

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

27 April 2020

Date: 30/03/2020

Time: 19:23:26

Rustington Parish Council

Supplier Invoices

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/03/2020
Date To: 31/03/2020
Exc Later Payments: No

A/C: ARUNCOM		Name: Arun Community Church	Contact:		Tel: 01903 278 840			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67532	PC	14770	10/03/2020	Youth Worker x1 - not provided - Feb	156.88	0.00	-156.88	N/A
Total:							<u>-156.88</u>	
A/C: BARKERS		Name: Barkers Electrical (Rustington) Ltd	Contact:		Tel: 01903 924 055			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67809	PI	14829	19/03/2020	PAT Testing - All Sites inc. W.Centre	2,500.00	0.00	2,500.00	
Total:							<u>2,500.00</u>	
A/C: BROADBA		Name: Broadbandbyers.co.uk	Contact:		Tel:			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67813	PI	14830	24/03/2020	Firewall & Wi-Fi Annual Licences	1,376.93	0.00	1,376.93	
Total:							<u>1,376.93</u>	
A/C: COMPASS		Name: Compass Travel (Sussex) Ltd	Contact:		Tel: 01903 690 025			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67817	PI	14840	31/03/2020	Contribution to No. 12 Bus Route -	2,583.33	0.00	2,583.33	
Total:							<u>2,583.33</u>	
A/C: DTECTFIR		Name: D-TECT Fire & Security	Contact: Marc		Tel:			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67819	PI	14831	28/03/2020	Fire Alarm Annual Monitoring Charge	400.61	0.00	400.61	
67820	PI	14832	28/03/2020	Fire Alarm Annual Monitoring Charge	400.61	0.00	400.61	
67821	PI	14833	28/03/2020	Fire Alarm Annual Monitoring Charge	400.61	0.00	400.61	
Total:							<u>1,201.83</u>	
A/C: EBUYER.C		Name: Ebuyer UK Ltd	Contact:		Tel:			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67822	PI	14834	19/03/2020	Lenovo Laptop - Office (EL)	560.96	0.00	560.96	
Total:							<u>560.96</u>	
A/C: FERRING		Name: Ferring Nurseries	Contact:		Tel: 01903 241 122			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67818	PI	14835	30/03/2020	Maintenance & Floral Contract - Mar	4,209.94	0.00	4,209.94	
Total:							<u>4,209.94</u>	
A/C: SOUTHCL		Name: Southern Cleaning Services	Contact: Brian O'Neill		Tel: 01903 772 666			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67823	PI	14836	30/03/2020	Contract Cleaning - Weekends -	1,500.00	0.00	1,500.00	
Total:							<u>1,500.00</u>	
A/C: SUSSEXC		Name: Sussex Communications Ltd	Contact: Ms Louise Brown		Tel: 01903 810 366			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	
67824	PI	14837	22/03/2020	Shopwatch Radio	92.02	0.00	92.02	
Total:							<u>92.02</u>	

Date: 30/03/2020
Time: 19:23:26

Rustington Parish Council
Supplier Invoices

Page: 2

A/C: TRAVIS Name: Travis Perkins Trading Co Ltd Contact: Tel: 01903 713 071 (local)

No	Type	Ref	Date	Details	Amount	Paid	Outstanding
67826	PI	14838	12/03/2020	Various Hardware	20.38	0.00	20.38
Total:							<u>20.38</u>

A/C: WOODHO Name: Woodhouse Environmental Services Contact: Tel:

No	Type	Ref	Date	Details	Amount	Paid	Outstanding
67827	PI	14839	23/03/2020	Maintenance of Air Con. Units - SWC	476.56	0.00	476.56
Total:							<u>476.56</u>
Grand Total							<u>14,365.07</u>

Date: 09/04/2020
Time: 18:58:45

Rustington Parish Council
Supplier Invoices

Supplier From:
Supplier To: ZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/03/2020
Date To: 30/04/2020
Exc Later Payments: No

A/C: INITIALW Name: Initial Washroom Hygiene Contact: Tel: 02036 973 062

No	Type	Ref	Date	Details	Amount	Paid	Outstanding
67989	PI	14887	27/03/2020	Safety Mats to 15-Jul	243.00	0.00	243.00
Total:							<u>243.00</u>

