

RUSTINGTON PARISH COUNCIL

MINUTES: of the Monthly Meeting (remote) held on 27 July 2020

PRESENT: Councillors J Street (Chairman), J Bennett, Mrs C Broomfield, M Broomfield, Mrs K Callaghan, J Ceiriog-Hughes, M Clayden, Mrs P Gregory, R Grevett, Mrs S Partridge, D Rogers, G Tyler and P Warren

Prior to the commencement of the formal business of the Meeting, the Chairman advised that the Meeting would be being recorded (audio) via Microsoft Teams, for the purpose of ensuring clarity for the Minutes, as well as to enable Members of the Public to have access to discussions on specific items if requested. He said that the recording would be dispensed with as soon as the Minutes had been approved by the Council at the next Meeting.

The Chairman reminded the Council that due to the current Coronavirus (Covid-19) Pandemic, this Meeting was being held remotely (via Microsoft Teams) and would be delivered within 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021.

The Chairman also advised the Council that he would again manage the Meeting with clear instructions and requests to Members. He said that Members should indicate their desire to speak on any item, by placing a message in 'Chat' in Teams, to ensure that anyone wishing to speak on an Agenda Item was given the opportunity to do so.

163/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Cooper (Personal) and Cooper (Personal). These apologies were accepted by the Council.

164/20 DECLARATIONS OF INTEREST

Councillor Bennett declared a personal interest in Minute 171/20. He remained in the Meeting during consideration of this item.

Councillor Mrs Gregory declared a personal interest in Minute 182/20. She remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

165/20 MINUTES

The Minutes of the Monthly Meeting held on 22 June 2020 were signed by the Chairman as a correct record.

166/20 SUSSEX POLICE

Apologies for absence had been received from Inspector Parry and PCSO Becks Bernier.

The Clerk reported that PCSO Bernier had visited her in the Council Offices in the previous week to check that the Council was happy with everything that had been done by Sussex Police in connection with the removal of the 'rough sleepers' in the Village, and to establish if there were any other current issues of concern.

She said that she had then discussed the recent incidents of large groups of young people gathering at the Woodlands Recreation Ground in the afternoons. She particularly referred to a group who had destroyed all of the Covid-19 related signage in the Play Area, caused minor damage to items of play equipment and urinated on the slide. The Police had attended and the group concerned had appeared remorseful of the implications of their actions, and had apologised, but no further action had been taken at that time by the

Police. PCSO Bernier said that she would follow this up with her superiors with a view to carrying out more patrols of the Recreation Ground during the afternoons and evenings.

The Clerk concluded by saying that she felt that PCSO Bernier was very passionate about Rustington and would always do her utmost, within the confines of her role, to assist the Council and Community with any issues of concern.

The Council was pleased to NOTE this information.

167/20 DISTRICT COUNCILLORS

The Clerk reported that an apology had been received from Councillor Gunner.

The Clerk then advised that the following Report had been previously received and circulated to all Members from District Councillor Gunner.

The Council continues to work on building up Arun's resilience and capacity to deal with the recovery from Covid-19. Everyone agrees that jobs and businesses are vital to ensuring that we are able to bounce back as strongly as possible.

Across Arun, a few headlines on what's been happening:-

- ***Leisure Centres:*** *These, including the Littlehampton Wave, will be reopening from 25 July following Government Guidance. The operator, Freedom Leisure, have put significant measures in place to ensure that these are able to reopen safely, whilst the Council has underwritten substantial costs to Freedom Leisure in order for this to happen and to ensure that the Leisure Centres can stay open*
- ***Government support:*** *Arun has received further Government support, taking total Grants received close to £2 Million*
- ***Regeneration:*** *The Council has agreed to extend free parking in Littlehampton and Bognor Regis from 2 hours to 3 hours, in response to pressure from traders and others. This will be effective from 1 August until Christmas. On top of that, Littlehampton has gained - at no cost - the Observation Wheel, and Pier Road will be temporarily pedestrianised in order to promote tourism and enable physical distancing when queueing for the shops*
- ***Restaurants:*** *Government changes have made it much easier for businesses to get pavement licenses, and responsibility for this has been devolved to District Councils. On top of that, there is Eat Out Help Out Scheme from the Government which offers discounts on people eating out in registered restaurants, cafes, bars and clubs. See <https://www.gov.uk/guidance/get-a-discount-with-the-eat-out-to-help-out-scheme>*
- ***Play Areas:*** *These re-opened from 4 July, and I understand all in Rustington are now open*
- ***Windmill Cinema:*** *This was raised by Cllr Tyler in the last Meeting. I understand the plan is to reopen in August*
- ***Food Waste Trial:*** *Mentioned in the previous Report, I understand this has been postponed until 2021.*

