

19 February 2019

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 February 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Meeting held on 28 January 2019
(Copy attached)

4. Sussex Police:-
 - (a) To receive a Report from PCSO Hannah Pipkin (if in attendance)
 - (b) Matters Arising (if any)
 - (c) Neighbourhood Policing Concerns - Progress Report
 - (d) Recorded Crime Rates in Rustington 2017/2018 - To note a schedule produced by Councillor Warren
(Copy *attached for Members*)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 28 January 2019 and 11 February 2019
(Copies *previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 25 February 2019 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation *previously circulated*)
11. Leisure and Amenities Committee -To receive the Report of the Meeting held on 7 February 2019 and to consider any Recommendation/s contained therein
(Copy *enclosed for Members*)
12. Annual Assembly of the Parish Meeting - Guest Speaker - Clerk to report
13. Rustington Museum at the Samuel Wickens Centre - Progress Report
14. Rustington-In-Bloom - Progress Report
15. Future of Remembrance Sunday Parade and Service - Progress Report
16. Number 12 Bus Service - Progress Report
17. Redesigned/New Website - To consider a Report from the IT Working Party Meeting held on 11 February 2019
(Copy *attached for Members*)
18. Zachary Merton Community Hospital and Land/Assets of Community Value - Chairman of the Council to report
19. Churches Together In Rustington - Procession and Service - Good Friday - 19 April 2019 - To note a letter received from the Chairperson, Churches Together in Rustington
(Copy *attached for Members*)

20. Rustington and District Twinning Association - Appointment of President - To consider a letter received from the Chairman
(Copy *attached for Members*)
21. Arun District Council:-
 - (a) Election Timetable - To note an email received from Lauren Fairs-Browning, Electoral Services Team, together with associated documentation
(Copy *attached for Members*)
 - (b) Parish and Town Non-Strategic Sites and Neighbourhood Planning Workshop - 30 January 2019 - To note a Report received from Councillor Warren
(Copy *attached for Members*)
22. West Sussex County Council:-
 - (a) West Sussex Local Access Forum - Aiming to Improve and Protect Countryside Access - Annual Report - To note an email received from Jane Noble, Senior Access Officer, together with associated documentation
(Copy *attached for Members*)
 - (b) 'What If' Community Project - Progress Report
23. Sussex and Surrey Associations of Local Councils - Weekly Bulletins - To note the Weekly Bulletins received
(Copies *enclosed for Members*)
24. National Association of Local Councils - Chief Executive's Bulletins - To note the Weekly Bulletins received since the last Monthly Meeting
(Copies *enclosed for Members*)
25. Communities Against Gatwick Noise Emissions (CAGNE) - Annual General Meeting - Wednesday 27 February 2019 - To note an email received from the CAGNE Aviation Town and Parish Council Forum
(Copy *attached for Members*)
26. To receive Reports from Members attending other External Meetings (if any)
27. Urgent matters arising, for information only, since the preparation of this Agenda
28. To note the following Documents and Publications received for Members' information:-
 - (a) Campaign to Protect Rural England - Review - Winter/Spring 2019
 - (b) East Preston Parish Council - News - 31 January 2019, 6 February 2019 and 14 February 2019
 - (c) West Sussex County Council - E-Newsletter - February 2019
 - (d) West Sussex County Council - News Releases - 'Bus-loads of sugar removed from County's School Dinners' and 'It's time to put your sugar knowledge to the test'
29. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 30
30. Anticipated sale of Church Farm Cottages - Progress Report