

Rustington Parish Council

MONTHLY BUDGET REPORT

to 31 March 2020

FINAL REPORT
(Following the Internal Audit)

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£3	£3	(0)	3
		4007 - Tenancy Agreement - 20 Maple Walk	-	-	-	0
		4012 - Insurance Claims	£331	-	331	1,306
		4040 - Miscellaneous Income / Rents / Charges	-	£1,850	(1,850)	87
		4042 - Hire of Grounds	£800	-	800	700
		4044 - Rent - Cricket Clubs	£1,535	£1,574	(39)	1,619
		4045 - Rent - Football Clubs	£984	£3,500	(2,517)	2,083
		4046 - Rent - Girl Guides	£500	-	500	500
		4047 - Rent - Sports & Social Club	£13,200	£13,200	-	13,200
	001 - Incomings Total		£17,352	£20,127	(2,775)	19,497
1 - Sales Total			£17,352	£20,127	(2,775)	19,497
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£225)	-	(225)	-
	081 - Purchases Total		(£225)	-	(225)	-
2 - Purchases Total			(£225)	-	(225)	-
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£55)	(£100)	45	(195)
		6007 - Fencing	(£628)	(£650)	22	(140)
		6010 - Plant Maintenance	(£75)	(£250)	175	(100)
		6011 - Seating	-	-	-	(725)
		6013 - Tree & Bulb Planting	(£38)	-	(38)	(482)
		6014 - Tree Works	(£1,280)	(£1,500)	220	(850)
		6017 - Plant Fuel	(£121)	-	(121)	(100)
		6223 - Playground - Inspections	(£622)	(£3,000)	2,378	(622)
		6224 - Playground - Maintenance	(£2,930)	-	(2,930)	(27)
		6232 - Signs	(£35)	(£100)	65	(867)
	161 - Direct Expenses Total		(£5,783)	(£5,600)	(183)	(4,108)
3 - Direct Expenses Total			(£5,783)	(£5,600)	(183)	(4,108)
4 - Overheads	241 - Salaries	7001 - Salaries	(£13,472)	(£38,000)	24,528	(10,595)
		7004 - Employers - National Insurance	(£682)	-	(682)	(495)
		7006 - Employers - Superannuation	-	-	-	-
		7008 - Contract / Casual Staff	(£23,429)	-	(23,429)	(23,665)
		241 - Salaries Total		(£37,583)	(£38,000)	417
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	(380)
		7101 - Personnel - Travel Expenses	(£219)	-	(219)	(176)
		7105 - Members - Travel Expenses	-	-	-	-
		7106 - Staff Uniform	(£97)	-	(97)	(210)
		7121 - Consultants	-	-	-	(450)
		242 - Expenditure Total		(£315)	(£300)	(15)
	243 - Premises Costs	7202 - Water Rates	(£123)	-	(123)	(119)
		7203 - Electricity	-	-	-	(42)
		7205 - Refuse Collection	(£1,823)	-	(1,823)	(1,668)
		7206 - Maintenance - Internal	-	-	-	(483)
		7207 - Maintenance - External	(£10,024)	(£9,200)	(824)	(19,483)
		7210 - Travellers / Illegal Encampments	-	-	-	(1,884)
		243 - Premises Costs Total		(£11,970)	(£9,200)	(2,770)
	244 - Additional Expenditure	7300 - Telephone	(£120)	-	(120)	-
		7302 - Insurances	(£206)	-	(206)	(206)
		7303 - Miscellaneous Contingencies	(£920)	(£2,000)	1,080	-
		7307 - Postage - General	(£3)	-	(3)	-
		7309 - Security Charges	(£75)	-	(75)	(225)
		7320 - Stationery	-	-	-	(2)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£162)	-	(162)	(469)
		244 - Additional Expenditure Total		(£1,485)	(£2,000)	515
4 - Overheads Total			(£51,353)	(£49,500)	(1,853)	(60,554)
Net Expenditure			(£40,009)	(£34,973)	(5,036)	(45,165)

Woodland Park Sportsfield	(151)	(3,550)	3,399	(2,442)
Rustington Youth Centre	(36,225)	(36,780)	555	(17,462)
Total Net Expenditure	(76,385)	(75,303)	(1,082)	(65,070)

