

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 29 April 2019

PRESENT: Councillors D Rogers (Chairman), J Bennett, Mrs A Cooper, A Cooper, M Jones, Mrs S Partridge, J Street, G Tyler and P Warren

38/19 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs Broomfield (Holiday). This apology was accepted by the Committee.

39/19 DECLARATIONS OF INTEREST

There were no declarations of interest by Members.

40/19 MINUTES

The Minutes of the Meeting held on 25 March 2019 were signed by the Chairman as a correct record.

41/19 PAYMENT OF ACCOUNTS

The Committee RECOMMENDED that the Accounts be paid and BACS payments be made. A copy of these Accounts is attached and forms part of these Minutes.

42/19 MONTHLY BUDGET REPORT

The Clerk reported that as the ‘sign off’ of the End of Year Accounts by the Council’s Internal Auditor would be taking place on 7 May 2019, a Pre-Audit Budget Report had not been produced. She said that the Final Budget Report would be prepared and circulated as part of the Agenda for the next Committee Meeting on 13 May 2019.

The Committee NOTED this information.

43/19 EXCLUSION OF THE PUBLIC AND PRESS

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

**44/19 MUSEUM MANAGER - PROBATIONARY PERIOD AND TEMPORARY
REDUCTION IN CONTRACTED HOURS**

The Committee considered a Report prepared by the Clerk of the Council.

The Committee RECOMMENDED that the Clerk of the Council's Report be APPROVED.

45/19 APPOINTMENT OF ASSISTANT CLERK

The Chairman referred to Minute 37/19 and reported that five candidates had been interviewed by the Panel on 26 April 2019, and all had been of an extremely high calibre, making the final decision a most difficult one.

He then advised the Committee that, in the event, Ms Rosie Costan had been offered the position of Assistant Clerk and would be commencing her employment with the Council on 3 June 2019.

The Committee was pleased to NOTE this information.

Chairman:**Date:**