

Rustington Parish Council

MONTHLY BUDGET REPORT

to 31 March 2019

FINAL REPORT
(Following the Internal Audit)

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£3	£1	2	1
		4007 - Tenancy Agreement - 20 Maple Walk	£0	-	0	-
		4012 - Insurance Claims	£1,306	-	1,306	-
		4040 - Miscellaneous Income / Rents / Charges	£87	£2,500	(2,413)	65
		4042 - Hire of Grounds	£700	-	700	-
		4044 - Rent - Cricket Clubs	£1,619	£1,619	-	1,666
		4045 - Rent - Football Clubs	£2,083	£2,800	(717)	1,104
		4046 - Rent - Girl Guides	£500	-	500	500
		4047 - Rent - Sports & Social Club	£13,200	£13,200	-	13,200
	001 - Incomings Total		£19,497	£20,120	(623)	16,535
1 - Sales Total			£19,497	£20,120	(623)	16,535
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-	(22)
	081 - Purchases Total		-	-	-	(22)
2 - Purchases Total			-	-	-	(22)
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£195)	(£250)	55	-
		6007 - Fencing	(£140)	(£800)	660	(2,609)
		6010 - Plant Maintenance	(£100)	(£100)	(0)	(4,068)
		6011 - Seating	(£725)	-	(725)	-
		6013 - Tree & Bulb Planting	(£482)	-	(482)	(85)
		6014 - Tree Works	(£850)	(£2,000)	1,150	(3,210)
		6017 - Plant Fuel	(£100)	-	(100)	(221)
		6223 - Playground - Inspections	(£622)	(£1,100)	478	(492)
		6224 - Playground - Maintenance	(£27)	-	(27)	(1,035)
	6232 - Signs	(£867)	(£867)	-	-	
161 - Direct Expenses Total		(£4,108)	(£5,117)	1,009	(11,720)	
3 - Direct Expenses Total			(£4,108)	(£5,117)	1,009	(11,720)
4 - Overheads	241 - Salaries	7001 - Salaries	(£10,595)	(£35,500)	24,905	(34,607)
		7004 - Employers - National Insurance	(£495)	-	(495)	(3,261)
		7006 - Employers - Superannuation	-	-	-	(7,397)
		7008 - Contract / Casual Staff	(£23,665)	-	(23,665)	(5,940)
	241 - Salaries Total		(£34,755)	(£35,500)	745	(51,205)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£380)	(£300)	(80)	-
		7101 - Personnel - Travel Expenses	(£176)	-	(176)	-
		7105 - Members - Travel Expenses	-	-	-	-
		7106 - Staff Uniform	(£210)	-	(210)	(14)
		7121 - Consultants	(£450)	-	(450)	-
	242 - Expenditure Total		(£1,217)	(£300)	(917)	(14)
	243 - Premises Costs	7202 - Water Rates	(£119)	-	(119)	(108)
		7203 - Electricity	(£42)	-	(42)	(84)
		7205 - Refuse Collection	(£1,668)	-	(1,668)	(1,613)
		7206 - Maintenance - Internal	(£483)	-	(483)	-
		7207 - Maintenance - External	(£19,483)	(£23,000)	3,517	(4,583)
		7210 - Travellers / Illegal Encampments	(£1,884)	-	(1,884)	-
	243 - Premises Costs Total		(£23,680)	(£23,000)	(680)	(6,389)
	244 - Additional Expenditure	7300 - Telephone	-	-	-	(120)
		7302 - Insurances	(£206)	-	(206)	(196)
		7303 - Miscellaneous Contingencies	-	(£1,500)	1,500	(1,617)
		7309 - Security Charges	(£225)	-	(225)	-
		7320 - Stationery	(£2)	-	(2)	-
		7321 - Office Equipment / ICT / Website / Shopwatch	(£469)	-	(469)	-
	244 - Additional Expenditure Total		(£902)	(£1,500)	597	(1,933)
4 - Overheads Total			(£60,554)	(£60,299)	(255)	(59,540)
Net Expenditure			(£45,165)	(£45,297)	132	(54,747)

Woodland Park Sportsfield	(2,442)	(4,250)	1,808	(3,179)
Rustington Youth Centre	(17,462)	(17,983)	521	(15,852)
Total Net Expenditure	(65,070)	(67,530)	2,460	(73,778)

