

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 27 April 2026

PRESENT: Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, Mrs S Partridge, D Rogers and P Warren

In attendance: Councillors J Ceiriog-Hughes and Mrs C Stevens, Mrs C Harris (Finance Manager/RFO and Meeting Clerk), Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk)

28/26 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Lee (Indisposition). This apology was accepted by the Committee.

29/26 DECLARATIONS OF INTEREST

There were no declarations of interest by Members.

30/26 MINUTES

The Minutes of the Meeting held on 23 March 2026 were signed by the Chairman of the Meeting as a correct record.

31/26 RECONCILED BANK BALANCES AS AT 31 MARCH 2026

The Committee NOTED the Council's Reconciled Bank Balances as at 31 March 2026, as verified by Councillor Lee.

A copy of the Reconciled Bank Balances is attached and forms a part of these Minutes.

32/26 PAYMENT OF ACCOUNTS

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

33/26 MONTHLY BUDGET REPORT

(a) Monthly Budget Report to 31 March 2026

Councillor Warren advised that the Report showed the Council's expenditure was currently under the Revised Budget by approximately £60,000.00 which, hopefully, after the remaining journals had been accounted for and the VAT that may have to be repaid to HMRC on business activities held within the Youth Centre and the Samuel Wickens Centre had been addressed, there should still be an underspend which the Council may wish to use to cover the expenditure on Consultants Fees, etc., for the Refurbishment of The Woodlands Centre (Rolling Programme of Works), rather than this being taken from the reserves allocated for this Project.

The Committee AGREED with Councillor Warren's suggestion that any underspend on the 2025/2026 Budget could be used to cover the aforementioned costs and expressed its thanks and appreciation to him for providing this information.

(b) Monthly Budget Report to 15 April 2026

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

34/26 EXCLUSION OF THE PUBLIC AND PRESS

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public, and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next items of business to be transacted.

35/26 FINANCE AND FACILITIES ADMINISTRATIVE ASSISTANT

The Committee considered a Report prepared by the Clerk of the Council.

Following a brief discussion, the Committee RECOMMENDED that the Report be APPROVED.

36/26 RETIREMENT OF CARETAKER

The Committee considered a Report prepared by the Clerk of the Council.

Following a detailed discussion, the Committee RECOMMENDED that no further action should be taken in this regard.

There being no further business the Meeting concluded at 6.30 pm.

Chairman: Date: