



Rustington Parish Council

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21 January 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 January 2020** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Meeting held on 25 November 2019
(Copy attached)
4. Sussex Police - Matters Arising (if any)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
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5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 2 December 2019 and 16 December 2019
(Copies previously circulated)
10. Finance and General Purposes Committee:-
 - (a) To note the Report of the Meeting held on 16 December 2019
(Copy previously circulated)
 - (b) To receive the Report of the Meeting held on 27 January 2020 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Allotments Committee - To receive the Report of the Meeting held on 6 January 2020 and to consider any Recommendations contained therein
(Copy enclosed for Members)
12. Rustington Museum - To receive the Report of the Sub-Committee Meeting held on 9 January 2020 and to consider the Recommendation/s contained therein (if appropriate)
(Copy to follow for Members)
13. Proposed Sale of Church Farm Cottages - Progress Report
14. 75th Anniversary of VE Day - 8 May 2020 - To consider a Report from the Working Party
(Copy attached for Members)
15. Rustington Heritage Association - To note the Newsletter - No. 147 - December 2019
(Copy attached for Members)
16. Rustington-In-Bloom - To note the Minutes of the Meeting held on 13 November 2019
(Copy attached for Members)
17. Number 12 Bus Service - To note the Number 12 Bus Service Statistics for December 2019
(Copy attached for Members)
18. Rustington Charity Street Fayre 2020 - To consider an email received from Mr D Bishop, President, Littlehampton District Lions Club
(Copy attached for Members)
19. Girl Guide Headquarters Building - Rent Review - Clerk to report

20. Rustington Sports and Social Club - Management Committee - To note the Minutes of the Meeting held on 30 October 2019
(Copy attached for Members)
21. Samuel Wickens Centre - Increase in Hiring Charges - To consider an email received from Miss A Ziraba
(Copy attached for Members)
22. Traffic Problems - Old Manor Road, Rustington - To consider an email received from a local resident
(Copy attached for Members)
23. Woodlands Avenue, Rustington - To consider email correspondence between the Clerk and a local resident
(Copy attached for Members)
24. Arun District Council:-
 - (a) Councillor Council Tax Arrears and Restrictions on Voting - To note an email received from Liz Futch, Monitoring Officer
(Copy attached for Members)
 - (b) Consultation on Arun District Design Guide Supplementary Planning Document - To consider an email received from Kevin Owen, Planning Policy & Conservation Team Leader
(Copy attached for Members)
 - (c) Street Trading Revision - To consider an email received from Mrs Sarah Meeten, Licensing Manager, Environmental Health
(Copy attached for Members)
 - (d) Adoption Statement: 15 January 2020 - To note an email received from consult@objective.co.uk
(Copy attached for Members)
 - (e) A259 Littlehampton Corridor Improvements - Update - Clerk to Report
25. West Sussex County Council:-
 - (a) Updated West Sussex County Council Permit Scheme Consultation - To consider an email received from Jeff Elliott, Highway Network Manager, together with supporting documentation
(Copy enclosed for Members)
 - (b) Community Resilience Christmas Update to Parish & Town Councils - To note an email received from Sue Furlong, Community Initiatives Principal Theme Lead
(Copy attached for Members)
26. Arun District Association of Local Councils - To note an email together with associated information received from Jo Davis, Secretary
(Copy attached for Members)

27. Sussex and Surrey Associations of Local Councils - Consultation: Strengthening Police Powers to Tackle Unauthorised Encampments - To consider an email received from Anna Beams, Office, Training & Events Manager, together with associated documentation
(Copy attached for Members)
28. Communities Against Gatwick Noise Emissions (CAGNE):-
 - (a) A Time of Council Budgets and Project Planning - To consider an email received from Ms Sally Pavey, Chair of GAGNE on behalf of CAGNE Committee
(Copy attached for Members)
 - (b) To note the January Newsletter
(Copy attached for Members)
29. To receive Reports from Members attending other External Meetings (if any)
30. Urgent matters arising, for information only, since the preparation of this Agenda
31. Finance and General Purposes Committee - To receive the Report of the Meeting held on 6 January 2020 and to consider the recommendations contained therein
(Copy previously circulated with Finance and General Purposes Agenda for 27 January 2020)
32. To authorise the issue of the Precept on the Arun District Council for 2020/2021
33. To note the following Documents and Publications previously circulated to Members:-
 - (a) East Preston Parish Council News - 27 November 2019, 13 December 2019, 23 December 2019 and 2 January 2020
 - (b) National Association of Local Councils - Chairman's Open Letter to all Councillors
 - (c) National Association of Local Councils - Chief Executive's Bulletin - 25 November 2019, 2 December 2019, 9 December 2019, 16 December 2019, 20 December 2019, 13 January 2020 and 20 January 2020
 - (d) National Association of Local Councils - Newsletter - 4 December 2019
 - (e) Sussex and Surrey Associations of Local Councils - Weekly Bulletin - 33-2019, 35-2019, 36-2019 and 01-2020
 - (f) West Sussex County Council - E-Newsletter - December 2019 and January 2020
 - (g) West Sussex County Council - News Release - PR14709, - 29 November 2019, PR14711 - 3 December 2019, PR14712 - 4 December 2019, PR14717 - 13 December 2019, PR14720 - 16 December 2019, PR14726 - 17 December 2019 and PR14735 - 23 December 2019
34. To note the following Documents and Publications received for Members' information:-
 - (a) Campaign to Protect Rural England - Countryside Voices - Winter 2019
 - (b) Campaign to Protect Rural England - Fieldwork - Winter 2019