Rustington Parish Council

Woodland Park Sportsfield to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£1,605	-	1,605	1,188
	001 - Incomings Total		£1,605	-	1,605	1,188
1 - Sales Total			£1,605	-	1,605	1,188
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-	(2,628)
	161 - Direct Expenses Total		-	-	-	(2,628)
3 - Direct Expenses Total			-	-	-	(2,628)
4 - Overheads	243 - Premises Costs	7200 - Rent	(£1,250)	(£1,250)	-	(1,250)
		7205 - Refuse Collection	-	-	-	-
		7207 - Maintenance - External	(£991)	(£3,000)	2,009	(489)
		7210 - Travellers / Illegal Encampments	(£1,683)	-	(1,683)	-
	243 - Premises Costs Total		(£3,924)	(£4,250)	326	(1,739)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£22)	-	(22)	-
		7309 - Security Charges	(£100)	-	(100)	-
244 - Additional Expenditure Total		(£122)	-	(122)	-	
4 - Overheads Total			(£4,047)	(£4,250)	203	(1,739)
Net Expenditure			(£2,442)	(£4,250)	1,808	(3,179)

Rustington Parish Council

Rustington Youth Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4048 - Lettings	£27,329	£26,500	829	27,160
		4061 - Youth Centre - Subscriptions	£400	£400	(0)	431
		4062 - Youth Centre - Tuck	£391	£400	(9)	380
	001 - Incomings Total		£28,119	£27,300	819	27,972
1 - Sales Total			£28,119	£27,300	819	27,972
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£105)	(£1,000)	895	(819)
	081 - Purchases Total		(£105)	(£1,000)	895	(819)
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£194)	(£450)	256	(255)
	082 - Purchase of Supplies Total		(£194)	(£450)	256	(255)
2 - Purchases Total			(£299)	(£1,450)	1,151	(1,074)
3 - Direct Expenses	161 - Direct Expenses	6232 - Signs	(£644)	-	(644)	-
	161 - Direct Expenses Total		(£644)	-	(644)	-
3 - Direct Expenses Total			(£644)	-	(644)	-
4 - Overheads	241 - Salaries	7001 - Salaries	(£14,408)	(£20,500)	6,092	(14,245)
		7004 - Employers - National Insurance	(£1,097)	-	(1,097)	(1,331)
		7008 - Contract / Casual Staff	(£4,449)	-	(4,449)	(4,365)
	241 - Salaries Total		(£19,953)	(£20,500)	547	(19,942)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	-	-	(27)
		7106 - Staff Uniform	-	-	-	(127)
		7130 - Bank & Card Charges	(£281)	(£250)	(31)	(264)
	242 - Expenditure Total		(£281)	(£250)	(31)	(418)
	243 - Premises Costs	7201 - Rates	(£828)	(£828)	-	(805)
		7202 - Water Rates	(£1,121)	(£1,000)	(121)	(640)
		7203 - Electricity	(£1,615)	(£1,800)	185	(1,599)
		7204 - Gas	(£1,071)	(£1,100)	29	(975)
		7205 - Refuse Collection	(£800)	(£900)	100	(827)
		7206 - Maintenance - Internal	(£10,799)	(£11,000)	201	(10,529)
		243 - Premises Costs Total		(£16,233)	(£16,628)	395
	244 - Additional Expenditure	7300 - Telephone	(£575)	(£600)	25	(574)
		7302 - Insurances	(£1,735)	(£1,735)	0	(2,178)
		7303 - Miscellaneous Contingencies	(£2,560)	(£1,000)	(1,560)	(1,038)
		7309 - Security Charges	(£2,033)	(£2,100)	67	(2,063)
		7310 - Subscriptions	(£540)	-	(540)	(436)
		7320 - Stationery	-	(£20)	20	(15)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£35)	-	(35)	-
		7325 - Senior Y.Club - Youth Activities	(£693)	(£1,000)	307	(710)
	244 - Additional Expenditure Total		(£8,172)	(£6,455)	(1,717)	(7,014)
4 - Overheads Total			(£44,639)	(£43,833)	(806)	(42,750)
Net Expenditure			(£17,462)	(£17,983)	521	(15,852)