A/C: SOUTHCO Name: Southern Counties Jan.Supp.Ltd Contact: Tel: 01293 515 414

No	Type	Ref	Date	Details	Amount	Paid	Outstanding
67991	PI	14888	07/04/2020	Toilet Rolls	22.24	0.00	22.24
67992	PI	14889	08/04/2020	Antibac Solution, Sprays &	100.22	0.00	100.22
Total:							<u>122.46</u>
Grand Total							<u>365.46</u>

Date: 09/04/2020
Time: 13:38:49

Rustington Parish Council
Supplier Invoices

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/03/2020
Date To: 30/04/2020
Exc Later Payments: No

A/C:		Name:	Contact:		Tel:		
No	Type	Ref	Date	Details	Amount	Paid	Outstanding
A/C: ACTIONI		Name: Action in rural Sussex	Contact:		Tel: 01273 473 422		
67912	PI	14851	01/04/2020	Subscription to SCBAS - 2020-21	144.00	0.00	144.00
					Total:		<u>144.00</u>
A/C: ARUN		Name: Arun District Council	Contact:		Tel: 01903 737 821		
67913	PI	14852	01/04/2020	Recharge for Parish Council Elections	460.00	0.00	460.00
					Total:		<u>460.00</u>
A/C: ARUNCO		Name: Arun Community Church	Contact:		Tel: 01903 278 840		
67532	PC	14770	10/03/2020	Youth Worker x1 - not provided - Feb	156.88	0.00	-156.88
67914	PI	14853	01/04/2020	Youth Workers x2 - Snr Y.Club -	2,083.25	0.00	2,083.25
67917	PI	12854	27/03/2020	Snr. Y.Club Tuck Purchases - Spring	116.29	0.00	116.29
67918	PC	14855	27/03/2020	Underspend on Activities - Jan-Feb	120.00	0.00	-120.00
					Total:		<u>1,922.66</u>
A/C: ARUNMO		Name: Arun Mowers Ltd	Contact:		Tel: 01903 871 507		
67919	PI	14856	01/04/2020	Etesia Hydro 80 Ride on Mower	2,317.60	0.00	2,317.60
					Total:		<u>2,317.60</u>
A/C: COLLINSP		Name: Mr P Collins	Contact: Paul Collins		Tel: 01903 726 641		
67920	PI	14857	01/04/2020	Spam Service Renewal etc	2,060.00	0.00	2,060.00
					Total:		<u>2,060.00</u>
A/C: FITZGERA		Name: Mr B Fitzgerald	Contact:		Tel:		
67927	PI	14858	01/04/2020	Repaint Community Hall & Toilets -	130.00	0.00	130.00
					Total:		<u>130.00</u>
A/C: MICROSO		Name: Microsoft Ireland Operations Ltd	Contact:		Tel:		
67928	PI	14859	03/04/2020	Online Services - Office 365	3,835.20	0.00	3,835.20
					Total:		<u>3,835.20</u>

Date: 09/04/2020
Time: 13:38:49

Rustington Parish Council
Supplier Invoices

A/C: PHSGROU **Name:** PHS Group

Contact: Jackie Owen (Cust. Services)

Tel: 02920 851 000

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>	<u>Outstanding</u>
67932	PI	14860	01/04/2020	Sani Disposal etc - Offices, Centres &	123.55	0.00	123.55
67933	PI	14861	01/04/2020	Sani Dispos/Saniwipe/Air Fresheners	511.37	0.00	511.37
67934	PI	14862	01/04/2020	Sani Dispos/Saniwipe/Air Fresheners	840.53	0.00	840.53
67935	PI	14863	01/04/2020	Sani Dispos/Saniwipe/Air Fresheners	469.25	0.00	469.25
67936	PI	14864	01/04/2020	Sani Dispos/Saniwipe/Air Fresheners	409.97	0.00	409.97
67937	PI	14865	01/04/2020	Sani Dispos/Saniwipe/Air Fresh/Soap	1,617.62	0.00	1,617.62
67938	PI	14866	01/04/2020	Sani Disposal/Air Fresheners -	475.49	0.00	475.49
67939	PI	14860	01/04/2020	Sani Dispos/Saniwipe/Air Freshener -	370.66	0.00	370.66
67940	PI	14867	01/04/2020	Soap Dispenser - SWC	191.74	0.00	191.74
Total:							<u>5,010.18</u>

