



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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21 July 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 July 2020 commencing at 7.00 pm.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

**Public Questions/Meeting Access:** Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 27 July 2020 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org) or by telephone: 01903 786420.

For further information on how to view and listen to the (remote) Meeting, please contact the Council as detailed above by no later than **Monday 27 July 2020 at 9.00 am.**

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
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3. To confirm the Minutes of the Monthly Meeting held on 22 June 2020  
(Copy *attached*)
4. Sussex Police:-
  - (a) Anti-Social Behaviour and Criminal Incidents - Clerk to report
  - (b) Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meeting held on 29 June 2020  
(Copy *previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 July 2020 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
11. To authorise the Finance and General Purposes Committee to settle the Accounts during the August recess
12. Annual Civic Thanksgiving & Presentation Reception - 13 September 2020 - Clerk to report
13. Quarterly Newsletter - Clerk to report
14. Councillor Surgeries via Facebook - Progress Report
15. Council Personnel and Operation / Council's Hiring Facilities:-
  - (a) Clerk to report
  - (b) To consider a Report from the Finance Manager (inc. RFO), together with the Risk Assessment for all of the Council's Hiring Facilities, and Clerk to report  
(Copies *attached for Members*)
16. Rustington Sports & Social Club and Rustington Girl Guide Building - To review the current 'Rent Holiday'
17. Illegal Encampment by Travellers - Woodland Park Sportsfield - Clerk to report
18. Family Fun Fair - North Field - Clerk to report on a request received from Showtime Amusements to hire the North Field for a Family Fun Fair on 7, 8 and 9 August 2020

19. Website and Facebook Page - To consider the following documents produced by the Assistant Clerk:-
  - (a) Website Analytics - 1 February 2020 - 30 June 2020  
(Copy *attached for Members*)
  - (b) Facebook Page - Growth in Public Profile  
(Copy *attached for Members*)
20. Princess Marina House - To consider an email received from Ellie Dawes, PA to Controller/COS, together with a letter received from Air Vice-Marshal Chris Elliot, Controller, Royal Air Force Benevolent Fund, and Clerk to report  
(Copy *attached for Members*)
21. Number 12 Bus Service - To note the Number 12 Bus Service Statistics for June 2020, and Clerk to report  
(Copy *attached for Members*)
22. Arun District Council:-
  - (a) Reopening High Streets Safely Fund - Progress Report
  - (b) Consultation - Public Space Protection Order - Dog Controls Arun - To consider an email received from Nathaniel Slade, Group Head of Technical Services  
(Copy *attached for Members*)
23. West Sussex County Council:-
  - (a) County Local Committees (CLC's) - To consider an email received from Rachel Allan, Senior Advisor, Democratic Services  
(Copy *attached for Members*)
  - (b) Angmering Way and The Leas Waiting Restrictions - To note an email and associated documentation received from Rob Torrance, Traffic Engineer - Western Place Services, Highways, Transport and Planning  
(Copy *previously circulated to Members*)
24. English Regional Transport Association (ERTA) - Towards Better Public Transport #ertarail - Guildford-Horsham-Shoreham Rail Link Potential - Reaches and Ranges - To note emails received from Richard Pill, Chairman, together with associated documentation in this regard  
(Copies *attached for Members*)
25. To receive Reports from Members attending other External Meetings (if any)
26. Urgent matters arising, for information only, since the preparation of this Agenda
27. To note the following Documents and Publications previously circulated to Members:-
  - (a) Campaign to Protect Rural England - Campaigns Update - July 2020
  - (b) East Preston Parish Council News - 1 July 2020 and 16 July 2020

- (c) National Association of Local Councils - Chief Executive's Bulletin - 26 June 2020 and 13 July 2020
- (d) West Sussex County Council - News Release - PR14934 - 24 June 2020, PR14935 - 25 June 2020, PR14936 - 26 June 2020, PR14937 - 29 June 2020, PR14940 - 1 July 2020, PR14943 - 6 July 2020, PR14946 - 7 July 2020, PR 14949 - 10 July 2020, PR14951 - 14 July 2020 and PR14952 - 16 July 2020

28. To note the following Documents and Publications received for Members' information:-

- (a) Rustington Heritage Association Newsletter - No. 149 - June 2020