



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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E-mail: enquiry@rustingtonpc.org Website: www.rustingtonpc.org

21 May 2020

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Thursday 28 May 2020 commencing at 10.00 am.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/uksi/2020/392/contents/made>

Public Questions/Meeting Access: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Wednesday 27 May 2020 at 12.00 noon**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

For further information on how to view and listen to the (remote) Meeting, please contact the Council as detailed above by no later than **Wednesday 27 May 2020 at 12.00 noon.**

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

5. To approve the Minutes of the Meeting held on 6 February 2020
(Copy attached)

6. To consider further such matters as arise from the Minutes

7. To appoint Representatives to serve on the following Sub-Committees:-

- (a) Rustington Museum (7 Members)
- (b) Rustington Youth Centre (5 Members)
- (c) Sports Facilities (5 Members)

8. The Woodlands Centre - External:-

- (a) Safety Surfacing - Play Area - To consider a Report from the Assistant Clerk of the Council
(Copy to follow for Members)
- (b) Replacement of Cradle Swings and Chains - Clerk to report

9. The Woodlands Centre - Internal:-

- (a) Total Hiring Income - 1 April 2019-31 March 2020 - Clerk to report
- (b) Replacement Boiler - Progress Report
- (c) Redecoration of the Woodlands Centre - Clerk to report

10. Samuel Wickens Centre - Total Hiring Income - 1 April 2019-31 March 2020 - Clerk to report

11. Rustington Youth Centre - To note a Report from Emma Biffi, Service Manager, Arun Youth Projects
(Copy attached for Members)

12. Rustington Museum - To note a Report from the Museum Manager
(Copy attached for Members)

13. Security Contract - To consider a Report from the Clerk of the Council, together with an Estimate received from Mr K Anscombe
(Copy *attached for Members*)
14. Woodland Park Sportsfield - Extension of Lease/A259 Littlehampton Corridor Improvement - Clerk to report
15. Public Conveniences - Clerk to report
16. Rustington Poppy Appeal Distributor - Progress Report
17. Remembrance Sunday Parade and Service - 8 November 2020 - Clerk to report
18. Future of the War Memorial and surrounding area - To re-consider a Condition Report and Quotation from The War Memorial Conservation Company
(Copy *attached for Members*)
19. Urgent matters arising, for information only, since the preparation of this Agenda
20. Date of Next Meeting - 6 August 2020