A few Ward-specific issues from me:-

- ***Reopening High Streets Funds:*** *Last month I said I had pushed hard for Rustington to be allocated a fair share. Thanks to the work of Rosie, Rustington has been very successful in getting money from this fund, and we are already seeing the benefits of it. I know Rosie*

worked very hard on this and this will enable Rustington to thrive as we move into the recovery

- ***Discretionary Business Grants:*** *This Fund is still massively under-used, with over £500,000.00 remaining. I have spoken to a couple of businesses about this, but if there are any in Rustington who might be eligible, do encourage them to apply. See <https://www.arun.gov.uk/business-covid-19#discretionary>*
- ***Seafront:*** *Alison and I are continuing to receive complaints of overflowing bins, cycling on the greensward, and parking issues. We continue to raise these with the Council but it is, sadly, a never-ending task*
- ***Sainsbury's:*** *Following the last Meeting and my representations with the Deputy Store Manager, Sainsbury's have installed ANPR cameras which will now mean that anyone driving into the car park will be able to be traced. We believe this will be an effective deterrent.*

The Clerk then advised the Council that the following Report had also been previously received and circulated to all Members from District Councillors Bennett, Mrs Gregory and Tilbrook. Councillor Tilbrook then presented the Report to the Meeting and said that he would be happy to take any questions Members might have:-

- *Meetings at Arun continue to be taking place online over Zoom and broadcast to the Public via Auditel. These have largely been running smoothly although it has extended the length of Meetings*
- *The Council has set up a cross-party COVID Recovery Working Party, with Cllr Terry Chapman as Chair and Cllr Will Tilbrook as Vice Chair. The Group has been tasked with gathering and developing ideas from across the Council for recovering Arun's economy post COVID-19. The Group has already met twice and will be making recommendations to Cabinet in September*
- *Financial Support has been given to the Littlehampton Wave and Freedom Leisure to ensure they can weather the storm of the current economic climate. This has taken the form of deferring Freedom's monthly payments (£66K/month) for the rest of the financial year and extending Freedom's contract by a further 6 months to allow them more time to reimburse us. In light of the problems Worthing and Adur have had with their Leisure Contracts this should allow Arun and Freedom some security and stability*
- *Car Parks in Littlehampton and Bognor Regis have had their free Parking Disc time increased from 2 hours to 3 hours. This will last until 24 December 2020*
- *The Council also managed to acquire the 'Vue Eye' for Littlehampton seafront, with no fee charged to Arun. This was opened to the public on Friday by the Chair of Arun, Councillor Amanda Worne*
- *In terms of the Coronavirus, cases continue to be low in our District and County. Our shops and businesses have been reopening, and most members of the public and retailers appear to be following Social Distancing and Mask wearing rules.*

The Council NOTED all of this information and the Chairman thanked Councillor Tilbrook for presenting the Report on behalf of Councillors Bennett, Mrs Gregory and himself and, in his absence, Councillor Gunner for providing such a comprehensive Report.

168/20 COUNTY COUNCILLORS

The Clerk advised that the following Report had been previously received and circulated to all Members from County Councillors Purchase and Dr Walsh.

We are aware that Rustington Parish Council will hopefully be in regular receipt of officer-to-officer updates and briefings that are circulated to every Parish and Town within West Sussex, and as such we won't duplicate any of their updates on the Council's actions regards COVID-19 that's provided by officers. However, we did want to briefly update on the following:-

- The County Council has now finally had one Full Meeting of its Full Council, together with several other smaller Committees and Meetings, including Cabinet. A motion was passed on climate change led by our colleague Dr Kate O'Kelly, which asks the Council administration to make climate change a key consideration for every future policy area*
- Cllr Dr James Walsh has written to the Secretary of State for Defence regarding Princess Marina House, asking if he can encourage other service charities to run it on a tri-service basis; e.g. Homes for Heroes*
- WSCC is likely to have a likely £34 Million deficit because of the COVID-19 overspend - the administration has indicated this could have to be met by either Council tax increases or by accessing some reserves*
- A259 duelling update - site clearance works start in August, as preparatory work for the duelling*
- Not in Rustington but for information, WSCC have agreed to temporary pedestrianisation of Pier Road to be in operation shortly, initially for about two months*
- Dan and James have continued to carry out casework for a number of residents in their respective Divisions, and Dan recently attended a number of sites in the Village with a Highways Officer and will update in due course.*

The Council NOTED this information and, in their absence, expressed his thanks to Councillors Purchase and Dr Walsh for their Report on County Council issues.