Rustington Parish Council

Woodland Park Sportsfield to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£1,923	-	1,923	1,605
	001 - Incomings Total		£1,923	-	1,923	1,605
1 - Sales Total			£1,923	-	1,923	1,605
4 - Overheads	243 - Premises Costs	7200 - Rent	(£1,250)	(£1,250)	-	(1,250)
		7205 - Refuse Collection	-	-	-	-
		7207 - Maintenance - External	(£389)	(£2,300)	1,911	(991)
		7210 - Travellers / Illegal Encampments	(£402)	-	(402)	(1,683)
	243 - Premises Costs Total		(£2,041)	(£3,550)	1,509	(3,924)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£33)	-	(33)	(22)
		7309 - Security Charges	-	-	-	(100)
	244 - Additional Expenditure Total		(£33)	-	(33)	(122)
4 - Overheads Total			(£2,074)	(£3,550)	1,476	(4,047)
Net Expenditure			(£151)	(£3,550)	3,399	(2,442)

Rustington Parish Council

Rustington Youth Centre to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4048 - Lettings	£14,012	£15,000	(988)	27,329
		4061 - Youth Centre - Subscriptions	£188	£400	(212)	400
		4062 - Youth Centre - Tuck	£177	£350	(173)	391
	001 - Incomings Total		£14,376	£15,750	(1,374)	28,119
1 - Sales Total			£14,376	£15,750	(1,374)	28,119
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£913)	(£1,000)	87	(105)
	081 - Purchases Total		(£913)	(£1,000)	87	(105)
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£827)	(£500)	(327)	(194)
	082 - Purchase of Supplies Total		(£827)	(£500)	(327)	(194)
2 - Purchases Total			(£1,740)	(£1,500)	(240)	(299)
3 - Direct Expenses	161 - Direct Expenses	6232 - Signs	-	-	-	(644)
	161 - Direct Expenses Total		-	-	-	(644)
3 - Direct Expenses Total			-	-	-	(644)
4 - Overheads	241 - Salaries	7001 - Salaries	(£12,767)	(£21,000)	8,233	(14,408)
		7004 - Employers - National Insurance	(£995)	-	(995)	(1,097)
		7008 - Contract / Casual Staff	(£5,445)	-	(5,445)	(4,449)
	241 - Salaries Total		(£19,207)	(£21,000)	1,793	(19,953)
	242 - Expenditure	7106 - Staff Uniform	(£19)	-	(19)	-
		7130 - Bank & Card Charges	(£273)	(£280)	7	(281)
	242 - Expenditure Total		(£291)	(£280)	(11)	(281)
	243 - Premises Costs	7201 - Rates	(£4,124)	(£4,043)	(82)	(828)
		7202 - Water Rates	(£777)	(£1,000)	223	(1,121)
		7203 - Electricity	(£1,586)	(£1,700)	114	(1,615)
		7204 - Gas	(£1,508)	(£1,200)	(308)	(1,071)
		7205 - Refuse Collection	(£802)	(£800)	(2)	(800)
		7206 - Maintenance - Internal	(£12,913)	(£12,000)	(913)	(10,799)
		243 - Premises Costs Total		(£21,710)	(£20,743)	(967)
	244 - Additional Expenditure	7300 - Telephone	(£573)	(£550)	(23)	(575)
		7302 - Insurances	(£1,977)	(£1,807)	(170)	(1,735)
		7303 - Miscellaneous Contingencies	(£13)	(£600)	587	(2,560)
		7305 - VAT Adjustment	(£1,760)	(£2,500)	740	-
		7309 - Security Charges	(£2,026)	(£2,050)	24	(2,033)
		7310 - Subscriptions	(£508)	-	(508)	(540)
		7320 - Stationery	-	-	-	-
		7321 - Office Equipment / ICT / Website / Shopwatch	-	-	-	(35)
		7325 - Senior Y.Club - Youth Activities	(£796)	(£1,500)	704	(693)
		244 - Additional Expenditure Total		(£7,653)	(£9,007)	1,354
4 - Overheads Total			(£48,861)	(£51,030)	2,169	(44,639)
Net Expenditure			(£36,225)	(£36,780)	555	(17,462)

