

## **RUSTINGTON PARISH COUNCIL**

### **ALLOTMENTS COMMITTEE**

**MINUTES:** of the Meeting held on 15 July 2019

**PRESENT:** Councillors J Bennett, Mrs C Broomfield, M Broomfield, R Grevett and Mrs S Partridge  
M Kempson and F Spanton (Rustington Horticultural Association)

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#### **15/19 ELECTION OF CHAIRMAN**

It was proposed that Councillor Mrs Partridge be elected Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Mrs Partridge be elected Chairman for the ensuing year.

#### **16/19 ELECTION OF VICE-CHAIRMAN**

It was proposed that Councillor Mrs Broomfield be elected Vice-Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Mrs Broomfield be elected Vice-Chairman for the ensuing year.

#### **17/19 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Callaghan (Holiday), Ceiriog-Hughes (Personal Commitment), Mrs Cooper (Personal Commitment), and Street (Work Commitment). These apologies were accepted by the Committee.

**Councillor Mrs Broomfield joined the Meeting at this juncture.**

**Councillor Grevett left the Meeting at this juncture.**

#### **18/19 DECLARATIONS OF INTEREST BY MEMBERS**

There were no declarations of interest by Members.

#### **19/19 MINUTES**

The Minutes of the Meeting held on 8 April 2019 were signed by the Chairman as a correct record.

#### **20/19 SITE INSPECTIONS AND OTHER ASSOCIATED MATTERS**

The Clerk reported on Site Inspections and other associated matters for the period from April 2019 to June 2019, as follows:-

##### **May**

##### **Penfold Lane Allotment Site**

- Plot 4 - 'Tidy Up' Letter
- Plot 4A - 'Tidy Up' Letter
- Plot 8A - Shed Request
- Plot 25A - Tenancy Terminated
- Plot 30A - 'Tidy Up' Letter
- Plot 37 & 37A - Raised Beds, Shed and Polytunnel Request

Conbar Avenue Allotment Site

- Plot 6A - 'Tidy Up' Letter
- Plot 12A - 'Tidy Up' Letter
- Plot 33 - 'Tidy Up' Letter

**June**

Penfold Lane Allotment Site

- Plot 30A - Tenancy Terminated
- Plot 35A - New Tenant

Conbar Avenue Allotment Site

- Plot 6A - Final Warning Letter
- Plot 24 - 'Tidy Up' Letter

**21/19 VACANT PLOTS AND WAITING LIST - CURRENT POSITION**

The Clerk reported that, at the present time, there were three vacant plots, with eight local Residents on the Waiting List.

The Committee NOTED this information.

**22/19 ALLOTMENTS COMPETITION 2019**

The Committee RECOMMENDED that the following be prize winners in the 2019 Allotments Competition:-

- Joint Overall Winner  
(Una Maywood Cup) - Plot Numbers 7 & 8 - Mr & Mrs J Donovan  
(Conbar Avenue)  
Plot Numbers 23 & 23A - Mr & Mrs M Minton
- Site Winner - Penfold Lane  
(Eddie Leonard Cup) - Plot Numbers 14 & 14A - Mr J Newton
- Site Winner - Conbar Avenue  
(Fred Lee Cup) - Plot Number 27 - Mr & Mrs J Donovan
- Site Winner - Worthing Road  
(Eric Ilett Cup) - Plot Number 14 - The Oak Community Project

It was also RECOMMENDED that the Cliff Pryor Cup be awarded to Mr B Cooper, of Plot Number 5 Penfold Lane, in recognition of his outstanding effort and achievement and for holding the longest Allotment Tenancy with the Council, being 40 years, having signed his Tenancy Agreement on 20 March 1979.

It was also RECOMMENDED that the Owen Electrical 'Best Newcomer' Trophy be awarded to Miss K Bunby, in respect of Plot Number 2A Penfold Lane.

It was further RECOMMENDED that Certificates of Commendation be awarded to the following:-

- Penfold Lane**
- Plot 6 - Mr M Marshall
  - Plot 11A - Mr J Newman
  - Plot 19/19A - Mr M Kemp
  - Plot 21/21A - Mr M Kempson

<b><u>Conbar Avenue</u></b>	Plot 7A	- Mr D Bellew
	Plot 10	- Mr P Rylands
	Plot 11	- Mr E Luby
	Plot 18A	- Mr P Butler
	Plot 28	- Mr E Sims
	Plot 29	- Rustington WI (Mrs V Billinghamurst)

The Committee then proceeded with a further Inspection and RECOMMENDED the following courses of action:-

<b><u>Penfold Lane</u></b>	Plot 25	- 'Tidy Up' Phone Call
	Plot 29A	- 'Tidy Up' Phone Call
	Plot 31	- 'Tidy Up' Phone Call

<b><u>Conbar Avenue</u></b>	Plot 20	- 'Tidy Up' Phone Call
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**23/19            DATE OF NEXT MEETING**

The Chairman reminded the Committee that the next Meeting was scheduled for 7 October 2019, commencing at 6.00 pm.

The Committee NOTED this information and also noted that the next Site Inspections would take place on 14 August 2019 and 11 September 2019.

**Chairman:** .....            **Date:** .....