Rustington Parish Council

The Woodlands Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-	342
		4039 - Setting Up Costs - Hall / Rooms	£2,283	£1,600	683	-
		4040 - Miscellaneous Income / Rents / Charges	£7,841	£7,841	-	-
		4041 - Gas - Girl Guides - Reimbursement	£980	£1,000	(20)	1,109
		4048 - Lettings	£62,909	£56,000	6,909	60,749
	001 - Incomings Total		£74,014	£66,441	7,572	62,200
1 - Sales Total			£74,014	£66,441	7,572	62,200
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£334)	(£1,500)	1,166	(461)
	081 - Purchases Total		(£334)	(£1,500)	1,166	(461)
2 - Purchases Total			(£334)	(£1,500)	1,166	(461)
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£5,709)	(£6,000)	291	(12,948)
	161 - Direct Expenses Total		(£5,709)	(£6,000)	291	(12,948)
3 - Direct Expenses Total			(£5,709)	(£6,000)	291	(12,948)
4 - Overheads	241 - Salaries	7001 - Salaries	(£28)	(£19,000)	18,972	(815)
		7004 - Employers - National Insurance	(£2)	-	(2)	-
		7008 - Contract / Casual Staff	(£19,244)	-	(19,244)	(17,575)
	241 - Salaries Total		(£19,274)	(£19,000)	(274)	(18,390)
	242 - Expenditure	7101 - Personnel - Travel Expenses	(£17)	-	(17)	-
		242 - Expenditure Total		(£17)	-	(17)
	243 - Premises Costs	7201 - Rates	(£5,880)	(£5,880)	-	(5,572)
		7202 - Water Rates	(£1,679)	(£2,000)	321	(9,319)
		7203 - Electricity	(£4,303)	(£4,300)	(3)	(3,589)
		7204 - Gas	(£5,314)	(£7,000)	1,686	(6,795)
		7205 - Refuse Collection	(£800)	(£1,000)	200	(827)
		7206 - Maintenance - Internal	(£13,486)	(£13,000)	(486)	(11,498)
		7207 - Maintenance - External	(£20)	-	(20)	(174)
		7211 - Setting Up Costs - Hall / Rooms	(£3,800)	(£3,000)	(800)	-
	243 - Premises Costs Total		(£35,282)	(£36,180)	898	(37,775)
	244 - Additional Expenditure	7300 - Telephone	(£217)	(£250)	33	(209)
		7301 - Payphone - W.Centre (VAT NOT Reclaimable)	-	-	-	(61)
		7302 - Insurances	(£172)	-	(172)	(167)
		7303 - Miscellaneous Contingencies	(£4,939)	(£2,500)	(2,439)	(2,664)
		7309 - Security Charges	(£200)	-	(200)	(25)
		7310 - Subscriptions	(£757)	-	(757)	(760)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£746)	-	(746)	-
		244 - Additional Expenditure Total		(£7,031)	(£2,750)	(4,281)
4 - Overheads Total			(£61,604)	(£57,930)	(3,674)	(60,053)
Net Expenditure			£6,367	£1,011	5,355	(11,262)

Rustington Parish Council

General Amenities, Museum, Village Information Centre, The Garden Room and Samuel Wickens Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-	532
		4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-	6,700
		4025 - Contribution - Seats	£1,700	£1,700	-	-
		4027 - Rustington in Bloom	£1,755	£3,995	(2,240)	1,475
		4040 - Miscellaneous Income / Rents / Charges	£2,419	£10,000	(7,581)	950
		4049 - Sponsorship of Planters / Flower Beds	£6,425	-	6,425	4,600
	001 - Incomings Total		£18,999	£22,395	(3,396)	14,257
1 - Sales Total			£18,999	£22,395	(3,396)	14,257
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£924)	(£900)	(24)	(1,048)
		6004 - Christmas Lighting	(£5,219)	(£5,000)	(219)	(4,137)
		6007 - Fencing	-	-	-	(60)
		6009 - Lighting Maintenance	(£2,335)	(£2,335)	-	(2,177)
		6011 - Seating	(£2,400)	(£3,310)	910	(1,861)
		6012 - Street Maps / Notice Boards	£425	(£250)	675	(514)
		6014 - Tree Works	(£1,500)	(£1,500)	-	(110)
		6015 - War Memorial	(£37)	(£300)	263	(366)
		6018 - CCTV - Camera Maintenance	(£600)	(£600)	-	(600)
		6107 - Gardens Competition	(£790)	(£790)	-	(684)
		6230 - Maintenance of Amenity Areas	(£47,908)	(£49,000)	1,092	(45,526)
		6231 - Public Toilet Cleansing & Maintenance	(£31,146)	(£29,800)	(1,346)	(31,520)
		6232 - Signs	(£525)	-	(525)	-
	6233 - Rustington in Bloom	(£1,755)	(£3,995)	2,240	(1,475)	
161 - Direct Expenses Total		(£94,714)	(£97,779)	3,065	(90,078)	
3 - Direct Expenses Total			(£94,714)	(£97,779)	3,065	(90,078)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£111)	-	(111)	(45)
	243 - Premises Costs Total		(£111)	-	(111)	(45)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£3,892)	(£3,700)	(192)	(1,816)
	244 - Additional Expenditure Total		(£3,892)	(£3,700)	(192)	(1,816)
4 - Overheads Total			(£4,003)	(£3,700)	(303)	(1,861)
Net Expenditure			(£79,718)	(£79,084)	(635)	(77,681)

Public Toilets - Maintenance	(12,141)	(12,200)	59	(8,807)
Rustington Museum	(46,992)	(51,363)	4,371	(46,730)
The Garden Room	(1,848)	(1,904)	56	(1,980)
Village Information Centre	(2,063)	(0)	(2,063)	(8,087)
Samuel Wickens Centre	(50,797)	(49,425)	(1,372)	0
Total Net Expenditure	(193,560)	(193,975)	416	(143,286)