Rustington Parish Council

The Woodlands Centre to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year	
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£2,147	£3,000	(854)	2,283	
		4040 - Miscellaneous Income / Rents / Charges	-	-	-	7,841	
		4041 - Gas - Girl Guides - Reimbursement	£864	£900	(36)	980	
		4048 - Lettings	£59,006	£60,000	(994)	62,909	
	001 - Incomings Total		£62,017	£63,900	(1,883)	74,014	
1 - Sales Total			£62,017	£63,900	(1,883)	74,014	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£677)	(£750)	73	(334)	
	081 - Purchases Total		(£677)	(£750)	73	(334)	
2 - Purchases Total			(£677)	(£750)	73	(334)	
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£10,170)	(£10,200)	30	(5,709)	
	161 - Direct Expenses Total		(£10,170)	(£10,200)	30	(5,709)	
3 - Direct Expenses Total			(£10,170)	(£10,200)	30	(5,709)	
4 - Overheads	241 - Salaries	7001 - Salaries	-	(£19,500)	19,500	(28)	
		7004 - Employers - National Insurance	-	-	-	(2)	
		7008 - Contract / Casual Staff	(£19,136)	-	(19,136)	(19,244)	
		241 - Salaries Total		(£19,136)	(£19,500)	364	(19,274)
	242 - Expenditure	7101 - Personnel - Travel Expenses	-	-	-	(17)	
	242 - Expenditure Total		-	-	-	(17)	
	243 - Premises Costs	7201 - Rates	(£6,015)	(£6,015)	-	(5,880)	
		7202 - Water Rates	(£2,227)	(£2,000)	(227)	(1,679)	
		7203 - Electricity	(£4,809)	(£5,000)	191	(4,303)	
		7204 - Gas	(£5,846)	(£6,000)	154	(5,314)	
		7205 - Refuse Collection	(£802)	(£1,000)	198	(800)	
		7206 - Maintenance - Internal	(£12,815)	(£11,500)	(1,315)	(13,486)	
		7207 - Maintenance - External	-	-	-	(20)	
		7211 - Setting Up Costs - Hall / Rooms	(£4,200)	(£3,000)	(1,200)	(3,800)	
		243 - Premises Costs Total		(£36,714)	(£34,515)	(2,199)	(35,282)
	244 - Additional Expenditure	7300 - Telephone	(£351)	(£260)	(91)	(217)	
		7302 - Insurances	(£178)	-	(178)	(172)	
		7303 - Miscellaneous Contingencies	(£99)	(£1,500)	1,401	(4,939)	
		7305 - VAT Adjustment	(£3,514)	(£4,800)	1,286	-	
		7309 - Security Charges	(£25)	-	(25)	(200)	
		7310 - Subscriptions	(£1,100)	-	(1,100)	(757)	
		7321 - Office Equipment / ICT / Website / Shopwatch	(£273)	-	(273)	(746)	
		244 - Additional Expenditure Total		(£5,539)	(£6,560)	1,021	(7,031)
4 - Overheads Total			(£61,389)	(£60,575)	(814)	(61,604)	
Net Expenditure			(£10,220)	(£7,625)	(2,595)	6,367	

Rustington Parish Council

General Amenities, Museum, Village Information Centre, The Garden Room and Samuel Wickens Centre to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4007 - Tenancy Agreement - 20 Maple Walk	£0	-	0	-
		4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-	6,700
		4025 - Contribution - Seats	£850	£850	-	1,700
		4027 - Rustington in Bloom	£4,201	£3,855	346	1,755
		4040 - Miscellaneous Income / Rents / Charges	£800	£6,850	(6,050)	2,419
		4049 - Sponsorship of Planters / Flower Beds	£6,050	-	6,050	6,425
	001 - Incomings Total		£18,601	£18,255	346	18,999
1 - Sales Total			£18,601	£18,255	346	18,999
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£1,438)	(£1,300)	(138)	(924)
		6004 - Christmas Lighting	(£5,000)	(£5,000)	-	(5,219)
		6009 - Lighting Maintenance	(£2,445)	(£2,445)	-	(2,335)
		6011 - Seating	(£2,171)	(£2,350)	179	(2,400)
		6012 - Street Maps / Notice Boards	(£609)	(£610)	1	425
		6014 - Tree Works	(£274)	(£1,000)	726	(1,500)
		6015 - War Memorial	(£57)	(£50)	(7)	(37)
		6018 - CCTV - Camera Maintenance	-	-	-	(600)
		6107 - Gardens Competition	(£880)	(£880)	-	(790)
		6230 - Planting & Maintenance of Amenity Areas	(£44,388)	(£45,000)	612	(47,908)
		6231 - Public Toilet Cleansing & Maintenance	(£31,791)	(£43,000)	11,209	(31,146)
		6232 - Signs	(£185)	-	(185)	(525)
	6233 - Rustington in Bloom	(£4,201)	(£3,855)	(346)	(1,755)	
161 - Direct Expenses Total		(£93,439)	(£105,491)	12,052	(94,714)	
3 - Direct Expenses Total			(£93,439)	(£105,491)	12,052	(94,714)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£98)	-	(98)	(111)
		7207 - Maintenance - External	£7	-	7	-
	243 - Premises Costs Total		(£91)	-	(91)	(111)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£1,443)	(£2,000)	557	(3,892)
244 - Additional Expenditure Total		(£1,443)	(£2,000)	557	(3,892)	
4 - Overheads Total			(£1,534)	(£2,000)	466	(4,003)
Net Expenditure			(£76,372)	(£89,235)	12,863	(79,718)

