

RUSTINGTON PARISH COUNCIL

MINUTES: of the Monthly Meeting held on 22 July 2019

PRESENT: Councillors J Street (Chairman), J Bennett, Mrs C Broomfield, M Broomfield, Mrs K Callaghan, J Ceiriog-Hughes, M Clayden, Mrs A Cooper, A Cooper, Mrs P Gregory, R Grevett, Mrs S Partridge, D Rogers, D Santer and P Warren

198/19 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Tyler (Indisposition). This apology was accepted by the Council.

199/19 DECLARATIONS OF INTEREST

Councillor Mrs Broomfield declared a prejudicial and pecuniary interest in Minute 207/19 (Minute 72/19 of the Finance and General Purposes Committee Meeting - 22 July 2019 refers). In the absence of any discussion in respect of this matter, she remained in the Meeting but took no part in the vote thereon.

Councillor Broomfield declared a prejudicial and pecuniary interest in Minute 207/19 (Minute 72/19 of the Finance and General Purposes Committee Meeting - 22 July 2019 refers). In the absence of any discussion in respect of this matter, he remained in the Meeting but took no part in the vote thereon.

Councillor Bennett declared a personal interest in Minute 225/19. He remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

Councillor Bennett declared a personal interest in Minute 226/19. He remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

Councillor Clayden declared a personal interest in Minute 226/19. He remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

Councillor Mrs Cooper declared a personal interest in Minute 226/19. She remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

200/19 MINUTES

The Minutes of the Monthly Meeting held on 24 June 2019 were signed by the Chairman as a correct record.

201/19 SUSSEX POLICE - MATTERS ARISING

(a) Report on Local Police Issues

In the absence of any Police representation, there was no Report on local Police issues available for the Meeting.

The Clerk reminded Members that the Arun District Weekly Bulletins were still being circulated via email as soon as they were received.

Councillor Warren then advised the Council that the crime figures for Rustington were running at 11% higher than for the same period in the previous year.

202/19 DISTRICT COUNCILLORS

The Chairman welcomed Councillors Gunner and Tilbrook to the Meeting.

The Clerk then advised that the following Report had been received and circulated to all Members from District Councillors Bennett, Mrs Gregory and Tilbrook:-

- *Arun considered a Report by the Independent Remuneration Panel on Members Allowances and accepted most of the 33 recommendations. However, they refused to increase any Cabinet, Chairman or Vice-Chairman of Committees Special Responsibility Allowances as proposed by the Panel. This means no Member will see an increase in allowances apart from the Leader of the 3rd largest party who will now receive £100 per Group member per year*
- *The Conservative group submitted a great motion regarding the environment which was amended by the Liberal Democrats. The amendment was approved by the Conservative Group and the motion was approved by the Council*
- *Arun District Council approved a proposal to join The Greater Brighton Economic Board which was set up in 2014. This currently has Adur District, Brighton & Hove City, Crawley Borough, Lewes District, Mid Sussex District, and Worthing Borough Councils as members who work with the Local Enterprise Partnership and others to secure large scale funding for projects. Since the Board first started they have spent many millions of pounds across the areas on projects that would not have been possible through normal Council spending. Arun was asked to join by the GBEB*
- *On the borders of Rustington and Littlehampton, Arun's Development Control Committee has approved a new state of the art skate park on Sea Road next to the new Wave Leisure Centre. This will give our young people another great facility to use. This project is being funded jointly by ADC and Littlehampton Town Council*
- *Last Saturday Councillor Will Tilbrook attended the Councillors' Surgery with Councillor Peter Warren, and enjoyed helping residents with the issues they have. All have been passed on to the relevant Officers to deal with.*

Councillor Tilbrook also then verbally addressed the issues that had been incorporated in the above Report.

The Chairman thanked Councillors Bennett, Mrs Gregory and Tilbrook for their Report.