Rustington Parish Council

Public Toilets to 31 March 2019

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£342)	(£1,500)	1,158	(342)
		6232 - Signs	(£45)	-	(45)	-
	161 - Direct Expenses Total		(£387)	(£1,500)	1,113	(342)
3 - Direct Expenses Total			(£387)	(£1,500)	1,113	(342)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£184)	-	(184)	(240)
		7203 - Electricity	(£132)	-	(132)	(122)
		7206 - Maintenance - Internal	(£595)	-	(595)	(279)
		7207 - Maintenance - External	-	-	-	(30)
	243 - Premises Costs Total		(£910)	-	(910)	(671)
	244 - Additional Expenditure	7309 - Security Charges	(£40)	-	(40)	(34)
244 - Additional Expenditure Total			(£40)	-	(40)	(34)
4 - Overheads Total			(£950)	-	(950)	(705)
Net Expenditure			(£1,337)	(£1,500)	163	(1,047)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£700)	(£8,600)	7,900	(747)
		6232 - Signs	(£80)	-	(80)	-
	161 - Direct Expenses Total		(£780)	(£8,600)	7,820	(747)
3 - Direct Expenses Total			(£780)	(£8,600)	7,820	(747)
4 - Overheads	243 - Premises Costs	7201 - Rates	(£2,880)	-	(2,880)	(2,796)
		7202 - Water Rates	(£2,070)	-	(2,070)	(331)
		7203 - Electricity	(£994)	-	(994)	(463)
		7206 - Maintenance - Internal	(£683)	-	(683)	(742)
		7207 - Maintenance - External	(£355)	-	(355)	-
	243 - Premises Costs Total		(£6,982)	-	(6,982)	(4,331)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£5)	-	(5)	-
		7309 - Security Charges	(£40)	-	(40)	(34)
244 - Additional Expenditure Total		(£45)	-	(45)	(34)	
4 - Overheads Total			(£7,027)	-	(7,027)	(4,365)
Net Expenditure			(£7,808)	(£8,600)	792	(5,112)

THE STREET	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£391)	(£1,000)	609	(420)
	161 - Direct Expenses Total		(£391)	(£1,000)	609	(420)
3 - Direct Expenses Total			(£391)	(£1,000)	609	(420)
4 - Overheads	243 - Premises Costs	7201 - Rates	(£427)	-	(427)	(415)
		7202 - Water Rates	(£327)	-	(327)	(337)
		7203 - Electricity	(£310)	-	(310)	(262)
		7206 - Maintenance - Internal	(£472)	-	(472)	(300)
	243 - Premises Costs Total		(£1,537)	-	(1,537)	(1,314)
	244 - Additional Expenditure	7309 - Security Charges	(£40)	-	(40)	(34)
244 - Additional Expenditure Total			(£40)	-	(40)	(34)
4 - Overheads Total			(£1,577)	-	(1,577)	(1,348)
Net Expenditure			(£1,968)	(£1,000)	(968)	(1,768)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£426)	(£1,100)	674	(396)
	161 - Direct Expenses Total		(£426)	(£1,100)	674	(396)
3 - Direct Expenses Total			(£426)	(£1,100)	674	(396)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£562)	-	(562)	(310)
		7209 - Repairs - Vandal	-	-	-	(140)
	243 - Premises Costs Total		(£562)	-	(562)	(450)
	244 - Additional Expenditure	7309 - Security Charges	(£40)	-	(40)	(34)
244 - Additional Expenditure Total			(£40)	-	(40)	(34)
4 - Overheads Total			(£602)	-	(602)	(484)
Net Expenditure			(£1,028)	(£1,100)	72	(880)

Total Net Expenditure - All Public Toilets

(12,141) (12,200) 59 (8,807)

