

RUSTINGTON PARISH COUNCIL

ALLOTMENTS COMMITTEE

MINUTES: of the Meeting held on 6 January 2020

PRESENT: Councillors Mrs S Partridge (Chairman), Mrs C Broomfield, M Broomfield, R Grevett and J Street

M Kempson (Rustington Horticultural Association)

1/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bennett (Other Associated Business), Mrs K Callaghan (Personal), Ceiriog-Hughes (Indisposition) and Mr F Spanton (Rustington Horticultural Association). These apologies were accepted by the Committee.

2/20 DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest by Members.

3/20 MINUTES

The Minutes of the Meeting held on 7 October 2019 were signed by the Chairman as a correct record.

4/20 SITE INSPECTIONS AND OTHER ASSOCIATED MATTERS

The Assistant Clerk said that she had previously circulated information in respect of Site Inspections and other associated matters for the period from October 2019 to December 2019, as follows:-

Penfold Lane Allotment Site

| | |
|-------------|---|
| Plot 2 | - Check Next Time |
| Plot 4 | - Check Next Time |
| Plot 4A | - Check Next Time |
| Plot 7 | - Tenancy Terminated |
| Plot 8 | - Check Next Time |
| Plot 13/13A | - Check Next Time |
| Plot 15/15A | - Check Next Time |
| Plot 17 | - Check Next Time |
| Plot 24 | - Tenancy Terminated |
| Plot 25A | - New Tenant |
| Plot 31 | - Check Next Time |
| Plot 31A | - Check Next Time |
| Plot 32 | - Check Next Time |
| Plot 32A | - Final Warning Letter followed by NTQ |
| Plot 34A | - Tenancy Terminated |
| Plot 35A | - New Tenant |
| Plot 36A | - Tenancy Terminated |
| Plot 38 | - Check Next Time |
| Plot 39 | - 'Tidy Up' Letter |
| Plot 39A | - 'Tidy Up' Letter followed by Final Warning Letter |
| Plot 42 | - New Tenant |

Conbar Avenue Allotment Site

- Plot 6A - New Tenant
- Plot 8 - Shed Request
- Plot 12A - Tenancy Terminated
- Plot 17A - Tenancy Terminated
- Plot 20 - Final Warning Letter followed by NTQ
- Plot 21 - 'Tidy Up' Letter followed by Final Warning Letter
- Plot 34A - Tenancy Terminated/New Tenant
- Plot 35A - Check Next Time

Worthing Road Allotment Site

- Plot 5 - Tenancy Terminated

5/20 VACANT PLOTS AND WAITING LIST - CURRENT POSITION

The Assistant Clerk reported that, at the present time, there were eight vacant plots of which seven were under offer, with four local Residents on the Waiting List all of whom were waiting for very specific plots.

The Committee NOTED this information.

6/20 DATE OF NEXT MEETING

The Chairman reminded the Committee that the next Meeting was scheduled for 6 April 2020, commencing at 6.00 pm.

The Committee NOTED this information and also that the next Site Inspection would take place on 12 February 2020.

Chairman: **Date:**