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(13,062)	0	(13,062)	(12,141)
Rustington Museum	(52,018)	(51,598)	(420)	(46,992)
The Garden Room	(1,049)	(763)	(286)	(1,848)
Village Information Centre	0	0	0	(2,063)
Samuel Wickens Centre	(39,785)	(40,725)	941	(50,797)
Total Net Expenditure	(182,285)	(182,321)	36	(193,560)

Rustington Parish Council

Public Toilets to 31 March 2020

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£342)	-	(342)	(342)
		6232 - Signs	-	-	-	(45)
	161 - Direct Expenses Total		(£342)	-	(342)	(387)
3 - Direct Expenses Total			(£342)	-	(342)	(387)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£266)	-	(266)	(184)
		7203 - Electricity	(£123)	-	(123)	(132)
		7206 - Maintenance - Internal	(£667)	-	(667)	(595)
	243 - Premises Costs Total		(£1,055)	-	(1,055)	(910)
	244 - Additional Expenditure	7309 - Security Charges	(£42)	-	(42)	(40)
	244 - Additional Expenditure Total		(£42)	-	(42)	(40)
4 - Overheads Total			(£1,097)	-	(1,097)	(950)
Net Expenditure			(£1,439)	-	(1,439)	(1,337)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£35)	-	(35)	-
		6231 - Public Toilet Cleansing & Maintenance	(£700)	-	(700)	(700)
		6232 - Signs	(£160)	-	(160)	(80)
	161 - Direct Expenses Total		(£895)	-	(895)	(780)
3 - Direct Expenses Total			(£895)	-	(895)	(780)
4 - Overheads	243 - Premises Costs	7201 - Rates	(£2,946)	-	(2,946)	(2,880)
		7202 - Water Rates	(£2,145)	-	(2,145)	(2,070)
		7203 - Electricity	(£758)	-	(758)	(994)
		7206 - Maintenance - Internal	(£1,099)	-	(1,099)	(683)
		7207 - Maintenance - External	-	-	-	(355)
		7209 - Repairs - Vandal	(£10)	-	(10)	-
	243 - Premises Costs Total		(£6,958)	-	(6,958)	(6,982)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£10)	-	(10)	(5)
		7309 - Security Charges	(£42)	-	(42)	(40)
	244 - Additional Expenditure Total		(£52)	-	(52)	(45)
4 - Overheads Total			(£7,010)	-	(7,010)	(7,027)
Net Expenditure			(£7,905)	-	(7,905)	(7,808)

THE STREET	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	(£35)	-	(35)	-
		6231 - Public Toilet Cleansing & Maintenance	(£391)	-	(391)	(391)
	161 - Direct Expenses Total		(£426)	-	(426)	(391)
3 - Direct Expenses Total			(£426)	-	(426)	(391)
4 - Overheads	243 - Premises Costs	7201 - Rates	(£437)	-	(437)	(427)
		7202 - Water Rates	(£342)	-	(342)	(327)
		7203 - Electricity	(£336)	-	(336)	(310)
		7206 - Maintenance - Internal	(£604)	-	(604)	(472)
		7207 - Maintenance - External	(£300)	-	(300)	-
	243 - Premises Costs Total		(£2,020)	-	(2,020)	(1,537)
	244 - Additional Expenditure	7309 - Security Charges	(£42)	-	(42)	(40)
	244 - Additional Expenditure Total		(£42)	-	(42)	(40)
4 - Overheads Total			(£2,062)	-	(2,062)	(1,577)
Net Expenditure			(£2,488)	-	(2,488)	(1,968)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4012 - Insurance Claims	£625	-	625	-
	001 - Incomings Total		£625	-	625	-
1 - Sales Total			£625	-	625	-
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£426)	-	(426)	(426)
	161 - Direct Expenses Total		(£426)	-	(426)	(426)
3 - Direct Expenses Total			(£426)	-	(426)	(426)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£442)	-	(442)	(562)
		7209 - Repairs - Vandal	(£945)	-	(945)	-
	243 - Premises Costs Total		(£1,387)	-	(1,387)	(562)
	244 - Additional Expenditure	7309 - Security Charges	(£42)	-	(42)	(40)
	244 - Additional Expenditure Total		(£42)	-	(42)	(40)
4 - Overheads Total			(£1,429)	-	(1,429)	(602)
Net Expenditure			(£1,230)	-	(1,230)	(1,028)

Total Net Expenditure - All Public Toilets

(13,062)

0

(13,062)

(12,141)