Rustington Parish Council

Rustington Museum to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4002 - Bank Interest	£3	£1	2	1
		4031 - Grants / Donations	£90	£75	15	244
		4040 - Miscellaneous Income / Rents / Charges	£71	£50	21	71
	001 - Incomings Total		£165	£126	39	316
1 - Sales Total			£165	£126	39	316
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£99)	(£1,200)	1,101	-
	081 - Purchases Total		(£99)	(£1,200)	1,101	-
2 - Purchases Total			(£99)	(£1,200)	1,101	-
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-	-
		6109 - Exhibitions & Displays	(£914)	(£1,000)	86	(858)
		6110 - Advertising	-	(£300)	300	(892)
		6111 - Events / Activities	(£12)	(£300)	288	(13)
		6210 - Collection Care / Insurance	(£731)	(£600)	(131)	(582)
		6232 - Signs	(£138)	-	(138)	-
	161 - Direct Expenses Total		(£1,794)	(£2,200)	406	(2,346)
3 - Direct Expenses Total			(£1,794)	(£2,200)	406	(2,346)
4 - Overheads	241 - Salaries	7001 - Salaries	(£20,483)	(£28,000)	7,517	(20,410)
		7004 - Employers - National Insurance	(£1,011)	-	(1,011)	(1,213)
		7006 - Employers - Superannuation	(£2,656)	-	(2,656)	(3,568)
		7008 - Contract / Casual Staff	(£700)	-	(700)	(150)
	241 - Salaries Total		(£24,851)	(£28,000)	3,149	(25,342)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£12)	(£150)	138	(27)
		7101 - Personnel - Travel Expenses	(£72)	(£75)	3	-
		7105 - Members - Travel Expenses	-	-	-	(40)
		7106 - Staff Uniform	(£141)	-	(141)	(59)
		7121 - Consultants	(£3,845)	(£4,000)	155	(5,000)
		7130 - Bank & Card Charges	(£193)	(£200)	7	(222)
		242 - Expenditure Total		(£4,262)	(£4,425)	163
	243 - Premises Costs	7201 - Rates	(£6,264)	(£6,264)	-	(4,194)
		7202 - Water Rates	(£171)	(£200)	29	(148)
		7203 - Electricity	(£529)	(£600)	71	(480)
		7204 - Gas	(£661)	(£1,100)	439	(878)
		7205 - Refuse Collection	(£299)	-	(299)	(359)
		7206 - Maintenance - Internal	(£2,321)	(£2,750)	429	(2,361)
		7207 - Maintenance - External	-	-	-	-
		7208 - Repairs - General	(£90)	-	(90)	-
	243 - Premises Costs Total		(£10,335)	(£10,914)	579	(8,421)
244 - Additional Expenditure	7300 - Telephone	(£1,247)	(£1,100)	(147)	(1,060)	
	7302 - Insurances	(£727)	(£700)	(27)	(770)	
	7303 - Miscellaneous Contingencies	(£291)	(£1,300)	1,009	(220)	
	7306 - Photocopying / Printing	(£184)	(£350)	166	(363)	
	7307 - Postage - General	(£22)	-	(22)	(29)	
	7309 - Security Charges	(£897)	(£900)	3	(849)	
	7310 - Subscriptions	(£612)	-	(612)	(562)	
	7320 - Stationery	(£464)	(£400)	(64)	(257)	
	7321 - Office Equipment / ICT / Website / Shopwatch	(£1,374)	-	(1,374)	(1,480)	
244 - Additional Expenditure Total		(£5,817)	(£4,750)	(1,067)	(5,591)	
4 - Overheads Total			(£45,264)	(£48,089)	2,825	(44,700)
Net Expenditure			(£46,992)	(£51,363)	4,371	(46,730)

Rustington Parish Council

The Garden Room to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4048 - Lettings	£183	£183	-	2,890
	001 - Incomings Total		£183	£183	-	2,890
1 - Sales Total			£183	£183	-	2,890
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-	-
	081 - Purchases Total		-	-	-	-
2 - Purchases Total			-	-	-	-
4 - Overheads	241 - Salaries	7001 - Salaries	(£71)	(£146)	75	(370)
		7004 - Employers - National Insurance	(£5)	-	(5)	(3)
		7008 - Contract / Casual Staff	(£70)	-	(70)	(80)
	241 - Salaries Total		(£146)	(£146)	0	(452)
	242 - Expenditure	7130 - Bank & Card Charges	(£25)	(£20)	(5)	(58)
		242 - Expenditure Total		(£25)	(£20)	(5)
	243 - Premises Costs	7201 - Rates	(£216)	(£216)	-	(2,097)
		7202 - Water Rates	(£90)	(£100)	10	(280)
		7203 - Electricity	(£811)	(£900)	89	(842)
		7205 - Refuse Collection	(£22)	(£22)	-	(205)
		7206 - Maintenance - Internal	(£331)	(£450)	119	(356)
		243 - Premises Costs Total		(£1,470)	(£1,688)	218
	244 - Additional Expenditure	7300 - Telephone	(£244)	(£232)	(11)	(228)
		7302 - Insurances	-	-	-	(118)
		7303 - Miscellaneous Contingencies	(£145)	-	(145)	(233)
	244 - Additional Expenditure Total		(£388)	(£232)	(156)	(579)
4 - Overheads Total			(£2,030)	(£2,086)	56	(4,869)
Net Expenditure			(£1,848)	(£1,904)	56	(1,980)