A/C: SOUTHCL **Name:** Southern Cleaning Services

Contact: Brian O'Neill

Tel: 01903 772 666

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>	<u>Outstanding</u>
67941	PI	14868	03/04/2020	Contract Cleaning - 26-Feb to	1,080.00	0.00	1,080.00
67942	PI	14869	03/04/2020	Contract Cleaning - 26-Feb to	360.00	0.00	360.00
67943	PI	14870	03/04/2020	Machine Scrub & Clean VMH Floor	132.00	0.00	132.00
67944	PI	14871	06/04/2020	Grass Cutting - Mar - SWC	54.00	0.00	54.00
Total:							<u>1,626.00</u>

A/C: WORLDPA **Name:** Worldpay Limited

Contact:

Tel:

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>	<u>Outstanding</u>
67945	PI	14872	01/04/2020	Subscription Fee - Apr-20	9.00	0.00	9.00
Total:							<u>9.00</u>

A/C: WSALC **Name:** West Sussex ALC Ltd

Contact: Jacqui Simes

Tel: 01273 830 201

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>	<u>Outstanding</u>
67946	PI	14873	01/04/2020	WSALC/NALC Subscriptions -	2,592.33	0.00	2,592.33
Total:							<u>2,592.33</u>
Grand Total							<u>20,106.97</u>

Date: 14/04/2020

Time: 10:40:25

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/03/2020
Date To: 30/04/2020

Bank From: 1200
Bank To: 1200

Transaction From: 67,859
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200			Currency: Pound Sterling						
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
67859	BP	2102	30/03/2020	14841 - BACS	L.Lewis - Deposit Refund - W.Centre	50.00	0.00	50.00	
67863	BP	2103	30/03/2020	14843 - BACS	R'ton Golf Centre (Ladies) - Deposit Refund -	50.00	0.00	50.00	
67864	BP	2103	30/03/2020	14844 -	N.Green - Deposit Refund - W.Centre	50.00	0.00	50.00	
67866	BP	2103	30/03/2020	14845 - BACS	V.Cross - Deposit Refund - W.Centre	200.00	0.00	200.00	
67867	BP	2103	30/03/2020	14846 - BACS	H.Johnson - Deposit Refund - W.Centre	50.00	0.00	50.00	
67871	BP	2103	30/03/2020	14847 - BACS	Y.Clay (DIY Art Club) - Deposit Refund - SWC	50.00	0.00	50.00	
67872	BP	2103	30/03/2020	14848 - BACS	K.Jarratt - Deposit Refund - W.Centre	50.00	0.00	50.00	
67892	BP	7202	31/03/2020	DD - 14849 (...)	Business Stream - Water - Penfold Allots to 16-Mar	119.93	0.00	119.93	
67895	BP	7202	16/03/2020	DD - 14850 (...)	In Dispute - Business Stream - Churchill	8,411.70	0.00	8,411.70	
67901	BP	7310	31/03/2020	DD - 14850 (...)	BT - Office - Broadband	119.25	23.85	143.10	
67960	BP	2103	06/04/2020	14874 -	R.Miah - Deposit Refund - Y.Centre	100.00	0.00	100.00	
67961	BP	2103	06/04/2020	14875 -	T.Justo - Deposit Refund - W.Centre	50.00	0.00	50.00	
