



Rustington Parish Council

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2 September 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Special Meeting** of the Council to be held on **Thursday 10 September 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time prior to the commencement of the formal business of the Meeting**, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 4



Working for the local Community

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4. The Woodlands Centre - Major Redesign and Refurbishment Project -

- (i) To receive a further Presentation in respect of the Tender Report (previously circulated), and the outcome of the Value Engineering Exercise, from the Project Manager and the Quantity Surveyor and to consider any other associated documentation in this regard
(Copy to follow for Members)
- (ii) To agree the preferred Contractor for, and cost of the Project
- (iii) Financial Risk Assessment - To consider the Financial Risk Assessment as prepared by the Finance Manager/Inc RFO
(Copy previously circulated)

**All Members are requested, if possible, to attend
this very important Meeting.**