

22 January 2019

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 28 January 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 7 January 2019
(*Copy attached*)
4. To consider further such matters as arise from the Minutes
5. To consider the payment of Accounts
(*Copy of Clerk's Report to follow for Members*)
6. To consider the Monthly Budget Report
(*Copy to follow for Members*)
7. 2018 Community Carol Concert:-
 - (a) To consider making a donation to the Littlehampton Concert Band in recognition of its participation in the Carol Concert - Clerk to report
 - (b) To consider making a donation to the Sussex West County Guide Choir in recognition of its participation in the Carol Concert - Clerk to report
 - (c) To consider making a donation to the Friendship Singers in recognition of their participation in the Carol Concert - Clerk to report
8. Arun Community Transport - Clerk to report
9. Urgent matters arising, for information only, since the preparation of this Agenda
10. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 11, 12, 13 and 14
11. National Pay Agreement 2019/2020 - To consider a Report from the Clerk of the Council
(*Copy enclosed for Members*)
12. Finance/Administrative Apprentice - To consider a Report from the Clerk of the Council
(*Copy enclosed for Members*)
13. Museum Manager - Clerk to report
14. Personnel Sub-Committee - Restructure of Senior Administrative Staffing - Progress Report