Rustington Parish Council

Rustington Museum to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4002 - Bank Interest	£5	£6	(0)	3
		4031 - Grants / Donations	£81	£100	(19)	90
		4040 - Miscellaneous Income / Rents / Charges	£113	£100	13	71
	001 - Incomings Total		£200	£206	(6)	165
1 - Sales Total			£200	£206	(6)	165
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£975)	(£1,900)	925	(99)
	081 - Purchases Total		(£975)	(£1,900)	925	(99)
2 - Purchases Total			(£975)	(£1,900)	925	(99)
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	(£12)	-	(12)	(914)
		6110 - Advertising	-	-	-	-
		6111 - Events / Activities	-	(£200)	200	(12)
		6210 - Collection Care / Insurance	(£856)	(£812)	(45)	(731)
		6232 - Signs	-	-	-	(138)
	161 - Direct Expenses Total		(£868)	(£1,012)	144	(1,794)
3 - Direct Expenses Total			(£868)	(£1,012)	144	(1,794)
4 - Overheads	241 - Salaries	7001 - Salaries	(£24,815)	(£36,000)	11,185	(20,483)
		7004 - Employers - National Insurance	(£1,540)	-	(1,540)	(1,011)
		7006 - Employers - Superannuation	(£2,855)	-	(2,855)	(2,656)
		7008 - Contract / Casual Staff	(£7,300)	-	(7,300)	(700)
	241 - Salaries Total		(£36,511)	(£36,000)	(511)	(24,851)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£20)	(£100)	80	(12)
		7101 - Personnel - Travel Expenses	(£54)	(£50)	(4)	(72)
		7106 - Staff Uniform	-	-	-	(141)
		7121 - Consultants	-	-	-	(3,845)
		7130 - Bank & Card Charges	(£200)	(£200)	(0)	(193)
	242 - Expenditure Total		(£274)	(£350)	76	(4,262)
	243 - Premises Costs	7201 - Rates	(£1,431)	(£1,431)	-	(6,264)
		7202 - Water Rates	(£127)	(£120)	(7)	(171)
		7203 - Electricity	(£435)	(£300)	(135)	(529)
		7204 - Gas	(£1,858)	(£800)	(1,058)	(661)
		7205 - Refuse Collection	(£335)	-	(335)	(299)
		7206 - Maintenance - Internal	(£2,811)	(£1,500)	(1,311)	(2,321)
		7207 - Maintenance - External	(£500)	-	(500)	-
		7208 - Repairs - General	-	-	-	(90)
	243 - Premises Costs Total		(£7,498)	(£4,151)	(3,347)	(10,335)
	244 - Additional Expenditure	7300 - Telephone	(£1,275)	(£1,200)	(75)	(1,247)
		7302 - Insurances	(£721)	(£721)	-	(727)
		7303 - Miscellaneous Contingencies	(£667)	(£950)	283	(291)
		7306 - Photocopying / Printing	(£244)	(£280)	36	(184)
7307 - Postage - General		(£70)	-	(70)	(22)	
7309 - Security Charges		(£778)	(£890)	112	(897)	
7310 - Subscriptions		(£520)	-	(520)	(612)	
7320 - Stationery		(£349)	(£350)	1	(464)	
7321 - Office Equipment / ICT / Website / Shopwatch		(£1,468)	-	(1,468)	(1,374)	
7402 - New Home for Rustington Museum		-	(£4,000)	4,000	-	
244 - Additional Expenditure Total		(£6,092)	(£8,391)	2,299	(5,817)	
4 - Overheads Total			(£50,374)	(£48,891)	(1,482)	(45,264)
Net Expenditure			(£52,018)	(£51,598)	(420)	(46,992)

Rustington Parish Council

The Garden Room to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£25	-	25	-
		4048 - Lettings	-	-	-	183
		4050 - Queen's Diamond Jubilee	-	£25	(25)	-
	001 - Incomings Total		£25	£25	-	183
1 - Sales Total			£25	£25	-	183
4 - Overheads	241 - Salaries	7001 - Salaries	-	-	-	(71)
		7004 - Employers - National Insurance	-	-	-	(5)
		7008 - Contract / Casual Staff	-	-	-	(70)
	241 - Salaries Total		-	-	-	(146)
	242 - Expenditure	7130 - Bank & Card Charges	(£13)	(£12)	(1)	(25)
	242 - Expenditure Total		(£13)	(£12)	(1)	(25)
	243 - Premises Costs	7201 - Rates	-	-	-	(216)
		7202 - Water Rates	(£111)	(£100)	(11)	(90)
		7203 - Electricity	(£579)	(£300)	(279)	(811)
		7205 - Refuse Collection	-	-	-	(22)
		7206 - Maintenance - Internal	-	-	-	(331)
	243 - Premises Costs Total		(£690)	(£400)	(290)	(1,470)
	244 - Additional Expenditure	7300 - Telephone	(£346)	(£351)	5	(244)
		7303 - Miscellaneous Contingencies	(£25)	(£25)	-	(145)
	244 - Additional Expenditure Total		(£371)	(£376)	5	(388)
4 - Overheads Total			(£1,074)	(£788)	(286)	(2,030)
Net Expenditure			(£1,049)	(£763)	(286)	(1,848)

