

25 July 2019

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Thursday 1 August 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **6.00 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your personal and/or prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 30 May 2019
(Copy *attached*)

4. To consider further such matters as arise from the Minutes
5. The Woodlands Centre Recreation Ground:-
 - (a) Weed Management Programme - To consider an email and quotation received from Weed Management Ltd
(Copy *attached for Members*)
 - (b) Sports Facilities Sub-Committee - Rustington Football Club and Rustington Otters Youth Football Club - To note the End of Season Meeting Report
(Copy *attached for Members*)
 - (c) Reptile Scoping Survey - To note a Report received from The Ecology Co-op Environmental Consultants and Clerk to report
(Copy *attached for Members*)
 - (d) Repainting of Basketball Court/Kickabout Area Boundary Fencing - Clerk to report
 - (e) Essential Maintenance of Play Area, Safety Surfacing and Fitness Equipment - To consider a quotation received from Parkmarks (Southern) Ltd
(Copy *attached for Members*)
6. The Woodlands Centre:-
 - (a) Current Lettings - Progress Report
 - (b) John de Bohun Room - Redecoration and Polycarbonate Protective Panels - Progress Report
 - (c) Possible installation of an Air Conditioning unit in the Roger Montgomeri Room - To consider an estimate received from SMC Air Conditioning and Clerk to report
(Copy *attached for Members*)
7. Samuel Wickens Centre:-
 - (a) Current Lettings - Progress Report
 - (b) Polycarbonate Protective Panelling and Redecoration - Progress Report
 - (c) Rustington Platinum Club - Possible Memorial in Garden - To consider a request received from Mrs P Luxton, Secretary
(Copy *attached for Members*)

Note:- This item was referred by the Full Council on 22 July 2019
8. Rustington Youth Centre:-
 - (a) To receive the Report of the Sub-Committee Meeting held on 18 July 2019 and to consider the Recommendation/s contained therein (if appropriate)
(Copy *attached for Members*)
 - (b) New Lighting - Progress Report
 - (c) New Boiler - Progress Report
9. Rustington Museum - To note the previously approved Report of the Sub-Committee Meeting held on 18 July 2019
(Copy *attached for Members*)
10. Woodland Park Sportsfield:-
 - (a) Proposed Pavilion - Extension of Lease - To note email correspondence in this regard and Clerk to report
(Copy *attached for Members*)

- (b) A259 Widening/Deed of Variation - To note email correspondence in this regard and Clerk to report
(Copy attached for Members)
11. Public Conveniences - Water Hygiene Regulations - Risk Assessments for the control of Legionella Bacteria - Clerk to report
 12. Refurbishment of Bus Shelters and Beach Shelter - Progress Report
 13. Public Seats - Situation Report - Clerk to report
 14. Annual Planting and Maintenance of Amenity Areas - Clerk to report
 15. South and South East In Bloom Competition 2019 - Clerk to report
 16. 2019 Gardens Competition - Clerk to report
 17. Tree Warden Scheme - Clerk to report
 18. Future of War Memorial and surrounding area - To note an email received from the War Memorials Trust
(Copy attached for Members)
 19. Public Noticeboards - Clerk to report
 20. Remembrance Sunday Parade and Service - Progress Report
 21. Urgent matters arising, for information only, since the preparation of this Agenda
 22. Date of Next Meeting - 14 November 2019