District Councillors Mrs Cooper and Gunner said that most of the issues of interest had been covered in the Report from Councillors Bennet, Mrs Gregory and Tilbrook. They did, however, refer to the following:-

- *Major problems with weeds in pavements, roads and overgrown grass verges*
- *Pothole problems throughout the District*
- *Electoral Review Sub-Committee - Currently undertaking a procedural review which would involve obtaining comments from all elected Members of District, Town and Parish Councils.*

The Council NOTED this information.

203/19 COUNTY COUNCILLORS

County Councillor Purchase reported on County Council issues as follows:-

- *Report from Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) rated the West Sussex Fire & Rescue Service as 'requiring improvement' overall, with two specific areas, namely 'protecting the public through fire regulation' and 'ensuring fairness and promoting diversity' found to be 'inadequate' - Cross Party Plan being produced on what is being done to improve the Service*

- *PCC threat to take over responsibility of the Fire & Rescue Service - Council currently looking at possibility of introducing a Scrutiny Committee purely for this Service*
- *Council has outlined potential proposals for savings in 2020 - These include cuts in the Library Service, grants to the Citizens' Advice Bureau and Housing Support - More specific information in this regard should be available later in the year.*

Concern was raised by a number of Members in respect of the lack/poor standard of grass cutting being undertaken on the main 'A' roads, the major weed problems throughout the County and which reporting avenue was likely to be the most reactive, e.g. Love West Sussex, together with the major improvements that were required to the road surface in the Ruston Park Estate. Councillor Purchase said that he would continue to bring as much pressure as possible to bear on the appropriate Officers, to try to address these issues, and would correspond with the Clerk, by email, as soon as he had any further progress to report, which could in turn be circulated to all Members.

The Chairman thanked Councillor Purchase for his Report.

204/19 CLERK'S REPORT

(a) Grant Aid - 4Sight Vision Support

The Clerk reported the receipt of a letter of thanks and appreciation from 4Sight Vision Support in respect of the recent Grant Aid of £150.00, towards supporting the three clients from Rustington.

The Council was pleased to NOTE this information.

(b) Grant Aid - Rustington Platinum Club

The Clerk reported the receipt of a letter of thanks and appreciation from Rustington Platinum Club in respect of the recent Grant Aid of £300.00, towards transport expenses for a proposed weekend break away in September.

The Council was pleased to NOTE this information.

(c) Grant Aid - Victim Support

The Clerk reported the receipt of a letter of thanks and appreciation from Victim Support in respect of the recent Grant Aid of £150.00, towards continuing to support people in Sussex who have been affected by crime.

The Council was pleased to NOTE this information.

(d) Grant Aid - Arun Community Transport

The Clerk reported the receipt of a letter of thanks and appreciation from Arun Community Transport in respect of the recent Grant Aid of £200.00, towards the funding for a paid part-time co-ordinator post.

The Council was pleased to NOTE this information.

205/19 CHAIRMAN'S REPORT

The Chairman reported on his official representation and attendance at Meetings, Events and Functions since the last Monthly Meeting as follows:-

- Littlehampton Town Council - Armed Forces Day Parade - 29 June 2019
- 1st Rustington Scout Group - Annual General Meeting - 10 July 2019

The Council NOTED this information.

206/19 **PLANNING COMMITTEE**

The Council NOTED the Reports of the Planning Committee Meetings held on 17 June 2019 and 1 July 2019.

(Prior to consideration of the following item Councillors Mrs Broomfield and Broomfield had declared a prejudicial and pecuniary interest, as the Proprietors of Owen Electrical - Minute 72/19 refers)

207/19 **FINANCE AND GENERAL PURPOSES COMMITTEE**

The Council received the Report of the Finance and General Purposes Committee Meeting held on 22 July 2019. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee Meeting held on 22 July 2019 be APPROVED.

208/19 **PAYMENT OF ACCOUNTS - AUGUST RECESS**

The Council AUTHORISED the Finance and General Purposes Committee to settle Accounts during the August recess, and to deal with any urgent matters that might arise.

209/19 **ALLOTMENTS COMMITTEE**

The Council received the Report of the Allotments Committee Meeting held on 15 July 2019.