Rustington Parish Council

Samuel Wickens Centre to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£20,000	£20,000	-	14,307
		4048 - Lettings	£10,882	£10,000	882	6,888
		4049 - Sponsorship of Planters / Flower Beds	£1,000	£1,000	-	-
	001 - Incomings Total		£31,882	£31,000	882	21,195
1 - Sales Total			£31,882	£31,000	882	21,195
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£465)	(£500)	35	(1,954)
		5006 - Samuel Wickens Centre - Set Up	-	-	-	(16,527)
	081 - Purchases Total		(£465)	(£500)	35	(18,481)
2 - Purchases Total			(£465)	(£500)	35	(18,481)
3 - Direct Expenses	161 - Direct Expenses	6232 - Signs	-	-	-	(2,169)
	161 - Direct Expenses Total		-	-	-	(2,169)
3 - Direct Expenses Total			-	-	-	(2,169)
4 - Overheads	241 - Salaries	7001 - Salaries	(£43,720)	(£49,700)	5,980	(27,185)
		7004 - Employers - National Insurance	(£2,737)	-	(2,737)	(1,400)
		7006 - Employers - Superannuation	(£4,911)	-	(4,911)	(4,064)
		7008 - Contract / Casual Staff	(£50)	-	(50)	(455)
	241 - Salaries Total		(£51,418)	(£49,700)	(1,718)	(33,104)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£75)	-	(75)	-
		7101 - Personnel - Travel Expenses	-	-	-	(18)
		7106 - Staff Uniform	(£159)	-	(159)	(79)
		7130 - Bank & Card Charges	(£202)	(£200)	(2)	(184)
	242 - Expenditure Total		(£436)	(£200)	(236)	(281)
	243 - Premises Costs	7201 - Rates	(£2,602)	(£2,602)	-	(2,493)
		7202 - Water Rates	(£520)	(£600)	80	(318)
		7203 - Electricity	(£2,798)	(£3,200)	402	(2,132)
		7205 - Refuse Collection	(£356)	(£400)	44	(359)
		7206 - Maintenance - Internal	(£5,423)	(£8,000)	2,577	(5,197)
		7207 - Maintenance - External	(£1,456)	-	(1,456)	(993)
	243 - Premises Costs Total		(£13,156)	(£14,802)	1,646	(11,492)
	244 - Additional Expenditure	7300 - Telephone	(£1,089)	(£1,300)	211	(1,277)
		7302 - Insurances	(£543)	(£543)	(0)	(521)
		7303 - Miscellaneous Contingencies	(£203)	(£400)	197	(532)
		7306 - Photocopying / Printing	(£56)	(£100)	44	(7)
		7307 - Postage - General	(£32)	-	(32)	(4)
		7309 - Security Charges	(£2,265)	(£2,400)	135	(2,211)
		7310 - Subscriptions	(£1,073)	(£930)	(143)	(860)
		7320 - Stationery	(£82)	(£100)	18	(111)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£851)	(£750)	(101)	(943)
		244 - Additional Expenditure Total		(£6,192)	(£6,523)	331
4 - Overheads Total			(£71,202)	(£71,225)	23	(51,342)
Net Expenditure			(£39,785)	(£40,725)	941	(50,797)

