

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 13 May 2019

PRESENT: Councillors D Rogers (Chairman), J Bennett, Mrs C Broomfield, Mrs A Cooper, A Cooper, Mrs S Partridge, J Street and P Warren

In attendance: Councillors M Broomfield and M Clayden

The Chairman welcomed the recently elected new Members of the Council, Councillors Broomfield and Clayden to the Meeting.

46/19 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Tyler (Personal Commitment). This apology was accepted by the Committee.

47/19 DECLARATIONS OF INTEREST

Councillor Mrs Broomfield declared a prejudicial and pecuniary interest in Minute 49/19. In the absence of any discussion in respect of this item, which related to work already undertaken satisfactorily, she remained in the Meeting but took no part in the vote thereon.

48/19 MINUTES

The Minutes of the Meeting held on 29 April 2019 were signed by the Chairman as a correct record.

(Prior to consideration of the following item Councillor Mrs Broomfield had declared a prejudicial and pecuniary interest, as the Proprietor of Owen Electrical)

49/19 PAYMENT OF ACCOUNTS

The Committee RECOMMENDED that the Accounts be paid and BACS payments be made. A copy of these Accounts is attached and forms part of these Minutes.

50/19 MONTHLY BUDGET REPORT

(a) 2018/2019 Final Monthly Budget Report to 31 March 2019

The Chairman referred to Minute 42/19 and reminded Members that the 2018/2019 Final Monthly Budget Report to 31 March 2019 had been previously circulated to all Members.

Following a brief discussion, during which the Committee was pleased to NOTE that the Audited End of Year figures showed an underspend on the Revised Budget of £12,203.13, it was AGREED that no further action needed to be taken in this regard.

The Committee expressed its thanks and appreciation to the members of personnel involved with the Council's Financial Operation, and in particular the Senior Administrative Officer, for all of their hard work and efforts in this regard.

(b) Monthly Budget Report to 9 May 2019

The Clerk advised the Committee that, unfortunately, due to the fact that the Sage Accounts Software had not been able to complete the End of Year procedure, it had been cancelled to enable the May Accounts to

be prepared. The procedure had been re-commenced on Friday 10 May 2019, but was still unresponsive. She said that the Senior Administrative Officer was in contact with both Sage Technical Support and the Council's IT Administrator, and every effort was being made to rectify the problem.

She said that, as soon as the above procedure had been completed, a Report would be produced and circulated to all Members.

The Committee NOTED this information.

At the conclusion of the Meeting, the Committee expressed its thanks and appreciation to the Chairman and Vice-Chairman for their hard work and efforts throughout the year.

The Chairman then expressed his own gratitude to all Members of the Committee for their unceasing support and commitment.

Chairman:**Date:**