



# Rustington Parish Council

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18 February 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 24 February 2020** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Meeting held on 27 January 2020  
(Copy attached)



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

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VAT Registered: 946 2052 29

4. Sussex Police:-
  - (a) Anti-Social Behaviour and Criminal Incidents - To note a letter to the Sussex Police & Crime Commissioner and the Chief Constable of Sussex Police, and Clerk to report  
(Copy *attached for Members*)
  - (b) Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 13 January 2020 and 3 February 2020  
(Copies *previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 24 February 2020 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(Finance and General Purposes Committee Agenda and associated documentation *previously circulated*)
11. Leisure and Amenities Committee - To receive the Report of the Meeting held on 6 February 2020 and to consider any Recommendations contained therein  
(Copy *enclosed for Members*)
12. Youth Centre Sub-Committee - To receive the Report of the Sub-Committee Meeting held on 6 February 2020 and to consider the Recommendation/s contained therein (if appropriate)  
(Copy *attached for Members*)
13. Annual Assembly of the Parish Meeting - Guest Speaker - Clerk to report
14. Sale of Church Farm Cottages - To note a letter received from Warwick & Barker, Solicitors, and Clerk to report  
(Copy *attached for Members*)
15. 75<sup>th</sup> Anniversary of VE Day - 8 May 2020 - Clerk to report
16. Website - To note the Analytics from August 2019-January 2020  
(Copy *to follow for Members*)
17. Arun Eastern Parishes Group - To note the Minutes of the Meeting held on 4 February 2020  
(Copy *attached for Members*)
18. Health and Well-Being - To note a Report from the Working Party  
(Copy *attached for Members*)

19. Rustington Museum and Information Centre - To note the Monthly Visitors' Figures for January 2020  
(Copy attached for Members)
20. Woodland Park Sportsfield - Champions Soccer 2020 - Clerk to report on a request received from Mr D Oakes to hold a Soccer Camp from 27 July 2020 to 31 July 2020
21. Rustington Heritage Association:-
  - (a) To note a letter received from Mr Harry Clark  
(Copy attached for Members)
  - (b) To note the Minutes of the Meeting held on 6 February 2020  
(Copy attached for Members)
22. Number 12 Bus Service - To note the Number 12 Bus Service Statistics for January 2020  
(Copy attached for Members)
23. Churches Together In Rustington - Procession and Service - Good Friday - 10 April 2020 - To note a letter received from the Chairperson, Churches Together in Rustington  
(Copy attached for Members)
24. Samuel Wickens Centre - Increase in Hiring Charges - To note email correspondence with Miss A Ziraba  
(Copy attached for Members)
25. Arun District Council:-
  - (a) Community Infrastructure Levy (CIL) - To note a Report received from Councillor Warren  
(Copy attached for Members)
  - (b) Change in Arun District Council's Governance Arrangements - To note an email received from the Group Head of Council Office and Monitoring Officer  
(Copy attached for Members)
26. West Sussex County Council - Traffic Problems - Old Manor Road, Rustington - To note email correspondence in this regard  
(Copy attached for Members)
27. Highways England - A27 Arundel Bypass - 2019 Public Consultation - Corrections - To note a letter received from Drew Woodbridge, Project Manager, together with associated documentation in this regard  
(Copy attached for Members)
28. To receive Reports from Members attending other External Meetings (if any)
29. Urgent matters arising, for information only, since the preparation of this Agenda
30. To note the following Documents and Publications previously circulated to Members:-
  - (a) East Preston Parish Council News - 29 January 2020 and 5 February 2020
  - (b) National Association of Local Councils - Chief Executive's Bulletin - 3 February 2020

- (c) Sussex and Surrey Associations of Local Councils - Weekly Bulletin - 03-2020 and 04-2020
- (d) West Sussex County Council - E-Newsletter - February 2020
- (e) West Sussex County Council - News Release - PR14766 - 4 February 2020