Rustington Parish Council

Finance & General Purposes to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4002 - Bank Interest	£515	£400	115	382
	001 - Incomings Total		£515	£400	115	382
1 - Sales Total			£515	£400	115	382
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£1,080)	-	(1,080)	(270)
	081 - Purchases Total		(£1,080)	-	(1,080)	(270)
2 - Purchases Total			(£1,080)	-	(1,080)	(270)
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	-	-	-
		6016 - Twinning Association	(£10)	(£350)	340	(789)
		6018 - CCTV - Camera Maintenance	(£403)	-	(403)	(451)
		6100 - Civic Service / Reception	(£1,315)	(£1,350)	35	(1,220)
		6101 - Carol Concert	(£988)	(£1,200)	212	(1,050)
		6102 - Parishioners Award	(£161)	(£161)	(0)	(166)
		6103 - Grant - CAB	(£1,000)	(£1,000)	-	(1,500)
		6104 - Grant - Parish Church	(£750)	(£750)	-	(1,000)
		6105 - Grants - Section 137	(£2,250)	(£2,250)	-	(1,900)
		6108 - Contribution - No. 12 Bus Service	(£20,000)	(£20,000)	-	(14,167)
	161 - Direct Expenses Total		(£26,878)	(£27,061)	183	(22,243)
3 - Direct Expenses Total			(£26,878)	(£27,061)	183	(22,243)
4 - Overheads	241 - Salaries	7001 - Salaries	(£194,464)	(£238,000)	43,536	(163,222)
		7004 - Employers - National Insurance	(£17,398)	-	(17,398)	(14,514)
		7006 - Employers - Superannuation	(£25,094)	-	(25,094)	(34,777)
	241 - Salaries Total		(£236,956)	(£238,000)	1,044	(212,513)
	242 - Expenditure	7100 - Personnel - Training / Courses	(£498)	(£750)	252	(1,735)
		7101 - Personnel - Travel Expenses	(£61)	-	(61)	(29)
		7102 - Chairman's Allowance	(£500)	(£500)	-	(500)
		7103 - Councillor Allowances	(£8,687)	(£9,800)	1,113	(8,292)
		7104 - Members - Courses / Expenses	(£1,001)	-	(1,001)	(253)
		7105 - Members - Travel Expenses	-	-	-	-
		7106 - Staff Uniform	(£529)	-	(529)	(20)
		7120 - Audit Fees	(£1,600)	(£1,600)	-	(1,300)
		7121 - Consultants	(£5,780)	(£2,700)	(3,080)	(2,261)
		7122 - Legal Fees	-	-	-	(2,543)
		7130 - Bank & Card Charges	(£662)	(£900)	238	(841)
		7131 - Loan Servicing	(£45,540)	(£45,539)	(0)	(45,540)
	242 - Expenditure Total		(£64,858)	(£61,789)	(3,068)	(63,313)
	243 - Premises Costs	7203 - Electricity	(£910)	(£950)	40	(816)
		7206 - Maintenance - Internal	(£584)	-	(584)	(656)
	243 - Premises Costs Total		(£1,494)	(£950)	(544)	(1,472)
	244 - Additional Expenditure	7300 - Telephone	(£4,048)	(£4,300)	252	(4,361)
		7302 - Insurances	(£8,139)	(£8,465)	327	(7,711)
		7303 - Miscellaneous Contingencies	(£1,925)	(£2,700)	775	(2,012)
		7304 - Newsletter	(£6,053)	(£7,000)	947	(6,529)
		7306 - Photocopying / Printing	(£2,960)	(£3,000)	40	(2,897)
		7307 - Postage - General	(£1,591)	(£1,650)	59	(1,483)
		7308 - Post Delivery / Courier Services	(£620)	(£650)	30	(600)
		7309 - Security Charges	(£9,096)	(£9,200)	104	(9,147)
		7310 - Subscriptions	(£4,362)	(£4,200)	(162)	(4,296)
		7311 - Newspapers	(£45)	-	(45)	(35)
		7320 - Stationery	(£2,096)	(£2,200)	104	(1,726)
		7321 - Office Equipment / ICT / Website / Shopwatch	(£13,442)	(£15,700)	2,258	(17,250)
	244 - Additional Expenditure Total		(£54,376)	(£59,065)	4,689	(58,046)
4 - Overheads Total			(£357,684)	(£359,805)	2,120	(335,344)
Net Expenditure			(£385,127)	(£386,466)	1,338	(357,475)

Rustington Parish Council

Allotments to 31 March 2020

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	-	-	-	70
		4043 - Rent - General	£1,908	£1,900	8	1,781
	001 - Incomings Total		£1,908	£1,900	8	1,851
1 - Sales Total			£1,908	£1,900	8	1,851
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-	(122)
		6014 - Tree Works	(£300)	-	(300)	-
	161 - Direct Expenses Total		(£300)	-	(300)	(122)
3 - Direct Expenses Total			(£300)	-	(300)	(122)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£245)	(£250)	5	(169)
		7205 - Refuse Collection	(£220)	-	(220)	(218)
		7207 - Maintenance - External	(£573)	-	(573)	(1,151)
	243 - Premises Costs Total		(£1,039)	(£250)	(789)	(1,538)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£236)	(£1,500)	1,264	(204)
		7307 - Postage - General	(£41)	-	(41)	(54)
		7309 - Security Charges	-	-	-	(25)
244 - Additional Expenditure Total		(£277)	(£1,500)	1,223	(283)	
4 - Overheads Total			(£1,316)	(£1,750)	434	(1,821)
Net Expenditure			£292	£150	142	(92)

