



Rustington Parish Council

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18 August 2026

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Tuesday 25 August 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm,** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 27 July 2026
(Copy attached)



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Working for the local Community

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4. To consider further such matters as arise from the Minutes
5. To retrospectively approve the Accounts paid
(Copy enclosed for Members)
6. To consider the Monthly Budget Report to 17 August 2026
(Copy enclosed for Members)
7. Internal Audit 2026/2027 - Terms of Engagement - To consider a quotation received from April Skies Accounting together with the Terms of Engagement
(Copy attached for Members)
8. Replacement CCTV Monitoring System for the Samuel Wickens Centre - To consider a Quotation received from Mr Paul Collins in this regard
(Copy attached for Members)
9. Climate Change Working Party - To consider the Report of the Meeting held on 17 August 2026 and Clerk to report
(Copy enclosed for Members)
10. Urgent matters arising, for information only, since the preparation of this Agenda
11. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 12, 13 and 14
12. Assistant Museum Manager - To consider a Report from the Deputy Clerk of the Council
(Copy enclosed for Members)
13. Personnel Sub-Committee meeting held on 20 August 2026 - Clerk to report
14. The Woodlands Centre - Major Redesign and Refurbishment Project -
 - (i) To receive a Presentation in respect of the Tenders received from the Project Managers and Quantity Surveyor and to consider the Tender Report and associated documentation received in this regard
(Copy to follow for Members)
 - (ii) Financial Risk Assessment - To consider the Financial Risk Assessment as prepared by the Finance Manager/Inc RFO
(Copy to follow for Members)