



Rustington Parish Council

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21 April 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 April 2020 commencing at 10.00 am.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Sunday 26 April 2020 at 5.00 pm**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



Working for the local Community

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3. To authorise the Clerk to make any temporary changes to Standing Orders, as deemed necessary, to reflect Government Legislation on Remote Meetings during the Coronavirus (Covid-19) Pandemic, for retrospective approval at the Annual Meeting on 18 May 2020
4. To retrospectively approve the decisions made via email correspondence in respect of the business that was due to be transacted at the cancelled Monthly Meeting scheduled to be held on 23 March 2020
(Copy *attached*)
5. Trial Meeting - To retrospectively approve the Notes and the Decisions made at the Trial Meeting held on 6 April 2020
(Copy *attached*)
6. Coronavirus (Covid-19) - Council Operation - Clerk to report
7. Sussex Police:-
 - (a) Anti-Social Behaviour and Criminal Incidents - Clerk to report
 - (b) Office of the Police & Crime Commissioner - Virtual Consultation Session - Clerk to report
 - (c) Matters Arising (if any)
8. District Councillors - Matters Arising (if any)
9. County Councillors - Matters Arising (if any)
10. To receive a Verbal Report from the Clerk on any matters arising
11. Chairman's Report
12. Planning Committee - To note the decisions made via email correspondence in respect of the business that was due to be transacted at the cancelled 16 March 2020 and 6 April 2020 Meetings
(Copies *attached*)
13. Finance and General Purposes Committee - To retrospectively approve the Accounts paid
(Copy *attached for Members*)
14. To note the Attendance Records for Council and Committee Meetings for the period April 2019-March 2020
(Copy *attached for Members*)
15. Asset Register - To consider the Register as at 31 March 2020 and to approve the content as a true record
(Copy *to follow for Members*)
16. Review of Insurance Provision - Clerk to report

17. Parishioners' Award:-
 - (a) Clerk to report on nominations received and to accept any further nominations from Members
 - (b) To agree a date for a 'Teams' Meeting of the Working Party to consider nominations received
18. Museum Sub-Committee - To note the Museum Manager's Report
(Copy attached for Members)
19. Rustington Youth Centre - Youth Worker's Report - To note the Report received from Mr Pollard and Miss Biffi
(Copy attached for Members)
20. Councillor Surgeries via Facebook - Clerk to report
21. Number 12 Bus Service:-
 - (a) To note the Number 12 Bus Service Statistics for March 2020
(Copy attached for Members)
 - (b) To consider email correspondence with the Managing Director, Compass Travel
(Copy attached for Members)
22. Arun District Council:-
 - (a) Public Spaces Protection Order - To note email correspondence with Dax O'Connor, Community Safety Officer (Stronger Communities), together with associated documentation in this regard
(Copy attached for Members)
 - (b) 1 April 2020 Arun CIL Update - Town and Parish Council Proportion - To note an email received from Nicki Faulkner, Principal Planning Officer, together with comments received from Councillor Warren in this regard
(Copy attached for Members)
 - (c) Licensing Act 2003 - The Georgi Fin, 106 The Street - Application for a Premises Licence - To note an email received from The Licensing Team, together with associated documentation in this regard
(Copy attached for Members)
23. West Sussex County Council:-
 - (a) (A259 Littlehampton Corridor Improvement) Compulsory Purchase Order 2019 - To note letters dated 16 and 23 March 2020 received from the Chartered Legal Executive in this regard (excluding Compulsory Order and accompanying Plans)
(Copies attached for Members)
 - (b) Positive Step Forward: A27 Chichester Bypass major scheme to be developed for possible future funding - To note a News Release
(Copy attached for Members)

- (c) WSCC Post-16 Transport Consultation - To consider an email received from the Post 16 Transport Team
(Copy attached for Members)
24. Local Electricity Bill - To consider an email received from The Director, Power for People, in this regard
(Copy attached for Members)
25. To receive Reports from Members attending other External Meetings (if any)
26. Urgent matters arising, for information only, since the preparation of this Agenda
27. To note the following Documents and Publications previously circulated to Members:-
- (a) Action in rural Sussex - Newsletter - Issue 1 - April 2020
 - (b) Communities Against Gatwick Noise Emissions (CAGNE) - April Newsletter
 - (c) East Preston Parish Council News - 4 April 2020 and 16 April 2020
 - (d) National Association of Local Councils - Chief Executive's Bulletin - 27 March 2020, 9 April 2020 and 17 April 2020
 - (e) Sussex Police - Together We Can Save Lives - A Message from Chief Constable Giles York
 - (f) West Sussex County Council - E-Newsletter - Closure of Household Recycling Sites - 23 March 2020
 - (g) West Sussex County Council - News Release - PR14819 - 23 March 2020, PR14822 - 25 March 2020, PR14825 & PR14826 - 26 March 2020, PR14829 - 30 March 2020, PR14832 - 2 April 2020, PR14845 & PR14847 - 9 April 2020, PR14851 & PR14852 - 14 April 2020, PR14855 - 16 April 2020 and PR14856, PR14857 & PR14859 - 17 April 2020
28. To note the following Documents and Publications received for Members' information:-
- (a) Campaign to Protect Rural England - Countryside Voices - Spring 2020
 - (b) Campaign to Protect Rural England - Fieldwork - Spring 2020/Winter
 - (c) Campaign to Protect Rural England - The 2020 Members' Guide to Attractions, Gardens, Houses and Museums
29. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 30, 31 and 32
30. Rustington Sports & Social Club and Rustington Girl Guide Building - To consider a Report from the Clerk of the Council in respect of a possible 'Rent Holiday' as a result of the enforced closure of both facilities due to the Coronavirus (Covid-19) Pandemic
(Copy attached for Members)
31. The Way Forward following the Sale of Church Farm Cottages - To consider a Report from the Clerk of the Council
(Copy attached for Members)
32. The Coronavirus Job Retention Scheme - 'Furlough' - To consider a Report from the Clerk of the Council
(Copy attached for Members)