67963	BP	7300	15/04/2020	DD - 14877 (...)	BT - Office Mobile (Emergency Phone)	5.00	1.00	6.00	
67964	BP	7204	23/04/2020	DD - 14878 (...)	Total Gas & Power - Gas - W.Centre - R1 to	693.14	138.63	831.77	
67965	BP	7204	23/04/2020	DD - 14878 (...)	Total Gas & Power - Gas - W.Centre - R2 to	98.65	19.73	118.38	
67966	BP	7204	23/04/2020	DD - 14878 (...)	Total Gas & Power - Gas - Y.Centre to 31-Mar -	172.35	34.47	206.82	
67967	BP	7202	03/04/2020	DD - 14879 (...)	Business Stream - Water - W.Centre to 19-Mar - Est	381.27	0.00	381.27	
67968	BP	7202	02/04/2020	DD - 14880 (...)	Business Stream - Water - Broadmark Toilets to	48.05	0.00	48.05	
67969	BP	7202	07/04/2020	DD - 14881 (...)	Business Stream - Water - The Street Toilets to	65.13	0.00	65.13	
67970	BP	7202	02/04/2020	DD - 14882 (...)	Business Stream - Water - Y.Centre to 18-Mar - Est	155.16	0.00	155.16	
67971	BP	7202	04/04/2020	DD - 14883 (...)	Business Stream - Water - SWC to 20-Mar - Est	90.58	0.00	90.58	
67972	BP	7321	01/04/2020	DD - 14884	Sage - Finance Support Package	321.50	64.30	385.80	
67973	BP	7130	21/04/2020	DD - 14885	WorldPay - Monthly Transactions Fee for Mar	14.46	0.00	14.46	
67974	BP	7130	21/04/2020	DD - 13695	WorldPay - Monthly Transactions Fee for Mar	5.57	0.00	5.57	
67975	BP	7130	21/04/2020	DD - 13695	WorldPay - Monthly Transactions Fee for Mar	2.23	0.00	2.23	
67976	BP	7130	21/04/2020	DD - 13695	WorldPay - Miscellaneous Charges for Nov	4.59	0.92	5.51	
67977	BP	7300	09/04/2020	DD - 14886 -	Vodafone - Mobile Top Up (BP)	10.00	0.00	10.00	
67978	BP	7300	09/04/2020	DD - 14886 -	Vodafone - Mobile Top Up (BP)	10.00	0.00	10.00	
67979	BP	7106	09/04/2020	DD - 14886 -	Screwfix - Work Trousers (JB)	26.65	5.33	31.98	
67980	BP	7321	09/04/2020	DD - 14886 -	Amazon (x3 Suppliers) - Laptop Cases, Mice &	78.32	4.60	82.92	
67981	BP	7310	01/04/2020	DD - TV	TV Licence - Youth Centre	13.20	0.00	13.20	
67982	BP	7201	01/04/2020	DD - ADC	ADC - Rates - Churchill Toilets	303.00	0.00	303.00	
67983	BP	7201	01/04/2020	DD - ADC	ADC - Rates - The Street Toilets	48.11	0.00	48.11	
67984	BP	7321	18/04/2020	DD - Sage	Sage - People Manager	56.70	11.34	68.04	
67985	BP	7201	25/04/2020	DD - ADC	ADC - Rates - Samuel Wickens Centre	268.70	0.00	268.70	
67986	BP	7201	25/04/2020	DD - ADC	ADC - Rates - R'ton Youth Centre	420.60	0.00	420.60	
67987	BP	7201	25/04/2020	DD - ADC	ADC - Rates - The Woodlands Centre	613.75	0.00	613.75	
Totals						£	13,207.59	304.17	13,511.76