169/20 CLERK'S REPORT

(a) Grant Aid - 4Sight Vision Support

The Clerk reported the receipt of a letter of thanks and appreciation from 4Sight Vision Support in respect of the recent Grant Aid of £150.00, towards funding support for three clients from Rustington.

The Council was pleased to NOTE this information.

(b) Grant Aid - Rustington Parochial Church Council

The Clerk reported the receipt of a letter of thanks and appreciation from Rustington Parochial Church Council in respect of the recent Grant Aid of £750.00, towards the upkeep of the Churchyard for the year commencing 1 April 2020.

The Council was pleased to NOTE this information.

(c) Grant Aid - Victim Support

The Clerk reported the receipt of a letter of thanks and appreciation from Victim Support in respect of the recent Grant Aid of £200.00, towards continuing to support people in Sussex who have been affected by crime.

The Council was pleased to NOTE this information.

(d) Grant Aid - St Barnabas House - Community Palliative Nursing Team

The Clerk reported the receipt of an email from the Fundraising Development Officer, St Barnabas House, expressing sadness that the application for funding had been unsuccessful, but thanking the Council for all of its past support given to them towards visits from the HOP Bus.

The Council was pleased to NOTE this information.

(e) Remembrance Sunday Parade

The Clerk reported the receipt of an email from Jean Bulley, St Peter & St Paul Parish Church, enquiring as to whether or not a Remembrance Sunday Parade would take place in 2020.

She said that she proposed to go back to Mrs Bulley, to say that whilst a commemoration of some form would hopefully take place, it was unlikely that there would be a Parade and Church Service, taking account of the current Government Guidance.

170/20 CHAIRMAN'S REPORT

The Chairman reported that he had, as one of the three nominated Judges, and in accordance with Government Guidance regarding social distancing, undertaken the independent judging of the nominated entries in the 2020 Gardens Competition during week commencing 13 July 2020.

He then thanked the Vice-Chairman, Councillor Mrs Cooper, one of the other nominated Judges, for her assistance in this regard.

The Council was pleased to NOTE this information.

(Prior to consideration of the following item Councillor Bennett had declared a personal interest in his capacity as Chairman of the Arun District Council's Development Control Committee)

171/20 PLANNING COMMITTEE

The Council NOTED the Report of the Planning Committee Meeting held on 29 June 2020.

172/20 FINANCE AND GENERAL PURPOSES COMMITTEE

The Council received the Report of the Finance and General Purposes Committee Meeting held on 27 July 2020. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee Meeting held on 27 July 2020 be APPROVED.

173/20 PAYMENT OF ACCOUNTS - AUGUST RECESS

The Council AUTHORISED the Finance and General Purposes Committee to settle Accounts during the August recess, and to deal with any urgent matters that might arise.

174/20 ANNUAL CIVIC THANKSGIVING & PRESENTATION RECEPTION

The Clerk reminded Members that the Annual Civic Thanksgiving Service was scheduled to be held on Sunday 13 September 2020, with St Peter & St Paul Parish Church hosting the Service, subject to the agreement of The Reverend Natalie Loveless which, to date, had not yet been received.

She said that the Service and the Civic Reception and Award Presentations was, at the present time, looking to be unable to be held in September, given the continuing Government restrictions on social distancing and gatherings.

She asked that, in any event, the Council should for the current year, consider not having a Church Service but instead just host a smaller Reception and Award Presentation, as soon as practicably possible, once the current restrictions were eased sufficiently to hold such an Event. The Parishioners' Award and the Gardens Competition Winners and Runners-up could then be presented with their awards in person.

Following a detailed discussion, the Council RESOLVED that taking account of the continuing situation in respect of social distancing/gatherings restrictions, the 2020 Annual Civic Thanksgiving Service and Presentation Reception should be cancelled, but proposed that the Chairman and Vice-Chairman should be tasked with presenting the Parishioners' Award and Gardens Competition Trophies and associated prizes, to the individuals concerned at their home addresses, if they were agreeable to this course of action. It was also AGREED that the Presentations should be publicised as widely as possible.