Rustington Parish Council

Village Information Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£4,287	£4,287	-	20,000
	001 - Incomings Total		£4,287	£4,287	-	20,000
1 - Sales Total			£4,287	£4,287	-	20,000
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£38)	38	-
	081 - Purchases Total		-	(£38)	38	-
2 - Purchases Total			-	(£38)	38	-
4 - Overheads	241 - Salaries	7001 - Salaries	(£3,979)	(£2,769)	(1,210)	(20,382)
		7004 - Employers - National Insurance	(£160)	-	(160)	(330)
		7006 - Employers - Superannuation	(£593)	-	(593)	(2,333)
		7008 - Contract / Casual Staff	(£100)	-	(100)	-
	241 - Salaries Total		(£4,832)	(£2,769)	(2,063)	(23,044)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	-	-	(268)
		7101 - Personnel - Travel Expenses	-	-	-	(7)
		7106 - Staff Uniform	(£139)	-	(139)	(13)
		7130 - Bank & Card Charges	(£6)	-	(6)	(35)
	242 - Expenditure Total		(£145)	-	(145)	(323)
	243 - Premises Costs	7201 - Rates	(£168)	(£168)	-	(1,607)
		7203 - Electricity	(£143)	(£143)	-	(463)
		7206 - Maintenance - Internal	(£196)	(£196)	-	(296)
	243 - Premises Costs Total		(£506)	(£506)	-	(2,366)
	244 - Additional Expenditure	7300 - Telephone	(£278)	(£278)	-	(885)
		7302 - Insurances	-	-	-	(124)
		7303 - Miscellaneous Contingencies	(£127)	(£274)	147	(56)
		7306 - Photocopying / Printing	(£15)	-	(15)	(51)
		7307 - Postage - General	(£2)	-	(2)	-
		7309 - Security Charges	(£9)	(£9)	0	(34)
		7310 - Subscriptions	(£398)	(£398)	-	(443)
		7320 - Stationery	-	(£15)	15	(51)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£38)	-	(38)	(710)
	244 - Additional Expenditure Total		(£866)	(£973)	107	(2,354)
4 - Overheads Total			(£6,350)	(£4,249)	(2,101)	(28,087)
Net Expenditure			(£2,063)	(£0)	(2,063)	(8,087)

Rustington Parish Council

Samuel Wickens Centre to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£14,307	£15,713	(1,406)
		4048 - Lettings	£6,888	£6,500	388
	001 - Incomings Total		£21,195	£22,213	(1,018)
1 - Sales Total			£21,195	£22,213	(1,018)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£1,954)	(£3,000)	1,047
		5006 - Samuel Wickens Centre - Set Up	(£16,527)	(£17,780)	1,253
	081 - Purchases Total		(£18,481)	(£20,780)	2,299
2 - Purchases Total			(£18,481)	(£20,780)	2,299
3 - Direct Expenses	161 - Direct Expenses	6232 - Signs	(£2,169)	-	(2,169)
	161 - Direct Expenses Total		(£2,169)	-	(2,169)
3 - Direct Expenses Total			(£2,169)	-	(2,169)
4 - Overheads	241 - Salaries	7001 - Salaries	(£27,185)	(£33,000)	5,815
		7004 - Employers - National Insurance	(£1,400)	-	(1,400)
		7006 - Employers - Superannuation	(£4,064)	-	(4,064)
		7008 - Contract / Casual Staff	(£455)	-	(455)
	241 - Salaries Total		(£33,104)	(£33,000)	(104)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£100)	100
		7101 - Personnel - Travel Expenses	(£18)	(£10)	(8)
		7106 - Staff Uniform	(£79)	-	(79)
		7130 - Bank & Card Charges	(£184)	(£170)	(14)
	242 - Expenditure Total		(£281)	(£280)	(1)
	243 - Premises Costs	7201 - Rates	(£2,493)	(£2,048)	(446)
		7202 - Water Rates	(£318)	(£1,000)	682
		7203 - Electricity	(£2,132)	(£3,000)	868
		7205 - Refuse Collection	(£359)	(£300)	(59)
		7206 - Maintenance - Internal	(£5,197)	(£5,500)	303
		7207 - Maintenance - External	(£993)	-	(993)
	243 - Premises Costs Total		(£11,492)	(£11,848)	356
	244 - Additional Expenditure	7300 - Telephone	(£1,277)	(£1,100)	(177)
		7302 - Insurances	(£521)	(£600)	79
		7303 - Miscellaneous Contingencies	(£532)	(£200)	(332)
		7306 - Photocopying / Printing	(£7)	(£50)	43
		7307 - Postage - General	(£4)	-	(4)
		7309 - Security Charges	(£2,211)	(£2,200)	(11)
		7310 - Subscriptions	(£860)	(£600)	(260)
		7320 - Stationery	(£111)	(£200)	89
		7321 - Office Equipment / ICT / Website / Shopwatch	(£943)	(£780)	(163)
	244 - Additional Expenditure Total		(£6,466)	(£5,730)	(736)
4 - Overheads Total			(£51,342)	(£50,858)	(484)
Net Expenditure			(£50,797)	(£49,425)	(1,372)