The Council RESOLVED that all of the Recommendations contained in the Report of the Allotments Committee Meeting held on 15 July 2019 be APPROVED.

210/19 **RUSTINGTON MUSEUM SUB-COMMITTEE**

The Council received the Report of the Rustington Museum Sub-Committee Meeting held on 18 July 2019.

The Council RESOLVED that all of the Recommendations contained in the Report of the Rustington Museum Sub-Committee Meeting held on 18 July 2019 be APPROVED.

211/19 **ANNUAL CIVIC THANKSGIVING & PRESENTATION RECEPTION**

The Clerk reminded Members that the Annual Civic Thanksgiving Service was scheduled to be held on Sunday 8 September 2019, with St Joseph's Roman Catholic Church hosting the Service. She said that the Chairman, Mrs Lamb and herself would be meeting with representatives from the Church to finalise arrangements in the very near future. She confirmed that the Civic Reception and Award Presentations would, as in previous years, be held in the Village Memorial Hall at The Woodlands Centre, following the Church Service.

The Clerk then reported that the recipient of the Individual Parishioners' Award, Mr Matthew England, had now indicated his preference in respect of his Award. She reminded the Council that an invitation would again, be sent to both the Winner of the Parishioners' Award, and the Winners in the Gardens and Allotments Competitions, to attend the Civic Service and Presentation Reception to receive their Awards.

The Council was pleased to NOTE this information and RESOLVED unanimously that the Clerk should continue to liaise with the Chairman and Vice-Chairman regarding the detailed arrangements for both the Service and the Civic Reception and Presentations.

212/19 SALE OF CHURCH FARM COTTAGES

The Clerk referred to Minute 183/19 and said that she had now completed all of the documentation required by the Council's Solicitors to progress the sale of the property. She said that this had included the Property Information Form and Fittings and Contents Form, Data Protection Form and the Sale Questionnaire. She had also provided the Solicitors with her own ID as stipulated in the Money Laundering Directive. She advised the Council that the Solicitors' Fees would be in the region of £1,150.00 excluding VAT, subject to no unforeseen circumstances in connection with the sale. She also reminded Members that a total fee of 2% would be payable to the two Estate Agents contracted by the Council to sell the property, which was to be split as agreed by the two Companies involved.

She then requested the Council, in order to progress to the completion of the proposed sale of the property as quickly as possible, to authorise her to act solely on behalf of the Council up to and including the completion of the sale of the property at the price of £450,000.00.

Following a brief discussion, the Council NOTED this information and RESOLVED that the Clerk should be AUTHORISED to solely act on behalf of the Council up to and including the complete of the sale of Church Farm Cottages at the previously agreed price of £450,000.00.

213/19 RUSTINGTON MUSEUM AT THE SAMUEL WICKENS CENTRE

The Clerk referred to Minute 184/19 and said that the Project was still progressing on schedule, and said that the Project Manager had provided a Progress Report as follows:-

- *Drawing complete and signed off for fit-out. To start construction early August, then fitted during September*
- *Continuing to write text objects finalised. Loans from Littlehampton agreed and due. Loans from Taylors agreed. Copyright for images sought, checked and agreed as needed nine ongoing. Drawings of flints, and pot reconstructions commissioned and the artist is donating his time and work to the Museum. Draft prints of text panels printed and displayed to checked access requirements - height of text, size of text and placement of text and objects, then design refined*
- *Oral history continuing, editing for extracts started*
- *Temporary exhibition outline agreed, working up text and loan of objects in collaboration with Taylors. Temporary exhibition hanging system ordered*
- *Meeting to discuss public programme on 22 July 2019. Programme for six months of HLF project being developed, as well as temporary exhibition programme*
- *Work started on promotional material - leaflet and website. Due for launch end August/beginning September*
- *Agreed with West Sussex Records Office for transfer of maps. This will happen after Museum opens as not urgent.*

The Council was pleased to NOTE this information.