175/20 QUARTERLY NEWSLETTER

The Clerk reminded the Council that the Annual Report Edition of the Newsletter, due to be delivered to all households in May 2020 had been cancelled due to the Coronavirus (Covid-19) Pandemic.

She said that it had been agreed, at that time, that the next Newsletter should be produced and delivered to all households when Government Guidance had been relaxed to some degree. She then reported that a number of publications were now being delivered and she wondered if the Council might like to aim to have an Annual Report Edition of the Newsletter produced for delivery towards the end of September 2020.

Following a further detailed discussion, the Council RESOLVED that, subject to Government Guidance permitting it, a comprehensive edition of the Newsletter, incorporating an overview of the year in the Village in connection with the Coronavirus (Covid-19) Pandemic, the Annual Reports from the Chairman of the Council and Chairman of the Finance and General Purposes Committee and details of the Christmas Shopping Event and other associated Events, should be produced for delivery in mid-November 2020.

176/20 COUNCILLORS' SURGERIES VIA FACEBOOK

The Clerk referred to Minute 152/20 and said that she had nothing further to report in this regard at the present time, as Councillor Cooper had still been dealing with a large number of personal and business issues and had, therefore, been unable to host a Surgery via Facebook.

Following a further discussion, the Council RESOLVED that a Councillors' Surgery should be held at the Samuel Wickens Centre on a Saturday morning in September 2020, with appointments being made in advance by members of the public, in order to adhere to social distancing guidelines. The Clerk said that she would make the necessary arrangements to facilitate this Surgery, and liaise with the Parish, District and County Councillors who would be hosting the Surgery.

177/20 COUNCIL PERSONNEL AND OPERATION / COUNCIL'S HIRING FACILITIES

The Clerk referred to Minute 153/20 and said that the Council Offices, Information Centre and Museum at the Samuel Wickens Centre were now all operating, with all personnel at the Samuel Wickens Centre being back at their desks, albeit on a reduced hour basis at the present time. This was with the exception of the

Museum Manager, who was working from home one day per week, in order for the Council to comply with social distancing guidelines. The Council Offices was also now open to the Public from 10.00 am to 4.00 pm Monday to Friday, with the personnel cover being arranged via a 'Pairing Teams' System' at the present time. However, all members of personnel at the Council Offices were working from home on the days that they were not in attendance at the Council Offices. All other members of personnel were now operating as close to normal as possible.

The Council then considered a Report, from the Finance Manager/RFO, together with the Risk Assessment for all of the Council's Hiring Facilities. The Clerk explained that this was a 'live' document and would be subject to updating on a very regular basis as Government Guidelines changed. She said that there were already a number of changes to be made, which would be carried out following the Council's approval, in principle, to the Risk Assessment document.

She also reported that the Little Explorers Pre-School had operated for a few weeks, until they had broken up for the Summer holidays, but the booking was only for half of its previous number of sessions. Weight Watchers (WW) had also returned for their weekly afternoon session at the beginning of July. She stated that two new hirers, namely Age UK and Concordia (Youth Project) had also already booked a total of 11 sessions in the Youth Centre during August.

She also advised that the Platinum Club was holding a weekly picnic in the Samuel Wickens Centre garden, as part of their 'drop-in' activities, for their senior members.

Following a further discussion, during which the Finance Manager/RFO responded to questions from Members, the Council RESOLVED to APPROVE the Risk Assessment for all of the Council's Hiring Facilities.

The Council expressed its thanks and appreciation to the Finance Manager/RFO for all of her hard work and effort in producing such a comprehensive set of documents to ensure that the Council's Hiring Facilities could re-open safely and in accordance with all of the Government Guidance that had been issued.

178/20 RUSTINGTON SPORTS AND SOCIAL CLUB AND RUSTINGTON GIRL GUIDE BUILDING

The Clerk referred to Minute 154/20 and reminded the Council of its previous decision to waive the rent for both facilities, for a further month following the initial three-month period from 1 April 2020, with a further monthly monitoring of the situation thereafter.

She reported that the Sports and Social Club was now open to its Members, albeit in strict adherence to social distancing guidance, but as far as she was aware, the Girl Guides were still not operational.

Following a detailed discussion, the Council RESOLVED that the rent for both facilities should again be waived for a further month with effect from 1 August 2020, but that payment of rent in respect of both facilities should recommence with effect from 1 September 2020, subject to there being no further affecting changes in Government Guidance.

