

18 June 2019

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 24 June 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Annual Meeting held on 13 May 2019
(*Copy attached*)
4. Sussex Police - Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 13 May 2019 and 3 June 2019
(*Copies previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 24 June 2019 from the Chairman of the Committee, and to consider the Recommendations contained therein
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
11. Audit of Accounts for the year ended 31 March 2019:-
 - (a) To consider and approve the Annual Governance Statement 2018/2019
(*Copy to follow for Members*)
 - (b) To consider and approve the Accounting Statements 2018/2019
(*Copy to follow for Members*)
12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 30 May 2019 and to consider any recommendations contained therein
(*Copy enclosed for Members*)
13. Appointment of Committees:-
 - (a) Planning - Three Vacancies
 - (b) Leisure and Amenities - One Vacancy
14. Health and Well-Being - To consider setting up a Working Party, and Councillor Mrs Callaghan to report
15. To review the Council's Statement of Intent as to Community Engagement
(*Copy attached for Members*)
16. HR Services Partnership - Review of Charges - To note an email received from Jerry Taylor, Director
(*Copy attached for Members*)
17. Sale of Church Farm Cottages - Progress Report
18. Rustington Museum at the Samuel Wickens Centre - Progress Report

19. The Oak Community Project - Clerk to report
20. Rustington-In-Bloom - Progress Report
21. Number 12 Bus Service - To note the Number 12 Bus Service Statistics for May 2019
(Copy *attached for Members*)
22. West Sussex County Council - Joint Eastern Arun Area Committee - To note the Agenda for the Meeting held on 11 June 2019, together with the Minutes of the Meeting held on 5 March 2019
(Copy *attached for Members*)
23. Sussex and Surrey Associations of Local Council - Weekly Bulletins - To note the Weekly Bulletin 20-2019, 21-2019, 22-2019, 23-2019 and 24-2019
(Copies *attached for Members*)
24. National Association of Local Councils - Chief Executive's Bulletins - To note the Bulletins dated 10 May 2019, 17 May 2019, 24 May 2019, 31 May 2019 and 7 June 2019
(Copies *attached for Members*)
25. Street Lighting - Parish Maintenance and Energy 1 April 2018 - 31 March 2019 - To note an email, together with associated documentation received from Barry Edmunds, Traffic Signals and Street Lighting Team, West Sussex County Council
(Copy *attached for Members*)
26. CAGNE - Free Aviation and Environmental Talk - To note an email received in this regard
(Copy *attached for Members*)
27. Southern Water - Stakeholder Workshop Invitation - To consider an email received in this regard
(Copy *attached for Members*)
28. To receive Reports from Members attending other External Meetings (if any)
29. Urgent matters arising, for information only, since the preparation of this Agenda
30. To note the following Documents and Publications received for Members' information:-
 - (a) Campaign to Protect Rural England - Campaigns Update
 - (b) Campaign to Protect Rural England - Sussex Review - Spring/Summer 2019
 - (c) East Preston Parish Council News - 8 May 2019, 22 May 2019, 30 May 2019, Festival Special (4 June 2019) and 12 June 2019
 - (d) Wellspring West Sussex - Issue No. 1 - 2019
 - (e) West Sussex County Council - Connections - June-October 2019 - Issue No. 69
 - (f) West Sussex County Council - E-Newsletter - June 2019
 - (g) West Sussex County Council - SENDIAS Service - In Touch - Summer 2019