214/19 THE OAK COMMUNITY PROJECT

The Clerk referred to Minute 185/19 and said that she had previously circulated an email received from the Senior Estates Manager, together with the West Sussex County Council's Termination Notice Letter, which confirmed that The Oak Community Project's hire of facilities at the Youth Centre and The Woodlands Centre would be ending on 18 September 2019.

She said that, together with the Finance Manager/RFO, she would now be actively marketing the vacant hiring periods at the Youth Centre, and reminded the Council that no remuneration had been received from the Project's use of the Richard Covert Room at The Woodlands Centre.

The Council NOTED this information and AGREED that a letter should be sent to the Manager of The Oak Community Project to express the Council's thanks and appreciation for all of its support and respect for the Council's facilities during its hiring of the Centre, and conveying the Council's best wishes for its future operation. It was also agreed that the letter should contain an assurance that should the Project require any assistance or support in the future, it should not hesitate to contact the Council.

The Chairman advised that he would also convey the Council's thanks and appreciation, together with its offer of support for the future, in his speech at the Civic Thanksgiving Service and Presentation Reception following the Annual Civic Service on 8 September 2019.

215/19 RUSTINGTON-IN-BLOOM

(a) Progress Report

The Clerk referred to Minute 186/19 and said that the Village Centre and the Woodlands Recreation Ground had been judged in respect of the South and South East in Bloom Competition, as scheduled, on 9 July 2019.

She said that the Judges, Barry Newman and Paul Dalby, had been most impressed with the high standard floral displays and the overall aesthetics of the Village, including the high standard of cleanliness and maintenance of street furniture. She said that the Awards Ceremony would be being held on 13 September 2019 at the American Express Community Stadium in Brighton.

Councillor Mrs Cooper, who had accompanied the Judges throughout the Judging Tour, reported that the Tour had been most successful, as had the judging of the Woodlands Recreation Ground.

Following a brief discussion, the Council AGREED that the Chairman, Vice-Chairman and Councillors Bennett, Mrs Broomfield, Mrs Callaghan and Mrs Partridge, together with the Leisure and Amenities Officer, Assistant Clerk and Finance Manager/RFO, should be offered the opportunity to attend the Awards Ceremony, with the costs being borne by the Council, subject to sufficient tickets being allocated. The Clerk said that the In-Bloom Committee would be making the decision in respect of which members should represent it at the Awards Ceremony, at its own cost.

(b) Meeting - 12 June 2019

The Council NOTED the Minutes of the Meeting held on 12 June 2019.

216/19 NEW WEBSITE

The Clerk referred to Minute 117/19 and reminded Members that they had been previously advised by email that the Working Party would be seeking the Council's final approval for the new Website to 'go live' from 23 July 2019 or as soon as practicably possible after that date, and had been given a link to the Website at that time.

Following a brief discussion, the Council RESOLVED that the new Website should 'go live' on 23 July 2019, or as soon as practicably possible after that date, as Recommended by the IT/Website Working Party.

The Clerk advised the Council that work will continue once the Website was live, to ensure that everything included was as up-to-date and as accurate as possible. Process Matters2, would be overseeing the initial administration of the site until the personnel had been trained and were proficient in editing and updating the Website.

217/19 **COMPLIANCE WITH GDPR - APPOINTMENT OF DATA PROTECTION OFFICER**

The Clerk referred to Minute 129/18 and reminded Members that she had previously circulated an email received from the Council's Data Protection Officer, Mrs M Chaffe, ProcessMatters2, regarding the renewal of the Contract for a further year, in the sum of £150.00.

Following a discussion, the Council AGREED that Mrs Chaffe should be appointed as the Council's Data Protection Officer for a further 12-month period.

218/19 **NUMBER 12 BUS SERVICE**

The Council NOTED the Number 12 Bus Service Statistics for June 2019.

219/19 **BROOKSIDE MEMORIAL GARDEN - POSSIBLE PATH CLEARANCE**

The Council considered email correspondence with Mrs S Sula, advising that one of the volunteers for the Brookside Memorial Garden, had expressed an interest in clearing the path that ran from Worthing Road to the Memorial, and she was requesting the Council to consider removing the bags of rubbish, once cleared, on a one-off basis initially.