179/20 ILLEGAL ENCAMPMENT BY TRAVELLERS - WOODLAND PARK SPORTSFIELD

The Clerk referred to Minute 144/20 and reminded the Council that the Travellers had been successfully removed by the Police on 20 June 2020. She said that subsequent to this, and email correspondence, the Project Manager from Highways, Transport and Planning at the West Sussex County Council, had visited the Sportsfield.

She said that, following the visit, the Project Manager had confirmed that for any costs incurred by the Parish Council as a result of the incursion by the Travellers, over and above the legal costs which the

County Council would meet, he would make a recommendation to the A259 Project Board to make a payment towards it.

He also said that the access that had been formed by the Travellers would be blocked off with concrete barriers, which had been done, and the removed section of chestnut fencing would be re-erected.

He then advised that he had requested that the finished design should be reviewed with perimeter security in mind, probably to incorporate a decent ditch, bund or level difference.

The Clerk concluded by saying that there were a number of groups of Travellers still present in the County, so the Council could not rest on its laurels at this stage.

The Council NOTED this information.

180/20 FAMILY FUN FAIR VISIT - NORTH FIELD

The Clerk reminded the Council that Showtime Amusements Fun Fair had previously been due to visit in the Woodlands Recreation Ground in May 2020 as part of the planned Events to commemorate the 75th Anniversary of VE Day, which were all unfortunately cancelled due to the Coronavirus (Covid-19) Pandemic.

She said that she had now received a request from Peter Shayler, to reschedule his Family Fun Fair visit to the North Field at the Woodlands Recreation Ground on the following dates and times:-

Friday 7 August	6.00 pm - 10.00 pm
Saturday 8 August	2.00 pm - 10.00 pm
Sunday 9 August	2.00 pm - 6.00 pm

The Clerk suggested that in view of the fact that Showtime Amusements again intended to arrive three/four days before the Fun Fair was due to operate, a daily charge of £50.00 should be levied, as had been the case in the previous year.

Following detailed consideration of this request, the Council RESOLVED that it could not agree to Mr Shayler's request for his Family Fun Fair to visit the Woodlands Recreation Ground on the aforementioned dates. This decision was made reluctantly, taking account of the current position in respect of the Coronavirus (Covid-19) Pandemic.

181/20 WEBSITE AND FACEBOOK PAGE

The Clerk said that she had previously circulated documents, produced by the Assistant Clerk, namely the Website Analytics for 1 February 2020 - 30 June 2020 and the Facebook Page - Growth in Public Profile.

The Assistant Clerk then explained that the growth in engagement by the Public with the Parish Council's online information services evidenced the important role played by the Council during the Covid-19 crisis. The information and guidance pages on the Website had received over 7,000 unique page views and had been utilised extensively by the surrounding Parishes as the one stop resource to which they directed their own Parishioners. The West Sussex County Council Hub had also confirmed that the online information provided by Rustington Parish Council had also formed an important part in their own referral resources.

The Assistant Clerk further advised that the Parish Council had, over the Lockdown period, increased its online presence and had progressively forged its reputation as a trusted information provider.

She said that to further develop the Council's communications potential Members may wish to consider the development of a formal Communications Strategy which would incorporate a review of the Council's printed and online promotional and public engagement methods to ensure a cohesive approach across all mediums. She explained that a Strategy could facilitate and further develop the effective and ongoing

engagement with the many people and groups that the Council served e.g. residents, businesses, community groups, other tiers of Local Government and the Media.

Following a brief discussion, the Council RESOLVED that the Assistant Clerk should be tasked with producing a draft Communications Strategy for the Council, for initial consideration by the Finance and General Purposes Committee.

The Council expressed its extensive thanks and appreciation to the Assistant Clerk for all of her hard work and effort since she had taken over the management of the Website and Facebook Page in 2019 and, in particular, since the beginning of the Covid-19 crisis in March 2020.

(Prior to consideration of the following item Councillor Mrs Gregory had declared a personal interest in her capacity as a volunteer at Princess Marina House)

182/20 PRINCESS MARINA HOUSE

The Clerk said that she had previously circulated an email received from Ellie Dawes, PA to the Controller/COS, together with a letter received from Air Vice-Marshall Chris Elliot, Controller, Royal Air Force Benevolent Fund.

