

23 April 2019

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 29 April 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Meeting held on 25 March 2019
(Copy enclosed)

4. Sussex Police - Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 11 March 2019, 1 April 2019 and 15 April 2019
(Copy previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 29 April 2019 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Allotments Committee - To receive the Report of the Meeting held on 8 April 2019 and to consider any recommendations contained therein
(Copy enclosed for Members)
12. Annual Assembly of the Parish Meeting - 11 April 2019 - To note the Minutes of the Meeting and to consider any matters arising
(Copy enclosed for Members)
13. To note the Attendance Records for Council and Committee Meetings for the period April 2018-March 2019
(Copy attached for Members)
14. Asset Register - To consider the Register as at 31 March 2019 and to approve the content as a true record
(Copy to follow for Members)
15. Review of Insurance Provision - Clerk to report
16. Parishioners' Award - To consider the Report of the Working Party Meeting held on 29 April 2019
(Copy to follow for Members)
17. Sale of Church Farm Cottages - Progress Report
18. Rustington Museum at the Samuel Wickens Centre - Progress Report
19. Rustington-In-Bloom:-
 - (a) Progress Report
 - (b) To note the Minutes of the Meeting held on 10 April 2019
(Copy attached for Members)
20. Number 12 Bus Service - To note the statistics for March 2019
(Copy attached for Members)

21. Redesigned/New Website - Progress Report
22. Defibrillator Training - Public Sessions - To consider an email received from Mrs Sally Holmes, and Clerk to report
(Copy *attached for Members*)
23. Re-Painting of Basketball Court/Kickabout Area - To consider a quotation received from Parkmarks (Southern) Limited, and Clerk to report
(Copy *attached for Members*)
24. Arun District Council:-
 - (a) Arun District Council - Regulation 16: Notice of Publication of a Draft Charging Schedule for the Arun District Council Community Infrastructure Levy (CIL):-
 - (i) Update Note Arun CIL DCS Consultation - To note an email and associated documentation received from The Local Plan Team
(Copy *attached for Members*)
 - (ii) To agree the Council's response to this Consultation, if any
 - (b) Safer Arun Partnership - Joint Action Group - To note information received from the Community Safety Officer (Stronger Communities)
(Copy *attached for Members*)
25. Sussex and Surrey Associations of Local Councils-
 - (a) Health & Well-Being Report and Survey - NALC Star Council Awards 2018 - To note email correspondence in this regard
(Copy *attached for Members*)
 - (b) Weekly Bulletins - To note the Weekly Bulletin 16-2019 received
(Copy *attached for Members*)
26. National Association of Local Councils - Newsletters and Chief Executive's Bulletins - To note the Newsletters dated 27 March 2019 and 3 April 2019, together with the Bulletins dated 22 March 2019, 29 March 2019, 5 April 2019 and 12 April 2019
(Copies *attached for Members*)
27. Neighbourhood Planning 2019 - Updates and Grant Funding Opportunities - To note an email and associated Newsletter received from Troy Planning + Design
(Copy *attached for Members*)
28. Seafarers UK - Please 'Fly the Red Ensign for Merchant Navy Day' on 3 September 2019 - To consider a formal Invitation to support the 2019 Campaign
(Copy *attached for Members*)
29. To receive Reports from Members attending other External Meetings (if any)
30. Urgent matters arising, for information only, since the preparation of this Agenda

31. To note the following Documents and Publications received for Members' information:-

- (a) Campaign to Protect Rural England - 'Countryside Voice' - Spring 2019
- (b) Campaign to Protect Rural England - 'Fieldwork' - Spring 2019
- (c) East Preston Parish Council News - 21 March 2019, 27 March 2019, 3 April 2019, 9 April 2019 and 17 April 2019
- (d) Guild Care - 'CommUnity' - Spring 2019
- (e) West Sussex County Council - E-Newsletter - April 2019