The Clerk reminded the Council that this path had been cleared a number of years ago, and she understood that the Arun District Council, West Sussex County Council, Rustington-in-Bloom and a number of other Agencies had been involved in that clearance, which had resulted in a decision being taken to close off the footpath indefinitely.

Following a further detailed discussion, the Council RESOLVED that the Clerk should make contact with the appropriate Officers at the Arun District and West Sussex County Councils, to establish the reasoning behind why the footpath had been closed to prevent public access, which included major problems with fly tipping, previously, and report back to Mrs Sula in this regard.

220/19 **REPLACEMENT BOILER - RUSTINGTON YOUTH CENTRE**

The Clerk referred to Minute 28/19(c) of the Leisure and Amenities Committee Minutes of the 30 May 2019 Meeting, and said that she had previously circulated a detailed letter from Paine Manwaring Limited in this regard which included two estimates as follows:-

Vaillant Ecotec Gas Boiler	£2,732.60 + VAT
Worcester Greenstar CDi Classic Gas Boiler	£2,648.60 + VAT

Following a brief discussion, the Council RESOLVED that the Clerk should obtain further information in respect of the length of warranty that each of the above Boilers offered, and also which one was the most energy efficient, in consultation with Councillor Santer, following which she should be AUTHORISED to decide on which estimate to accept, in the interests of best value.

221/19 **RUSTINGTON PLATINUM CLUB - POSSIBLE MEMORIAL IN THE GARDEN AT THE SAMUEL WICKENS CENTRE**

The Council considered a letter received from Ms P Luxton, Secretary, Rustington Platinum Club, asking the Council to consider a request to install a small, inscribed plaque in the garden of the Samuel Wickens Centre as a memorial to its eldest Member who had recently passed away. This would not be a permanent feature but one that could be transferred at a later date.

He concluded by stating that commitment and progress to review Neighbourhood Plans to keep them up to date was therefore important in helping to defend housing land supply and the statutory Development Plan.

The Council NOTED this information.

(b) Public Open Space and Arun Parking Standards Supplementary Planning Documents Consultation

The Clerk said that she had previously circulated a letter received from the Planning Policy Team Leader, together with an email received from Councillor Warren, who had kindly read both documents, as follows:-

The intention is for Arun to bring up to date two documents produced in the year 2000.

Open Space and Recreation Standards

*Out of interest Arun use the standard of 24 square metres of open space per person of population (sometimes I might calculate how we compare with that standard)
Document concentrates on new developments and particularly those in excess of 50 properties.
Below that figure it talks about the Developer providing a commuted payment towards children's play equipment and/or an amount of landscaped open space.*

Parking Standards

The document contains a series of tables describing the necessary parking provision for new housing developments (all sizes) and commercial developments. Useful to have available when we are considering planning applications.

Comments are required by 30 July via a website form. If we were to comment at all I believe it should be via the Council not individually. The Council Meeting is too late so would suggest Members of the Planning Committee and Neighbourhood Plan Working Party. Personally, I don't feel qualified to comment on either document and I would be surprised if others thought differently.

The Clerk said that the Assistant Clerk had also prepared a brief summary of the important objectives contained within the two documents as follows:-

Arun Parking Spaces - Supplementary Planning Documents

- *WSPCC Parking Guidance being used to inform this Planning Authority SPD*
- *Arun Local Plan TSP1 requires appropriate levels of parking - the SPD aims to formalise and give greater weight to parking needs/requirements when considering Planning Applications*
- *The SPD will apply to commercial and residential developments*
- *On street parking has often been described as sufficient where it hasn't been included in a scheme e.g. blocks of flats. The new SPD will seek robust evidence to show that a development will comply with the Guiding Principles of Development. Where parking is reasonably expected to take place on existing streets a "parking capacity survey" will be required to demonstrate sufficient capacity*
- *There is a new emphasis on electric charging points with a requirement that 20% (of 2019 provision) will include a charging point - remaining parking provision should have ducting in situ ready for conversion as and when required*
- *If a TRO is required then developers will be expected to fund administrative and work costs.*
- *A minimum size of garages is included - 6 x 3 m - if new build garage does not meet this min size then cannot be included in parking provision total*
- *Commercial - Number of parking spaces will be based on Business Class and sqm e.g. A1 Shop = 1 space per 14sqm*