She said that in his letter Air Vice-Marshall Elliott had advised that the Board of Trustees of the Royal Air Force Benevolent Fund had reluctantly decided to permanently close Princess Marina House, as the Fund has found itself in an unprecedented situation because of Covid-19 which would, inevitably, have fundamentally changed how Princess Marina House operated.

In his letter Air Vice-Marshall Elliott also explained that as a responsible organisation, they had a duty to their beneficiaries and supporters to spend the income effectively and look for ways to make the biggest impact on the welfare of the beneficiaries with those funds, now when there was a need. Therefore, they were focussing on alternative support options for veterans living in Sussex. He concluded by thanking the Council for all that it had done to support Princess Marina House over the years.

The Clerk also advised the Council she understood that a Campaign had been launched in an effort to save Princess Marina House.

Councillor Bennett said that he had, in his capacity as a District Councillor, been heavily involved in this issue with a number of different groups since the closure announcement. He said that he was meeting with a group of Royal Air Force veterans the next morning in this regard. He also reported that the Petition had, so far, received 4,696 signatures and Councillor Dr James Walsh had written to the Secretary of State for Defence to ask him to get involved in trying to stop Princess Marina House and another similar facility elsewhere in the Country from closing down.

Councillor Bennett left the Meeting at this juncture.

Following a detailed discussion, the Council RESOLVED that a response should be sent to Air Vice-Marshall Elliott expressing the Council's sadness at the Board of Trustees' decision to close Princess Marina House, and advising that it would very much appreciate him actively engaging with the Council to discuss the Board's future plans for the Site, as soon as practicably possible.

183/20 NUMBER 12 BUS SERVICE

The Council NOTED the Number 12 Bus Service Statistics for June 2020.

The Clerk then referred to Minute 155/20 and said that the Service had resumed to the normal timetable with effect from 29 June 2020. The Managing Director of Compass Travel had stated that he was on the verge of advising the Council that the Company would not be in a position to restart the service until September because without the peak school journeys it was not financially viable just to operate the

off-peak Number 12. However, he had asked the County Council if it could assist and it had agreed to provide some additional funding which was available courtesy of a special Government Fund to reinstate bus services.

She said that he had asked her to convey his thanks to the Council for the payments it had been making during the 'Covid-19 Lockdown'.

The Council was pleased to NOTE this information.

184/20 ARUN DISTRICT COUNCIL - REOPENING HIGH STREETS SAFELY FUND

The Clerk referred to Minute 157/20 and reported that the Council had been advised verbally that it had been successful with its Project Proposal that had been submitted to the Arun District Council, with the total amount requested of £25,645.00 being awarded. She said that the Project was focused mainly on publicity and promotional Campaigns to help the local economy to recover, and for the Christmas trading period.

She said that Government Guidance relating to the Fund had been updated on the 10 July 2020 and the District Council were in the process of confirming if all aspects of the Council's bid still fulfilled the criteria for receiving the funding. She concluded by saying that pavement marking of socially distanced walking routes through the Village had been co-ordinated in partnership with Store Property Investments Limited, together with signage at various locations throughout the Village, for which the costs would be met from the sum awarded. She said that once the Terms and Conditions were received from the District Council a Meeting would be convened, with the Chamber of Trade and Commerce and Store Property Investments Limited to discuss and agree the way forward for the agreed uses of the funding.

The Council was pleased to NOTE this information, and expressed its thanks and appreciation to the Assistant Clerk and Clerk for all of their work and effort in this regard.

185/20 ARUN DISTRICT COUNCIL - CONSULTATION - PUBLIC SPACE PROTECTION ORDER - DOG CONTROLS ARUN

The Clerk said that she had previously circulated an email received from Nathaniel Slade, Group Head of Technical Services, in this regard.

She said that the District Council was reviewing the rules for dogs in public and as a consequence a public consultation was launched on 6 July 2020 to seek views on plans to amend and continue the current Public Space Protection Order (PSPO) for dogs in open spaces. It was being proposed that the current PSPO for dogs should be extended with only minor amendments until October 2023. The proposed changes were designed to "fine-tune" the existing PSPO and were based upon feedback and the District Council's first-hand experience in managing land and enforcement issues in relation to dog controls. The closing date for the Consultation Survey was 17 August 2020.

