

9 July 2019

Dear Councillor (and Parishioners for information)

ALLOTMENTS COMMITTEE

YOU ARE HEREBY SUMMONED to attend a rescheduled Meeting of the above Committee to be held on **Monday 15 July 2019.**

Will Members please assemble at the entrance to the Penfold Lane Allotments at 10.00 am.

Yours sincerely

Clerk of the Council

To: All Members of the Allotments Committee and other Members for information

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent

5. To approve the Minutes of the Meeting held on 8 April 2019
(Copy *attached*)
6. To consider further such matters as arise from the Minutes
7. Site Inspections - Progress Report
8. Vacant Plots - Current Position - Clerk to report
9. Judging of Penfold Lane Allotments
10. Site Inspection - Penfold Lane Allotments
11. Judging of Conbar Avenue Allotments
12. Site Inspection - Conbar Avenue Allotments
13. Judging of Worthing Road Allotments
14. Site Inspection - Worthing Road Allotments
15. Urgent matters arising, for information only, since the preparation of this Agenda
16. Date of Next Meeting - 7 October 2019