

## **RUSTINGTON PARISH COUNCIL**

### **ALLOTMENTS COMMITTEE**

**MINUTES:** of the Meeting held on 8 April 2019

**PRESENT:** Councillors Mrs S Partridge (Chairman), J Bennett, Mrs C Broomfield and J Street  
M Kempson and F Spanton (Rustington Horticultural Association)

---

#### **8/19            APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Ceiriog-Hughes (Personal Commitment), Field (Personal Commitment), Grevett (Holiday) and M Jones (Indisposition). These apologies were accepted by the Committee.

#### **9/19            DECLARATIONS OF INTEREST BY MEMBERS**

There were no declarations of interest by Members.

#### **10/19          MINUTES**

The Minutes of the Meeting held on 7 January 2019 were signed by the Chairman as a correct record.

#### **11/19          SITE INSPECTIONS AND OTHER ASSOCIATED MATTERS**

The Clerk reported on Site Inspections and other associated matters for the period from January 2019 to March 2019, as follows:-

##### **January**

###### Penfold Lane Allotment Site

Plot 25A            - New Tenant  
Plot 29A            - Tenancy Terminated/New Tenant  
Plot 37 & 37A      - New Tenant  
Plot 39             - Tenancy Terminated

###### Conbar Avenue Allotment Site

Plot 3              - New Tenant  
Plot 16             - Shed Request

###### Worthing Road Allotment Site

Plot 4              - New Tenant

##### **February**

###### Penfold Lane Allotment Site

Plot 4              - Severely Overgrown - Telephone Call  
Plot 7A             - New Tenant/Shed Request  
Plot 37 & 37A      - Raised Beds in situ - No request made

###### Conbar Avenue Allotment Site

Plot 3              - Shed Request

## **March**

### **Penfold Lane Allotment Site**

- Plot 24 - New Tenant
- Plot 27 - Tenancy Terminated/New Tenant/Shed Request
- Plot 39 - New Tenant

### **Conbar Avenue Allotment Site**

- Plot 20 - Tenancy Terminated/New Tenant
- Plot 20A - Tenancy Terminated/New Tenant
- Plot 35 - Tenancy Terminated/New Tenant/Raised Bed Request

## **12/19 VACANT PLOTS AND WAITING LIST - CURRENT POSITION**

The Clerk reported that, at the present time, all vacant plots were under offer, with five local Residents on the Waiting List who, in the main, were waiting for specific Sites and/or Plots.

The Committee was pleased to NOTE this information.

## **13/19 ALLOTMENTS COMPETITION 2019**

The Committee reviewed the arrangements for the Annual Allotments Competition and RECOMMENDED that the following criteria be adopted for the 2019 Competition:-

- (a) The judging to be by Members of the Allotments Committee
- (b) The Competition to be based on an accumulative point system throughout the year, and then added to the points awarded on the day of judging. This would ensure that the prize winners were selected for their continuing efforts throughout the Season

Representatives from the Rustington Horticultural Association to accompany the Committee on its visits for information purposes only

- (c) The prizes to be as follows:-

Overall Competition Winner	£50.00 plus the Una Maywood Cup
Site Winners	
Penfold Lane	£25.00 plus the Eddie Leonard Cup
Conbar Avenue	£25.00 plus the Frederick Lee Cup
Worthing Road	£25.00 plus the Eric Ilett Cup
Special Award	Cliff Pryor Cup (For outstanding effort and achievement during the year)
Special Award	Owen Electrical 'Best Newcomer' Trophy

- (d) Certificates of Commendation to be awarded to other Allotment plots as appropriate
- (e) Final judging to take place on 1 July 2019, although this date could be subject to change at a future date, if necessary.

The Clerk reminded the Committee of its previous decision that the trophy for the Overall Winner of the Competition should be awarded to the plot with the highest number of points awarded across all three Allotment Sites. The plot, on the Overall Winner's Site, with the second highest number of points, would then be declared the Site Winner and, in turn, be awarded the appropriate Winner's Trophy, together with the other two Site Winners.

The Committee NOTED this information.

**14/19**

**DATE OF NEXT MEETING**

The Chairman reminded the Committee that the next Meeting was scheduled for 1 July 2019, commencing at 10.00 am.

The Committee NOTED this information and also noted that the next Site Inspections would take place on 10 April 2019, 8 May 2019 and 12 June 2019.

**Chairman:** ..... **Date:** .....