Rustington Parish Council
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17 September 2019

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 September 2019** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest by Members

   Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

   You should declare your interest by stating:-
   (a) the item you have the interest in
   (b) whether it is a personal interest and the nature of the interest
   (c) whether it is also a prejudicial/pecuniary interest
   (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time

   You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Meeting held on 22 July 2019
   (Copy attached)

4. Sussex Police - Matters Arising (if any)

Rustington Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
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5. District Councillors - Matters Arising (if any)

6. County Councillors - Matters Arising (if any)

7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes

8. Chairman's Report

9. Planning Committee - To note the Reports of the Meetings held on 22 July 2019, 5 August 2019 and 2 September 2019
(Copies previously circulated)

10. Finance and General Purposes Committee:-

    (a) To note the Report of the Meeting held on 19 August 2019
    (Copy previously circulated)

    (b) To receive the Report of the Meeting held on 23 September 2019 from the Chairman of the Committee and to consider the Recommendations contained therein
    (Finance and General Purposes Committee Agenda and associated documentation previously circulated)

11. Emergency Planning Committee - To receive the Report of the Meeting held on 19 August 2019 and to consider any recommendations contained therein
(Copy enclosed for Members)

12. Annual Civic Thanksgiving & Presentation Reception - 8 September 2019 - Clerk to report

13. Rustington Museum at the Samuel Wickens Centre - Progress Report

14. Social Media Policy - To review the Council's Policy
(Copy attached for Members)

15. Website Policy - To consider the following Resolution:-

    "Rustington Parish Council hereby resolves to adopt a Website Policy with immediate effect"

    (Copy of proposed Website Policy attached for Members)

16. Rustington Youth Club - To consider and approve the proposed new Three Year Service Level Agreement with Arun Youth Projects
(Copy attached for Members)

17. West Sussex Youth Offending Service - CSCS Crime Diversion Programme - To consider a letter received from Paul Wood, Reparation Co-ordinator, and Clerk to report
(Copy attached for Members)

18. Rustington-In-Bloom:-

    (a) Progress Report

    (b) To note the Minutes of the Meetings held on 24 July 2019 and 14 August 2019
    (Copies attached for Members)

19. Proposed Purchase of Ride-On Mower - To consider a Report from the Clerk of the Council
(Copy attached for Members)

20. Review of Neighbourhood Plan - To consider a Report from the Working Party
(Copy attached for Members)

21. Number 12 Bus Service - To note the Number 12 Bus Service Statistics for August 2019
(Copy attached for Members)

22. Cessation of East Arun Health Services Authority Group - Clerk to report

23. Rustington's Halloween Show - Saturday 26 October 2019 - To note the Advertising Poster for the Event, and Clerk to report
(Copy attached for Members)

24. Rustington Sports and Social Club - Management Committee - To note the Minutes of the Meetings held on 3 July 2019 and 24 July 2019
(Copies attached for Members)

25. Land at Park Drive, Rustington (Title No: SX436) - To note a letter from the Secretary, Rustington Park Estate, to the Director, Communities and Infrastructure, West Sussex County Council
(Copy attached for Members)

26. West Sussex County Council:-

    (a) Draft Transport for the South East (TfSE) - Transport Strategy - To consider an email received from the Transport Planning and Policy Team
    (Copy attached for Members)

    (b) Electric Vehicle Strategy Consultation - To consider an email received from the Director of Environment and Public Protection, together with the Draft Strategy Document and Summary
    (Copy attached for Members)

    (c) 'What If - You Can Make a Difference' Part Two - Clerk to report

27. Sussex and Surrey Association of Local Councils - To receive an Invitation to attend the West Sussex Association of Local Councils Limited Annual General Meeting and Autumn Conference on 3 October 2019 at the Hilton Avisford Park Hotel
(Copy attached for Members)

28. National Association of Local Councils - Model Financial Regulations (England) - To consider the adoption of the recently updated Regulations, and Clerk to report
(Copy enclosed for Members)

29. CAGNE - Invitation to Join Forum - To consider an email received from the Secretariat to the Forum
(Copy attached for Members)

30. To receive Reports from Members attending other External Meetings (if any)

31. Urgent matters arising, for information only, since the preparation of this Agenda

32. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 33

33. Proposed Sale of Church Farm Cottages - Clerk to report

34. To note the following Documents and Publications previously circulated to Members:-

(a) Campaign to Protect Rural England - Campaigns Update - September 2019
(b) East Preston Parish Council News - 1 August 2019, 13 August 2019 and 29 August 2019
(c) National Association of Local Councils - Chief Executive's Bulletin - 19 July 2019, 26 July 2019, 2 August 2019, 9 August 2019, 16 August 2019, 23 August 2019, 30 August 2019, 6 September 2019 and 13 September 2019
(d) Sussex and Surrey Associations of Local Councils - Weekly Bulletin - 30-2019 and 31-2019
(e) West Sussex County Council - E-Newsletter - August 2019 and September 2019
(f) West Sussex County Council - News Release - 2 September 2019 and 3 September 2019

35. To note the following Documents and Publications received for Members' information:-

(a) Arun Youth Projects - Annual Review 2019
(b) Campaign to Protect Rural England - Countryside Voice - Summer 2019
(c) Campaign to Protect Rural England - Fieldwork - Summer 2019
(d) NHS Coastal West Sussex Clinical Commissioning Group - ePanel Round-up: September 2019
(e) South Downs National Park Authority - A Vision for the Arun Valley - Report of the Arun Valley Vision Group - January 2019
(f) West Sussex County Council - Town and Parish News - Issue 5 - August 2019