Open Space & Recreation Standards

- *Three Community Sports Hubs being progressed in the District - nearest is Palmer Road, Angmering*
- *New calculations being incorporated for working out per person population needs. Allotments being included in the calculation for the first time - 0.25 hectares per 1,000 population*
- *All developments of 10 or more dwellings will have to make a contribution to playing pitches*
- *The Play Strategy will look at existing sites with the potential to accommodate additional play.*

Following a further discussion, the Council RESOLVED to take no further action in respect of any response to this Consultation, subject to there being no comments received from Members before the closing date, which was 30 July 2019.

(c) Arun Gypsy and Traveller and Travelling Show People Site Allocations Development Plan Document (G&T DPD) Consultation 2019

The Clerk said that she had previously circulated a letter received from the Planning Policy Team Leader, together with the associated Consultation Document, which had a closing date of 2 September 2019.

Following a further discussion, the Council RESOLVED that the Vice-Chairman, Councillor Warren and the Clerk should be tasked with drafting up a response to the Consultation on behalf of the Council, if they felt that this was appropriate, for approval by the Finance and General Purposes Committee at its Meeting on 19 August 2019.

(d) Arun District Design Guide Supplementary Planning Document (SPD) - Parish and Town Council Consultation

The Clerk said that she had previously circulated an email received from Rachel Hough, Town Planner, BDP, together with associated documentation, advising that the Arun District Council had, in recognition of the need to raise the standard of design across the District, commissioned BDP to produce a Design Guide Supplementary Planning Document (SPD). In order to progress this, BDP was inviting Parish and Town Councils to complete a questionnaire with its thoughts on a future design vision for Arun, and how best to enhance the District's local character and distinctiveness through design.

Following a brief discussion, the Council RESOLVED that the Chairman and Councillor Warren, in liaison with the Clerk should be tasked with completing the Questionnaire by the agreed extended closing date of 25 July 2019.

(Prior to consideration of the following item, Councillors Bennett, Clayden and Mrs Cooper had declared a personal interest, in their capacity as Members of the District Council's Licensing Sub-Committee)

226/19 ARUN DISTRICT COUNCIL - LICENSING ACT 2003 - NOTICE OF APPLICATION FOR VARIATION OF A PREMISES LICENCE - ICELAND, 14 CHURCHILL PARADE, RUSTINGTON

The Council NOTED an email received from The Licensing Team in this regard, which was an application for a variation to an existing Premises Licence under the Licensing Act 2003 for Iceland Foods, as follows:-

‘The retail sale of alcohol off the premises Monday to Sunday: 0700 to 2300 and in addition, alterations to, the internal structure and furniture of the premises.’

227/19 **ARUN DISTRICT COUNCIL - STREET NAMING CONSULTATION**

The Clerk said that she had previously circulated an email received from the Planning Policy Team Leader, together with an A5 flyer advising that the District Council was in the process of creating a database of potential street names/themes and would like to have some input from the public and the communities within the Parish.

The Clerk said that the A5 flyer would be being displayed on the Noticeboards around the Village and she would also ensure that it was uploaded to the new Website and placed on the Council and Village Facebook Pages.

The Council NOTED this information.

228/19 **WEST SUSSEX COUNTY COUNCIL - WEST SUSSEX GOVERNANCE COMMITTEE WORKING GROUP**

The Clerk said that she had previously circulated an email received from Nick Burrell, Senior Advisor, Democratic Services, advising that the West Sussex County Council's Governance Committee had set up a Working Group to review County Local Committees (CLCs). The working group's aims were to:

- Review the purpose, role and effectiveness of CLCs
- Review the Council's approach to community engagement and development, to include support to the Member role in the community
- Explore opportunities for savings.

