and AGREED a Neighbour Notification.

(b) R/6/26/CLP - Lawful development certificate for a proposed hip to gable conversion on both the North and South elevations, a new rear dormer is on the West elevation, roof lights on the West elevation and side windows are on both the North and South gable elevations - 15 Evelyn Avenue, Rustington

The Committee NOTED this application, and AGREED a Neighbour Notification.

9/26 ARUN DISTRICT COUNCIL - PLANNING COMMITTEE - REPORT OF PROCEEDINGS

Councillor Warren advised the Committee that there were no Rustington applications considered at the Meeting of the Planning Committee held on 14 January 2026.

He said that the Appeal List was still showing the following application as outstanding:-

R/43/25/PL - Replacement of 11 No. existing single glazed timber windows with UPVC double glazed windows in the same style (fenestration) as the existing window frames. This application is adjacent to listed buildings, is within the Rustington Conservation Area and is in CIL Zone 4 (zero rated) as other development - St Peter and St Paul's Church Hall, The Street, Rustington

He then referred to the following application and said that the closing date for comments had been extended to 3 February 2026. He advised that there was further new associated information available on the District Council's Website:-

LU/93/25/PL - Part Demolition, Conversion, Refurbishment and Re-elevation of Units 5 and 6 and construction of retail (food and non-food), leisure and food and beverage units (use Class E), together with associated car parking, access, loading areas, landscaping and associated works. This Application is in CIL Zone 2 and is CIL liable - Units 5-7 Watersmead Business Park, Norway Lane/Worthing Road, Littlehampton

There being no further business, the Meeting concluded at 9.15 pm.

Chairman: Date: