



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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17 February 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 February 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 26 January 2026
(Copy attached)



Working for the local Community

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VAT Registered: 946 2052 29

4. Sussex Police - Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meeting held on 26 January 2026
(Copy previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 February 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Artificial Intelligence (AI) - To consider and adopt this new Policy
(Copy attached for Members)
12. Vacancy - West Ward - Clerk to report
13. Annual Assembly of the Parish Meeting - 9 April 2026 - Guest Speaker - Clerk to report
14. The Woodlands Centre - Major Redesign and Refurbishment Project - Progress Report
15. Rustington Youth Centre:-
 - (a) Review of Youth Provision - Progress Report
 - (b) Junior Table Tennis Club - To consider an email and proposal received from the Operations Director, Worthing Table Tennis Club, and Clerk to report
(Copy attached for Members)
16. Maintenance and Monitoring of Fire and Intruder Alarm Systems, Emergency Lighting, Fire Extinguishers and Fire Risk Assessment Reviews Contract - To consider a Quotation and email received from the Director of Marble M&E Group
(Copy attached for Members)
17. Rustington In-Bloom - Progress Report from Councillor Lee
18. 75th Anniversary of the Festival of Britain Musical Concert - 13 June 2026 - Clerk to report
19. Future of Zachary Merton Hospital and Land:-
 - (a) To consider and note further correspondence in this regard
(Copy attached for Members)
 - (b) To consider the next steps to be taken - Chairman to report

20. Rustington Golf Centre Roundabout - To consider an email received from Councillor Warren in this regard
(Copy attached for Members)
21. Rustington Greensward - To consider email correspondence between the Chairman and The Millfield Overstrand Working Group
(Copy attached for Members)
22. Arun District Council:-
 - (a) Arun District Council Community Governance Review Programme - To consider an email received from Lauren Fairs-Browning, Electoral Services Manager
(Copy attached for Members)
 - (b) CIL Infrastructure Investment Plan (IIP) Consultation 2026 - To note an email received from Leah Nicholls, CIL Assessment, Spend and Monitoring Officer, Planning, together with associated documentation in this regard
(Copy attached for Members)
 - (c) Town and Parish Council's Climate Change Group Meeting - 5 February 2026 - Biodiversity Focus - To consider a Report from Councillor Mrs Stevens on her attendance at the Meeting, together with the Minutes of the Meeting
(Copy attached for Members)
23. West Sussex Association of Local Councils Limited:-
 - (a) Reservoir Safety Reform Consultation - To consider an email received from Emily Simpson in this regard
(Copy attached for Members)
 - (b) ADALC - To note the Minutes of the Meeting held on 3 February 2026, together with an email from Val Knight, Clerk of Kingston Parish Council
(Copy attached for Members)
24. To receive Reports from Members attending other External Meetings (if any)
25. Urgent matters arising, for information only, since the preparation of this Agenda
26. To note the following Documents and Publications previously circulated to Members:-
 - (a) Arun Dementia Alliance - Meeting Minutes - 28 January 2026
 - (b) Arun District Council - News Release - New Community Safety Grant Fund launched to support projects across Arun
 - (c) Arun District Council - Latest News Release - Changes are coming to the Council Tax Reduction Scheme
 - (d) CAGNE - February Bulletin - AGM & Route 4
 - (e) Care UK - Future Care Planning - Free Event at Ayton House
 - (f) Carers Support West Sussex - January Newsletter
 - (g) East Preston Parish Council News - 29 January 2026, 5 February 2026 and 11 February 2026
 - (h) National Association of Local Councils - Chief Executive's Bulletin - 29 January 2026

- (i) RHS - February Community Garden Update
- (j) West Sussex County Council - Highways, Transport and Planning - News and Updates - 30 January 2026
- (k) West Sussex County Council - News Release - 26 January 2026, 28 January 2026, 30 January 2026, 3 February 2026 x2, 6 February 2026, 9 February 2026, 10 February 2026, 12 February 2026 x2 and 13 February 2026 x2
- (l) West Sussex County Council - Residents' eNewsletter - February 2026 Edition