On behalf of the Working Group, Mr Burrell was requesting the help of all District, Borough, Town and Parish Councils on the value and purpose of their local CLC Meetings through a survey running until the 30 September 2019.

Following a brief discussion, the Council AGREED that the Chairman, Vice-Chairman and Councillor Bennett, in liaison with the Clerk, should be tasked with responding to the Survey on behalf of the Council.

229/19 **WEST SUSSEX COUNTY COUNCIL - TOWN AND PARISH NEWS**

The Council NOTED the Town and Parish News, Issue 4, July 2019.

230/19 **SUSSEX AND SURREY ASSOCIATIONS OF LOCAL COUNCILS**

The Council NOTED the Weekly Bulletins 25-2019, 26-2019 and 28-2019 received since the last Monthly Meeting.

231/19 **NATIONAL ASSOCIATION OF LOCAL COUNCILS**

The Council NOTED the Chief Executive's Bulletins dated 14 June 2019, 21 June 2019, 28 June 2019, 5 July 2019 and 12 July 2019.

232/19 **CAGNE - NEWS FLASH - GATWICK 3 RUNWAY EXPANSION PLANS**

The Council NOTED an email received in this regard.

233/19 **RUSTINGTON CHAMBER OF TRADE AND COMMERCE**

Councillors Cooper reminded the Council that the Chamber would be holding a 60th Birthday Event on 8 August 2019 in the Samuel Wickens Centre, to which the Council would be receiving an Invitation.

He also referred to the new Local Business Award which would be being launched at the abovementioned Event. He said that all Members of the Chamber would be eligible to be nominated, and it was hoped that new Members might be encouraged to join the Chamber, once they were aware of this Award.

The Council was pleased to NOTE this information.

234/19 COUNCILLORS' SURGERY - 20 JULY 2019

Councillor Warren reported on his attendance at the Councillors' Surgery held at Rustington Library on Saturday 20 July 2019, with District Councillor Will Tilbrook.

He said that four members of public had attended the Surgery, with most items raised relating to County Council issues, which had been passed on accordingly.

The Council NOTED this information.

235/19 RUSTINGTON SPORTS AND SOCIAL CLUB - ANNUAL GENERAL MEETING

The Chairman advised that the Annual General Meeting of the Sports and Social Club Management Committee was due to be held on 24 July 2019, at which Councillor Santer would be representing the Council.

The Council NOTED this information.

236/19 CLIMATE EMERGENCY

The Clerk referred to an email that she understood had been sent to all Members appealing for the Council to declare that it was in a state of climate emergency.

She said that Councillor Mrs Cooper had responded to the email as follows:-

“As a Parish Council, we are watching closely the workings of our District Council who are currently looking at this in depth and was indeed discussed at their Full Council Meeting last night.

The District Council have far more resources and technical reports available to them, and we will be taking our lead from any outcome of these investigations.

I hope this helps answer your questions.”

The Council NOTED this information and AGREED to await further information from the District Council, prior to considering this matter in any greater detail.

237/19 DOCUMENTS AND PUBLICATIONS

The Council NOTED the following Documents and Publications received for Members' information:-

- (a) East Preston Parish Council News - 19 June 2019, 27 June 2019, 9 July 2019 and 18 July 2019
- (b) Rustington Residents Association - Topics - May 2019
- (c) West Sussex County Council - News Release - Sensory Differences Conference - 15 July 2019
- (d) West Sussex County Council - News Release - Shoreham Pre-Inquest Review Hearing - 15 July 2019
- (e) West Sussex County Council - News Release - County Council Backs Fire Service Improvement Plan with Three Year Investment Plan

There being no further business the Meeting concluded at 8.17 pm.

Chairman:

Date:

During the Public Question Time held prior to the Meeting, the following item was raised:-

- **Concern that the Dog Bins on the Woodlands Recreation Ground were not being serviced on a regular basis - *Issue already raised by members of Council personnel with the Arun District Council Cleansing Contractor***