The Council NOTED this information and RESOLVED that:-

- (a) A response should be sent to the Group Head of Technical Services, asking if the District Council could take into consideration the recent announcement that cats and dogs could contract Covid-19 (Coronavirus), when making amendments to the current PSPO Order
- (b) Members should complete the Survey, if they so wished, on an individual basis.

186/20 WEST SUSSEX COUNTY COUNCIL - COUNTY LOCAL COMMITTEES (CLC'S)

The Clerk said that she had previously circulated an email received from Rachel Allan, Senior Advisor, Democratic Services, asking for the Council's views on whether the next round of County Local Committees should resume and if so, in what format they should take e.g. virtual, etc.

The email said that the next round of Meetings that were scheduled for October/November was due to be considered by our Governance Committee on 7 September 2020 and, accordingly, any feedback would be required by 14 August 2020. Any decisions made would obviously be subject to the latest Government Guidance.

The Council NOTED this information and RESOLVED that the Clerk be AUTHORISED to respond saying that if it was possible, the next round of Meetings should be held virtually, in the same way that the County Council, District Council and many Town and Parish Councils were doing at the present time. The response should also emphasise the Council's sentiments that the County Local Committees were extremely important because they provided an opportunity for all three tiers of Local Government to come together, which was particularly pertinent during the continuing Covid-19 Pandemic which was an unprecedented and extremely difficult time for everyone.

187/20 WEST SUSSEX COUNTY COUNCIL - ANGMERING WAY AND THE LEAS WAITING RESTRICTIONS

The Clerk reminded Members that she had previously circulated an email received from Rob Torrance, Traffic Engineer, Western Place Services, Highways, Transport and Planning, together with associated documentation in this regard.

She said that in his email, Mr Torrance provided an update on the position regarding the proposed Traffic Regulation Order in respect of the long awaited introduction of Waiting Restrictions in Angmering Way and The Leas, which was now a reduced scheme that included all but a very short length of the additional double yellow lines originally proposed, and no implementation of the single yellow line element at the present time.

The Council NOTED this information.

188/20 ENGLISH REGIONAL TRANSPORT ASSOCIATION (ERTA) - TOWARDS BETTER PUBLIC TRANSPORT #ERTARAIL GUILDFORD-HORSHAM-SHOREHAM RAIL LINK POTENTIAL - REACHES AND RANGES

The Clerk said that she had previously circulated an email received from Richard Pill, Chairman, together with associated documentation in this regard.

The Council NOTED this information and AGREED to take no further action at the present time.

189/20 WEST SUSSEX COUNTY COUNCIL - DRAFT SOCIAL SUPPORT SERVICES SPECIFICATION - INVITATION TO COMMENT

The Clerk said that she had previously circulated an email received from Niki Lewis, Lead Commissioner, Prevention and Independence for Older People, together with associated documentation in this regard.

She said that the attached letter was inviting comments on a draft Social Support Services Specification for Older People by 7 August 2020.

Following a brief discussion, the Council AGREED to take no further action at the present time.

190/20 DOCUMENTS AND PUBLICATIONS

The Council NOTED the following Documents and Publications previously circulated for Members' information:-

- (a) Campaign to Protect Rural England - Campaigns Update - July 2020
- (b) East Preston Parish Council News - 1 July 2020 and 16 July 2020
- (c) Royal Horticultural Society - Blooming Brilliant News - Issue 6

- (d) National Association of Local Councils - Chief Executive's Bulletin - 26 June 2020, 13 July 2020 and 24 July 2020
- (e) West Sussex County Council - News Release - PR14934 - 24 June 2020, PR14935 - 25 June 2020, PR14936 - 26 June 2020, PR14937 - 29 June 2020, PR14940 - 1 July 2020, PR14943 - 6 July 2020, PR14946 - 7 July 2020, PR 14949 - 10 July 2020, PR14951 - 14 July 2020, PR14952 - 16 July 2020, PR14957 & PR14960 - 21 July 2020, PR14961 & PR14962 - 22 July 2020 & PR14964 - 23 July 2020, PR14965 - 23 July 2020, PR14966 - 24 July 2020, PR14971 and PR14972 - 27 July 2020

191/20 DOCUMENTS AND PUBLICATIONS

The Council NOTED the following Documents and Publications received for Members' information:-

- (a) Rustington Heritage Association Newsletter - No. 149 - June 2020

There being no further business the Meeting concluded at 9.13 pm.

Chairman:

Date:

There were no questions received preceding the Meeting for consideration during the Public Question Time, held prior to the commencement of the formal proceedings.