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	-	-	-	191
		4043 - Rent - General	£2,884	£2,750	134	2,751
	001 - Incomings Total		£2,884	£2,750	134	2,942
1 - Sales Total			£2,884	£2,750	134	2,942
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	-	(£750)	750	-
	161 - Direct Expenses Total		-	(£750)	750	-
3 - Direct Expenses Total			-	(£750)	750	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£899)	(£675)	(224)	(165)
		7205 - Refuse Collection	(£465)	-	(465)	(320)
		7207 - Maintenance - External	(£622)	-	(622)	(1,516)
	243 - Premises Costs Total		(£1,986)	(£675)	(1,311)	(2,001)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£70)	(£2,550)	2,480	(179)
		7307 - Postage - General	(£54)	-	(54)	(66)
244 - Additional Expenditure Total		(£124)	(£2,550)	2,426	(245)	
4 - Overheads Total			(£2,110)	(£3,225)	1,115	(2,246)
Net Expenditure			£774	(£1,225)	1,999	696

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4043 - Rent - General	£340	£350	(10)	313
	001 - Incomings Total		£340	£350	(10)	313
1 - Sales Total			£340	£350	(10)	313
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	(£606)	(£610)	4	-
	161 - Direct Expenses Total		(£606)	(£610)	4	-
3 - Direct Expenses Total			(£606)	(£610)	4	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£115)	(£75)	(40)	(109)
		7207 - Maintenance - External	(£585)	-	(585)	(511)
	243 - Premises Costs Total		(£700)	(£75)	(625)	(620)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£70)	(£750)	680	(154)
		7307 - Postage - General	(£7)	-	(7)	(13)
	244 - Additional Expenditure Total		(£77)	(£750)	673	(166)
4 - Overheads Total			(£778)	(£825)	47	(787)
Net Expenditure			(£1,044)	(£1,085)	41	(474)

Total Net Expenditure - All Allotment Sites

£22 (£2,160) £2,182 £130

Rustington Parish Council

Emergency Survival to 31 March 2020

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
4 - Overheads	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£58)	-	(58)	-
		7321 - Office Equipment / ICT / Website / Shopwatch	(£1,727)	-	(1,727)	-
	244 - Additional Expenditure Total		(£1,786)	-	(1,786)	-
4 - Overheads Total			(£1,786)	-	(1,786)	-
Net Expenditure			(£1,786)	-	(1,786)	-

Rustington Parish Council

Income and Expenditure not included in Budgets to 31 March 2020
(ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

	Category Title	Nominal Code and Description	Total to Date	Previous Year
1 - Sales	001 - Incomings	4000 - Precept	£616,000	572,000
		4001 - Ashley Charity	£7	7
		4009 - Sale of Rustington Museum	£403,386	-
		4031 - Grants / Donations	-	14,210
		4040 - Miscellaneous Income / Rents / Charges	£400	227
	001 - Incomings Total		£1,019,793	586,444
1 - Sales Total			£1,019,793	586,444
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-
		5003 - Equipment Renewal Fund - Plant Provision	(£1,820)	(207)
		5006 - Samuel Wickens Centre - Set Up	-	0
	081 - Purchases Total		(£1,820)	(207)
	084 - Unused Nominal Codes 5100 - Movement in Reserves		£1,809	199
084 - Unused Nominal Codes Total		£1,809	199	
2 - Purchases Total			(£11)	(8)
3 - Direct Expenses	161 - Direct Expenses	6018 - CCTV - Camera Maintenance	£2,400	-
		6101 - Carol Concert	-	-
		6107 - Gardens Competition	-	25
		6111 - Events / Activities	-	-
		6232 - Signs	-	-
	161 - Direct Expenses Total		£2,400	25
3 - Direct Expenses Total			£2,400	25
4 - Overheads	241 - Salaries	7001 - Salaries	£0	0
	241 - Salaries Total		£0	0
	242 - Expenditure	7131 - Loan Servicing	(£59,247)	-
		242 - Expenditure Total		(£59,247)
	243 - Premises Costs	7206 - Maintenance - Internal	£306	-
		243 - Premises Costs Total		£306
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	0
		7321 - Office Equipment / ICT / Website / Shopwatch	(£0)	0
		7401 - Section 106	-	-
		7402 - New Home for Rustington Museum	(£0)	(14,210)
		7403 - Lease Premium - Museum Donation to SWC	(£100,000)	-
244 - Additional Expenditure Total		(£100,000)	(14,210)	
4 - Overheads Total			(£158,941)	(14,210)
Net Expenditure			£863,241	572,251