Rustington Parish Council

Reconciled Bank Balances as at 31 March 2020

Current Account		34,086.10
Imprest Account		704.65
Capital Reserve Accounts:		
	Opportunity and Special Purchases Fund	1,467.49
	General Fund	365,983.15
	Museum Reserve Fund	2,737.19
Plant Equipment Renewal Accounts:		322.24
Petty Cash		160.00
Thomas Ashley Charity Account		184.74
Total		405,645.56
Un-Reconciled Payments		15,687.81
Grand Total		389,957.75

Rustington Parish Council

Bank Payment Summary - 25 March 2020

Salaries (Gross) - Employees	22,357.75
Employers - N.I.	1,860.23
Employers - Superann.	2,595.96
Total Employers Liabilities	<u>26,813.94</u>
 Councillor / Chairman Allowances	 <u>2,192.48</u>
Total Liabilities	<u>29,006.42</u>

Date: 21/04/2020
Time: 08:33:01

Rustington Parish Council
Current Account - Customer Receipts

Date From: 20/03/2020
Date To: 21/04/2020

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

Customer From:
Customer To: ZZZZZZZZ

Bank	1200	Currency	Pound Sterling						
No	Type	A/C	Date	Ref	Details	Net	Tax	Gross	
67738	SR	HERITAGE	20/03/2020	102055	Sales Receipt	34.50	0.00	34.50	
67739	SR	FLOWERCL	20/03/2020	102055	Sales Receipt	91.25	0.00	91.25	
67740	SR	CARPENTE	20/03/2020	102055	Sales Receipt	100.00	0.00	100.00	
67741	SR	SUSSEXU3	20/03/2020	102055	Sales Receipt	145.75	0.00	145.75	
67742	SR	RUSTMETH	20/03/2020	102055	Sales Receipt	341.10	0.00	341.10	
67749	SR	BLOOD	24/03/2020	BACS	Sales Receipt	132.50	0.00	132.50	
67750	SR	VIRTUOSO	25/03/2020	BACS	Sales Receipt	228.75	0.00	228.75	
67751	SR	HAYSTRAV	25/03/2020	BACS	Sales Receipt	300.00	0.00	300.00	
67794	SR	ADFAS	20/03/2020	BACS	Sales Receipt	81.25	0.00	81.25	
67875	SR	WOODTTC	31/03/2020	102101	Sales Receipt	496.00	0.00	496.00	
67876	SR	SHORTMAT	31/03/2020	102101	Sales Receipt	635.50	0.00	635.50	
67877	SR	RUSTWI	31/03/2020	102101	Sales Receipt	85.75	0.00	85.75	
67878	SR	DOSH	31/03/2020	102101	Sales Receipt	223.00	0.00	223.00	
67880	SR	RUSTOTTE	31/03/2020	102102	Sales Receipt	232.00	0.00	232.00	
67881	SR	JUSTDANS	30/03/2020	BACS	Sales Receipt	111.50	0.00	111.50	
67882	SR	LITTLEEX	30/03/2020	BACS	Sales Receipt	855.00	0.00	855.00	
67883	SR	JUSTDANS	30/03/2020	BACS	Sales Receipt	244.00	0.00	244.00	
67884	SR	4SIGHT	30/03/2020	BACS	Sales Receipt	48.00	0.00	48.00	
67885	SR	RUSTPLSO	31/03/2020	BACS	Sales Receipt	600.00	0.00	600.00	
67886	SR	ADFAS	31/03/2020	BACS	Sales Receipt	81.25	0.00	81.25	
67887	SR	VIRTUOSO	31/03/2020	BACS	Sales Receipt	91.50	0.00	91.50	
67888	SA	BRIDGE	31/03/2020	BACS	Payment on Account	79.50	0.00	79.50	
67889	SR	VIRTUOSO	31/03/2020	BACS	Sales Receipt	183.00	0.00	183.00	
67890	SR	DANCEBEA	31/03/2020	BACS	Sales Receipt	154.50	0.00	154.50	
67998	SR	RUSTFC	01/04/2020	Card Payment	Sales Receipt	924.75	0.00	924.75	
67999	SR	WOODTTC	01/04/2020	BACS	Sales Receipt	124.00	0.00	124.00	
68000	SR	ARUNU3A	01/04/2020	BACS	Sales Receipt	350.75	0.00	350.75	
68001	SR	ALZHEIME	03/04/2020	BACS	Sales Receipt	65.75	0.00	65.75	
68002	SR	BLOOD	07/04/2020	BACS	Sales Receipt	265.00	0.00	265.00	
68003	SR	DOSH	09/04/2020	BACS	Sales Receipt	111.50	0.00	111.50	
Totals						£	7,417.35	0.00	7,417.35

Date: 21/04/2020
Time: 08:33:36

Rustington Parish Council
Current Account - Bank Receipts

Date From: 20/03/2020
Date To: 21/04/2020

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank:	1200	Currency:	Pound Sterling						
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
67588	BR	7203	26/03/2020	DD - 14811	SSE - Electric - Offices - to 25-Nov - Est	632.47	126.49	758.96	
67752	BR	4047	25/03/2020	BACS	R'ton S&S Club - Rent - 4th Quarter	3,300.00	0.00	3,300.00	
67879	BR	4040	31/03/2020	102101	Museum - Donations	5.00	0.00	5.00	
67898	BR	7302	20/03/2020	102055	Hiscox - Insurance Refund - Museum Sale	500.14	0.00	500.14	
67899	BR	4031	20/03/2020	102055	Museum - Donations	30.00	0.00	30.00	
67900	BR	4062	20/03/2020	102055	Snr Y.Club - Tuck - Mar	18.90	0.00	18.90	
68004	BR	4000	06/04/2020	BACS	ADC - Precept - First Tranche	345,000.00	0.00	345,000.00	
Totals						£	349,486.51	126.49	349,613.00