Rustington Parish Council

Finance & General Purposes to 31 March 2019

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4002 - Bank Interest	£382	£140	242	80
	001 - Incomings Total		£382	£140	242	80
1 - Sales Total			£382	£140	242	80
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£270)	-	(270)	(811)
	081 - Purchases Total		(£270)	-	(270)	(811)
2 - Purchases Total			(£270)	-	(270)	(811)
3 - Direct Expenses	161 - Direct Expenses	6016 - Twinning Association	(£789)	(£800)	11	(202)
		6018 - CCTV - Camera Maintenance	(£451)	-	(451)	(371)
		6100 - Civic Service / Reception	(£1,220)	(£1,220)	-	(1,089)
		6101 - Carol Concert	(£1,050)	(£1,200)	150	(1,229)
		6102 - Parishioners Award	(£166)	(£166)	-	(398)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-	(1,500)
		6104 - Grant - Parish Church	(£1,000)	(£1,000)	-	(1,000)
		6105 - Grants - Section 137	(£1,900)	(£2,000)	100	(1,300)
		6108 - Contribution - No. 12 Bus Service	(£14,167)	(£15,000)	833	(5,026)
		6110 - Advertising	-	-	-	-
		6231 - Public Toilet Cleansing & Maintenance	-	-	-	0
	161 - Direct Expenses Total		(£22,243)	(£22,886)	643	(12,116)
3 - Direct Expenses Total			(£22,243)	(£22,886)	643	(12,116)
4 - Overheads	241 - Salaries	7001 - Salaries	(£163,222)	(£210,000)	46,778	(156,037)
		7004 - Employers - National Insurance	(£14,514)	-	(14,514)	(14,381)
		7006 - Employers - Superannuation	(£34,777)	-	(34,777)	(32,698)
	241 - Salaries Total		(£212,513)	(£210,000)	(2,513)	(203,116)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£1,735)	(£2,000)	265	(1,023)
		7101 - Personnel - Travel Expenses	(£29)	-	(29)	(56)
		7102 - Chairman's Allowance	(£500)	(£500)	-	(500)
		7103 - Councillor Allowances	(£8,292)	(£9,000)	708	(7,749)
		7104 - Members - Courses / Expenses	(£253)	-	(253)	(1,288)
		7105 - Members - Travel Expenses	-	-	-	(90)
		7106 - Staff Uniform	(£20)	-	(20)	(86)
		7120 - Audit Fees	(£1,300)	(£1,300)	-	(1,300)
		7121 - Consultants	(£2,261)	(£5,000)	2,740	(9,825)
		7122 - Legal Fees	(£2,543)	-	(2,543)	(350)
		7130 - Bank & Card Charges	(£841)	(£900)	59	(850)
		7131 - Loan Servicing	(£45,540)	(£45,540)	1	(45,540)
	242 - Expenditure Total		(£63,313)	(£64,240)	927	(68,655)
	243 - Premises Costs	7203 - Electricity	(£816)	(£800)	(16)	(735)
		7206 - Maintenance - Internal	(£656)	-	(656)	(257)
	243 - Premises Costs Total		(£1,472)	(£800)	(672)	(992)
	244 - Additional Expenditure	7300 - Telephone	(£4,361)	(£4,500)	139	(3,734)
		7302 - Insurances	(£7,711)	(£7,711)	-	(8,313)
		7303 - Miscellaneous Contingencies	(£2,012)	(£2,700)	688	(2,095)
		7304 - Newsletter	(£6,529)	(£6,600)	71	(6,981)
		7306 - Photocopying / Printing	(£2,897)	(£3,000)	103	(2,454)
		7307 - Postage - General	(£1,483)	(£1,400)	(83)	(1,731)
		7308 - Post Delivery / Courier Services	(£600)	(£600)	-	(600)
		7309 - Security Charges	(£9,147)	(£9,200)	53	(9,173)
		7310 - Subscriptions	(£4,296)	(£4,600)	304	(4,143)
		7311 - Newspapers	(£35)	-	(35)	(36)
		7320 - Stationery	(£1,726)	(£2,000)	274	(1,830)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£17,250)	(£18,000)	750	(16,799)
	244 - Additional Expenditure Total		(£58,046)	(£60,311)	2,264	(57,887)
4 - Overheads Total			(£335,344)	(£335,351)	7	(330,650)
Net Expenditure			(£357,475)	(£358,097)	622	(343,497)

Rustington Parish Council

Allotments to 31 March 2019

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£70	-	70	-
		4043 - Rent - General	£1,781	£1,750	31	1,730
	001 - Incomings Total		£1,851	£1,750	101	1,730
1 - Sales Total			£1,851	£1,750	101	1,730
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	(£122)	-	(122)	(290)
	161 - Direct Expenses Total		(£122)	-	(122)	(290)
3 - Direct Expenses Total			(£122)	-	(122)	(290)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£169)	(£320)	151	(329)
		7205 - Refuse Collection	(£218)	-	(218)	-
		7207 - Maintenance - External	(£1,151)	-	(1,151)	(541)
	243 - Premises Costs Total		(£1,538)	(£320)	(1,218)	(870)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£204)	(£1,700)	1,496	(159)
		7307 - Postage - General	(£54)	-	(54)	(54)
		7309 - Security Charges	(£25)	-	(25)	-
244 - Additional Expenditure Total		(£283)	(£1,700)	1,417	(213)	
4 - Overheads Total			(£1,821)	(£2,020)	199	(1,083)
Net Expenditure			(£92)	(£270)	178	357

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£191	-	191	50
		4043 - Rent - General	£2,751	£2,630	121	2,725
	001 - Incomings Total		£2,942	£2,630	312	2,775
1 - Sales Total			£2,942	£2,630	312	2,775
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	-	(£750)	750	-
	161 - Direct Expenses Total		-	(£750)	750	-
3 - Direct Expenses Total			-	(£750)	750	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£165)	(£530)	365	(704)
		7205 - Refuse Collection	(£320)	-	(320)	-
		7207 - Maintenance - External	(£1,516)	-	(1,516)	(659)
	243 - Premises Costs Total		(£2,001)	(£530)	(1,471)	(1,364)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£179)	(£1,800)	1,621	(201)
		7307 - Postage - General	(£66)	-	(66)	(66)
	244 - Additional Expenditure Total		(£245)	(£1,800)	1,555	(267)
4 - Overheads Total			(£2,246)	(£2,330)	84	(1,630)
Net Expenditure			£696	(£450)	1,146	1,145

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4043 - Rent - General	£313	£320	(8)	326
	001 - Incomings Total		£313	£320	(8)	326
1 - Sales Total			£313	£320	(8)	326
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£109)	(£150)	41	(77)
		7207 - Maintenance - External	(£511)	-	(511)	(682)
	243 - Premises Costs Total		(£620)	(£150)	(470)	(759)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£154)	(£700)	546	(125)
		7307 - Postage - General	(£13)	-	(13)	(19)
	244 - Additional Expenditure Total		(£166)	(£700)	534	(144)
4 - Overheads Total			(£787)	(£850)	63	(903)
Net Expenditure			(£474)	(£530)	56	(577)

Total Net Expenditure - All Allotment Sites

£130 (£1,250) £1,380 £925

Rustington Parish Council

Income and Expenditure not included in Budgets to 31 March 2019 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

	Category Title	Nominal Code and Description	Total to Date	Previous Year
1 - Sales	001 - Incomings	4000 - Precept	£572,000	563,000
		4001 - Ashley Charity	£7	6
		4031 - Grants / Donations	£14,210	-
		4040 - Miscellaneous Income / Rents / Charges	£227	584
	001 - Incomings Total		£586,444	563,591
1 - Sales Total			£586,444	563,591
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-
		5003 - Equipment Renewal Fund - Plant Provision	(£207)	-
		5006 - Samuel Wickens Centre - Set Up	£0	(9,868)
	081 - Purchases Total		(£207)	(9,868)
	084 - Unused Nominal Codes	5100 - Movement in Reserves	£199	(2)
084 - Unused Nominal Codes Total		£199	(2)	
2 - Purchases Total			(£8)	(9,870)
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	-	-
		6101 - Carol Concert	-	0
		6107 - Gardens Competition	£25	-
		6110 - Advertising	-	-
		6111 - Events / Activities	-	-
		6232 - Signs	-	-
		6233 - Rustington in Bloom	-	-
	161 - Direct Expenses Total		£25	0
3 - Direct Expenses Total			£25	0
4 - Overheads	241 - Salaries	7001 - Salaries	£0	-
	241 - Salaries Total		£0	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	-
		7321 - Office Equipment / ICT / Website / Shopwatch	-	-
	244 - Additional Expenditure Total		-	-
	245 - Unused Nominal Codes	7401 - Section 106	-	(0)
		7402 - New Home for Rustington Museum	(£14,210)	-
245 - Unused Nominal Codes Total		(£14,210)	(0)	
4 - Overheads Total			(£14,210)	(0)
Net Expenditure			£572,251	553,721